

PEST INSPECTION/SANITATION REPORT

Date _____ School _____

Building#/Location _____

Inspector _____ Inspection Type ☐ Initial ☐ Quality Control ☐ Routine

Evidence of Infestation(s)

Pest	Location	Pest	Location
Ants		Fleas	
Cockroaches		Stored Prod. Pests	
Mice		Pigeons	
Rats		Other	

Sanitation Survey

Yes No

Yes No

Food Preparation Equipment clean Appliance drip pans clean Floors clean Floor drains clean Sink drains clean Counters/Tables clean Food stored pest-proof containers Perishables stored in refrigerator Garbage removed daily at end of day Spillage cleaned regularly Floors and counters dry; no standing water Plumbing in good repair; no leaks Windows/doors screened Gaps around/under doors or windows repaired Pest proofing needed Storage Areas Floors clean Floor drains clean Food stored in pest-proof containers Recyclables cleaned before storing Spillage cleaned regularly Items stored 6" to 8" off floor Items stored 12" to 18" away from wall Stock rotated Area neat and tidy; no clutter Pest proofing needed Other 	Receiving Floors clean Area neat and tidy; no clutter Empty boxes stored in cold storage Empty boxes stored away from kitchen Public and Staff Areas Restrooms clean Plumbing in good repair; no leaks Locker room clean Locker room free of food and food waste Employee lounge clean Food stored properly in lounge Food stored properly in classrooms Trash removed daily before end of day Janitorial closet clean Pest Proofing needed Exterior Dumpster/garbage cans cleaned weekly Dumpster/garbage cans have lids Lids closed on dumpster/garbage cans Garbage area downwind from kitchen Dumpster/Garbage area clean Garbage removed at least weekly Pet waste removed daily Loading dock clean Gaps under/around doors repaired Area is trash- and weed-free Area is dry; no standing water Pest proofing needed Other
---	---

Comments/Recommendations: _____
