

**Sample Annual Notification Letter**

**\*\*For Schools Using Only Exempt Pesticides\*\***

**(Must go to all parents, guardians, and staff and can be sent with other school communications at the beginning of the year)**

Dear Parent, Guardian, or Staff Member,

The Healthy Schools Act of 2000 requires each school district to notify parents, guardians, and staff annually of pesticides the district expects to apply during the year. We have been working hard to adopt integrated pest management (IPM) practices in our district, and this year we will only use pesticides in forms that are exempt from notification and posting under the Healthy Schools Act.

The Act grants these IPM practices exemption from notification and posting because they pose little hazard to the public. The code section 17610.5, which grants this exemption, was developed to reward schools that adopt IPM and use least toxic products. We have listed the pesticides below, but since they are exempt, we will not send out notification each time we use them.

Exempt Pesticides that may be used in the [NAME OF SCHOOL DISTRICT]

Name of Pesticide	Active Ingredient(s)	Target Pest

Information about integrated pest management, pesticide use reduction, and pesticides is available at the Department of Pesticide Regulation’s Web site at <http://www.cdpr.ca.gov> (click on “School IPM Program”).

If you would like more information about our school pest management program, please contact [NAME OF SCHOOL DISTRICT OFFICIAL] at [PHONE NUMBER] or by E-mail at [E-MAIL ADDRESS]. The best times to reach [SCHOOL DISTRICT OFFICIAL] by phone are [TIMES].

Sincerely,