

# County of Marin, CA

## Request for Proposal

### Addendum-1

(Update to minimum criteria)

## Administrative Technologies of Marin (ATOM) Project

**Issue Date: November 08, 2013**

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**Notice to all potential proposers:**

Notice is hereby given to all potential Proposers that this is an addendum to the RFP for the Administrative Technologies of Marin (ATOM) Project minimum criteria (Section 1.9.1 – Minimum Criteria page 21). The following language will replace in entirety section 1.9, item 1 – Minimum Criteria with the sole intent to open the bidding to software vendors without specific experience with a City or County **in California**.

**Replacement language on page 2 of this Addendum:**

## 1.9 Overall Evaluation Process

Responses to this RFP will be evaluated by a committee consisting of various process owners within the County. The County's intent is to acquire the solution that provides the best value to the County and meets or exceeds both the functional and technical requirements identified in this RFP.

The County will be using the following process to reach a finalist Vendor decision:

1. **Minimum Criteria:** As part of the Vendor's RFP response, the following minimum criteria must be met for a proposal to be considered for further evaluation. Failure to meet all of these criteria will automatically disqualify the Vendor's response from further consideration:

- **Minimum Client Software Installations**

Must have implemented all or part of the proposed solution for a public entity that provides services similar to those provided by California counties. Public entity experience should be of similar size and complexity to that of the County of Marin.

- **RFP Response**

RFP response is submitted by the due date and time.

- **Response Authorization**

The RFP response is signed by an authorized company officer.

- **Response Completeness**

Vendor complied with all instructions in the RFP and provided a response to all items requested with sufficient detail, which provides for the proposal to be properly evaluated. Any deficiencies in this regard will be determined by the County's Purchasing Director to be either a defect that the Director will waive or that the proposal can be sufficiently modified to meet the requirements of the RFP.