2023-2024
REQUEST FOR INFORMAL ASSESSMENT REVIEW
PROPOSITION 8

INSTRUCTIONS

With the passage of Proposition 8 in 1978, Section 51 was codified into the California Revenue and Taxation Code. This code section provides that the assessed value of any property shall not exceed its full market value on the January 1 lien date. If you have evidence that the full market value of your property on January 1, 2023, is less than your 2023-2024 assessed value, you may wish to complete this ‘Request for Informal Assessment Review’ form. If an assessment reduction results from this review, it is a temporary reduction in accordance with Proposition 8.

In order for the Assessor to complete an informal review of your property, please complete and return this form to the Assessor’s Office by October 31, 2023. Forms received after October 31, 2023 will be rejected as un-timely filed. Addresses for email or mail are listed above and on the form. Direct all inquiries regarding this form to the Assessor’s Office at (415) 473-7215.

IMPORTANT: Please keep a copy of this completed form for your records.

NOTE:
Our staff will do their best to review, and if appropriate, recommend a reduced assessment under Proposition 8 well before the formal assessment appeal deadline of November 30th, 2023. If you still do not agree with the Assessor’s opinion of value or have not heard back on this informal assessment review request by late November, you have the right to formally appeal your property tax assessment. To do this, you must contact the Assessment Appeals Board Office at (415) 473-7345 and ask for an ‘Application for Changed Assessment’ form. You must file the ‘Assessment Appeal Application’ between July 2nd and November 30th, 2023. There is a $50 administrative filing fee for this service. Once filed, you will then be given the opportunity to present your case before a three-member Assessment Appeals Board at a later date.
REQUEST FOR INFORMAL ASSESSMENT REVIEW

Return completed form to: Marin County Assessor’s Office, P.O. Box C San Rafael CA 94913
Phone (415) 473-7215  Fax (415) 473-6542  Scan and Email: assessor@marincounty.org

Name: ___________________________________________ Assessor’s Parcel Number (APN): __________________
Mailing Address: ____________________________________________________________
E-mail Address: _____________________________________________________________
Daytime Telephone Number (between 8:00 a.m. and 5:00 p.m.) ________________________________
Type of Property:  ❑ Single Family Residence    ❑ Income    ❑ Vacant    ❑ Other
Property address: ____________________________________________________________

The following information is required:
• My opinion of the market value as of January 1st, 2023 is $ _____________________________
• If the subject property has been recently listed for sale, list price $ _______________________
• If a recent appraisal has been made on this property, submit a copy along with this request.
• Comparable properties must have sold no later than March 31st, 2023.

Required Comparable Market Data Information

<table>
<thead>
<tr>
<th>Sale</th>
<th>Address or Condo Complex</th>
<th><strong>Sale Date (mm/dd/yy)</strong></th>
<th>Price</th>
<th>Description*</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
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<td>3</td>
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* Single-family and multi-residential: number of bedrooms and baths (if multi-residential, number of units and income) and proximity to subject.
* Commercial/Industrial: building size, use, income, proximity to subject.
** Sale dates provided can be any time prior to January 1st, 2023, or up to 90 days beyond, i.e. March 31st, 2023.

• If there are unique problems with the subject property, please describe and provide contractor’s estimate of the cost to cure: ____________________________________________________________

• If the subject property produces income, data is required within fifteen working days or no review action will take place. Please submit the following:
  a) Income and expense statements (three year history)
  b) Current rent roll with lease date, terms, and leased area
  c) Asking rents and area of vacant spaces

Owner’s Signature: __________________________ Date: ________________
Agent’s Signature: __________________________ Date: ________________

NOTE:
If you do not agree with the Assessor’s opinion of your property value, you have the right to file a formal appeal by filing an Assessment Appeal Application between July 2nd and November 30th, 2023. Please contact the Assessment Appeals Board Office, (415) 473-7345, for a formal appeal application form.