



OFFICE OF THE  
COUNTY ADMINISTRATOR

May 23, 2017



Matthew H. Hymel  
COUNTY ADMINISTRATOR

Daniel Eilerman  
ASSISTANT COUNTY  
ADMINISTRATOR

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ASSISTANT COUNTY  
ADMINISTRATOR

Board of Supervisors  
Marin County Civic Center  
3501 Civic Center Drive  
San Rafael, California 94903

**SUBJECT:** Recommended Community Service grant program Allocations for  
Cycle 2: January 1, 2017- March 31, 2017

**RECOMMENDATION:** Review and approve recommended allocations

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Dear Board of Supervisors:

Cycle 2 of the Community Services program for FY 16-17 opened for applicants on January 1, 2017 and closed on March 31, 2017. For this second cycle of the online application process, we received 77 requests totaling \$589,536.

Based on staff review and your Board's policy direction at a public workshop on May 9th, we are recommending 50 allocations for a total of \$149,470. If approved by your Board, the County Administrator will execute Community Service Agreements consistent with Attachment A.

**FISCAL IMPACT:**

If your Board approves the staff recommended allocations as outlined in Attachment A, the remaining \$149,470 of the annual budget of \$300,000 would be expended.

Please let me know if you have any questions or concerns.

REVIEWED BY:

<input type="checkbox"/> Department of Finance	<input checked="" type="checkbox"/> N/A
<input type="checkbox"/> County Counsel	<input checked="" type="checkbox"/> N/A
<input type="checkbox"/> Human Resources	<input checked="" type="checkbox"/> N/A

Respectfully Submitted,

Matthew H. Hymel  
County Administrator

Attachment A: Recommendations for Community Service Allocations

**Attachment A  
FY 16-17 Cycle 2 Recommendations**

	<b>Organization Name</b>	<b>Program/Project Name</b>	<b>Project #</b>	<b>Project Description</b>	<b>Amount Requested</b>	<b>Staff Recommended Amount</b>
1	Gallinas Watershed Council, Miller Creek Watershed Stewards Committee (MarinLink)	Dixie Outdoor Classroom	3	Funds will be used to partially offset costs of replacing vandalized shed used for storing supplies for the Dixie School's Outdoor Classroom.	\$ 1,500	\$1,500
2	Hamilton Field Community Development Foundation	Hamilton SMART station landscaping	5	Funds will be used to partially offset costs of a community effort to lanscape the area around the SMART station at Hamilton.	\$ 10,000	\$10,000
3	Marin Oaks Cooking Class (NUSD)	Marin Oaks Cooking Class	6	Funds will be used to support the after school extension cooking class at Marin Oaks.	\$ 5,000	\$2,500
4	Novato Youth Center	Gondola Pre Toddler Playground	7	Funds will be used toward the purchase and installation of playground equipment for a Pre-Toddler playground at the Novato Youth Center.	\$ 10,000	* \$5,000
5	Gross Field Community Association	San Marin STEM RV-12 Kitplane Construction Project	8	Funds will be used to partially offset cost of airplane kit, tools and equipment for a 3 year project that involves San Marin senior STEM students constructing the RV-12 airplane.	\$ 10,000	\$2,500
6	SchoolsRule-Marín (MCOE)	SchoolsRule-Marín Step Right Up 2017	9	Annual event sponsorship grant provides funds that are distributed on a per student basis to individual school districts to support programs in the areas of literacy, the arts and technology.	\$ 10,000	\$4,600
7	Veterans of Foreign Wars, Post 7816	VFW Post 7816 Roof Repair	10	Funds will be used to partially offset costs of replacing the roof on the 1949 VFW building	\$ 10,000	* \$2,500
8	Lynwood Elementary School (NUSD)	Lynwood Educational After School Program (LEAP)	12	Funds will be used to partially offset costs of materials, supplies and snacks for the extended day student program at Lynwood Elementary School.	\$ 1,500	\$1,500
9	American Legion Post 179, San Anselmo	Log Cabin re-roofing	15	Funds will be used to partially offset the cost of replacing the roof at the log cabin.	\$ 5,100	\$2,500
10	City of Larkspur Recreation Department	Larkspur Community Garden	17	Funds will be used to replace the borders surrounding the 80 plots in the community garden, many of which donate produce to the Marin Food Bank.	\$ 10,000	\$2,500
11	Marin Clean Highways (MarinLink)	Marin Clean Highways	18	Funds will support weekly clean up service on the east side of the Hwy 101 frontage road in Mill Valley and Strawberry by members of the San Rafael Downtown Streets Team.	\$ 4,870	\$4,870
12	Marin Art and Garden Center	Increasing Accessibility at the MAGC	19	Funds will be used to partially offset costs of an electric golf cart to transport visitors around the MAGC property.	\$ 5,750	* \$2,500
13	Dixie School District	Marin Crossing Guard Program	23	Funds will be used to partially offset the cost of a crossing guard at the intersection of Las Gallinas and Blackston Drive near Mary E. Silveira School for the 2016-17 school year.	\$ 6,000	\$6,000
14	Ubiquity Youth Alliance, Inc. (MarinLink)	Summer Program	25	Funds will be used to partially offset the costs of a summer basketball program at Tamalpais High School for Southern Marin 4th Grade-High School girls.	\$ 10,000	\$2,000

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15	Kanbar Center for the Performing Arts (Osher Marin JCC)	The Festival of Summer Nights	27	Funds will be used to partially offset the cost of producing a series of five interactive, multicultural arts and music events this summer at the JCC.	\$ 10,000	\$4,000
16	San Geronimo Community Center	San Geronimo Valley Resource Guide 2017 - 50th Anniversary Edition	28	Funds will be used for the printing and mailing of the Valley Resource Guide to all San Geronimo Valley residents.	\$ 5,000	\$2,500
17	Family Works	Wellness Partnership	30	Funds will be used to provide on-site free mental health services for at-risk high school students at Redwood and Sir Francis Drake High Schools.	\$ 2,500	\$2,500
18	San Geronimo Valley Affordable Housing Association	Community Outreach and Program Development	31	Funds will be used to partially offset costs of printing materials, website hosting, space rental, and supplies for events and resources that provide information supporting affordable housing.	\$ 10,000	\$2,500
19	Ceres Community Project	Marin Healing Meals for Healthy Communities	33	Funds will partially offset costs for a program that brings teen students together to prepare meals for delivery to seriously ill Marin residents and their families.	\$ 10,000	\$2,500
20	Planned Feralhood	Cat food and supplies	35	Funds will partially offset the cost of food and supplies needed for the daily care of feral cats.	\$ 10,000	\$1,000
21	The Wellness Center at Drake High School (TUSD)	Construction Project to Connect Wellness Center to mental health	36	Funds will partially offset the cost of constructing a walkway to connect the Wellness Center with the providers and staff that serve the students using the Center's services.	\$ 10,000	\$5,000
22	Marin City Community Development Corporation	Summer Youth Empowerment Program	38	Funds will be used to partially offset the cost of providing 40 Marin City youth with training to help provide career development support and greater commitment to academic success.	\$ 10,000	\$4,000
23	KWMR	Youth DJ Outreach	39	Funds will be used to partially offset the cost of coordinating volunteer and intern public media opportunities for youth in West Marin and for outreach materials for better youth recruitment.	\$ 2,000	\$2,000
24	Bridge the Gap College Prep	Growth and Identity Circles for Marin City Young Women and Men	40	Funds will partially offset the costs of launching a Boys' Council & a Girls' Identity Circle based on One Circle Foundation Curriculum for Marin City youth.	\$ 10,000	\$3,500
25	Marin Foster Care Association	Strategic Growth Initiative	41	Funds will partially offset the cost of implementing the third part of the initiative which will increase tutoring and enrichment services for foster children, support new educational programs addressing key caregiver	\$ 10,000	\$1,500
26	Mike's Bikes Foundation	2017 San Rafael Sunset Criterium	43	Funds will be used to partially offset the cost of producing an amateur and professional bike race through downtown San Rafael. The event is a fundraiser for the foundation and its Africa Projects.	\$ 3,000	\$2,000
27	Youth Climate Change Summit (Sleepy Hollow Presbyterian Church)	Youth Climate Change Summit	44	Funds will be used to partially offset the cost of of the annual summit for high schools students to share ideas, learn from others and develop pathways for promoting environmental stewardship.	\$ 5,000	\$5,000
28	Huckleberry Youth Programs	Huckleberry Wellness Academy-Marin	46	Funds will be used to partially offset the cost of providing workshops in creative and professional writing, social media literacy and life skills building for high school junior and senior students participating in the	\$ 10,000	\$3,000

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29	Novato 4th of July Parade Committee (Novato Chamber of Commerce)	Novato 4th of July Parade 2017-Novato Celebrates Healthy	47	Funds would be used to cover insurance and radio costs and for transportation expenses for theatrical groups and musicians that perform in the parade.	\$ 3,000	\$3,000
30	Marin County Law Library	Computer Replacement Project	48	Funds will partially offset the cost of purchasing and installing 6 new computers and for software licenses.	\$ 5,000	\$3,000
31	Friends of Tam Valley (Tamalpais CSD)	Creekside Fridays	49	Funds will be used to partially offset the cost of musicians to perform at a 9 week concert series offered free to the community.	\$ 1,000	\$1,000
32	Marin Senior Coordinating Council	Part 2: Computer Lab Upgrade-Apple	50	Funds would be used to purchase 4 Apple computers and hardware for computer classes offered to seniors at the Whistlestop Active Aging Center.	\$ 10,000	\$7,500
33	Soroptimist International of Novato and of Marin County	Sounding Board	51	Funds will be used to partially offset the cost of producing and marketing a series of programs focusing on issues related to the safety, health and empowerment of women and girls in Marin.	\$ 10,000	\$1,500
34	Environmental Forum of Marin	Master Class 44	52	Funds will provide tuition assistance to Master Class participants.	\$ 10,000	\$2,500
35	Marin History Museum	Family Photo Day	53	Funds will be used to partially offset the cost of staff and equipment needed to conduct 10 months of interviews with retirees and high school students, collect photographs and produce an exhibition of the photos and	\$ 9,449	\$2,000
36	Lifehouse, Inc.	Laurel Place House Retaining Wall and Fence	55	Funds will be used to partially offset the costs for replacement of a retaining wall and fence at Laurel Place House in San Rafael.	\$ 9,750	\$3,500
37	Environmental Action Committee of West Marin	EAC Infrastructure Updates	56	Funds will be used to partially offset the cost of purchasing and implementing new database/communication software and a new website and for a strategic planning consultant.	\$ 10,000	\$5,000
38	Marin Interfaith Council	Love Lives in Marin	57	Funds will be used to partially offset the cost of a media and social media campaign, events and resources to promote values fostering inclusion and reshape public discourse.	\$ 9,000	\$1,500
39	San Geronimo Valley Planning Group (Wilderness Way)	SGVPG Environmental Internship Program	58	Funds will be used to purchase broom pulling tools for a Lagunitas School student internship program.	\$ 2,500	\$2,500
40	Marin Theatre Company	Arts Education Program	63	Funds will be used to support the arts education program in Marin public schools.	\$ 10,000	\$3,500
41	Charles Van Damme Ferry Project (Richardson Bay Maritime Association)	Charles Van Damme Ferry-Construction Preparation	65	Funds will be used to partially offset the cost of preparing construction documents to be used to build the interpretive display in the new state park at Waldo Point Harbor.	\$ 10,000	\$3,000
42	Slide Ranch	Restoring the Tidepool Trail	67	Funds will be used to partially offset the cost of restoring the trail to the tidepool area of the outdoor environmental education center which was destroyed by the winter rains.	\$ 10,000	\$1,000

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43	Senior Access	ECDM-Brain Fitness and Memory Screening in Spanish	69	Funds will be used to partially offset the cost to provide Brain Fitness Workshops and Memory Screening services to the Spanish speaking community	\$ 4,767	\$2,500
44	Project Avary	Family Camp	70	Funds will be used to partially offset the cost for 35 children of incarcerated parents and their caregivers to attend camp.	\$ 8,000	\$2,500
45	Global Book Exchange, dba The California Study, Inc.	Marin Literacy Programs	71	Funds will be used to support the literacy program which sponsors field trips to the Global Book Exchange and provides books to public school teachers and other non-profit organizations.	\$ 4,000	\$1,000
46	Point Reyes Farmers Market (West Marin Community Services)	Expanding the Chef's Booth	72	Funds will be used to partially offset the costs of restarting and supporting the Chef's Booth healthy cooking demos program inside Toby's Feedbarn with new equipment and a paid manager.	\$ 3,500	\$3,000
47	TMC Development Working Solutions	Marin Microfinance and Entrepreneurship Initiative	73	Funds would be used to provide financing and business consultation services for local entrepreneurs.	\$ 10,000	\$2,500
48	The Dance Palace Community and Cultural Center	Office & Lobby Energy Efficiency Upgrades	75	Funds will be used to partially offset the cost of upgrading the light fixtures and office furniture, install water saving features in restrooms, replace the water fountain, interior window frames and curtains, and for an energy	\$ 10,000	* \$1,000
49	School of Environmental Leadership	Environmental Leadership Institute	76	Funds will be used to partially offset the cost of providing three, one-day events held at San Rafael public middle schools to engage students in leadership activities focused on community environmental concerns.	\$ 10,000	\$3,000
50	Strategic Energy Innovations	School of Environmental Leadership Seminar Curricula	77	Funds will be used to partially offset labor costs for SEI staff and SEL faculty to develop Environmental Leadership Seminar curriculum packages to submit to the UC articulation committee for review and	\$ 10,000	\$2,000
	<b>TOTAL</b>					\$149,470

\* Note: Funds will be set aside for up to 6 months while the organization continues fundraising efforts to secure full amount needed to complete the project. Any funds not disbursed by November 30, 2017 will be returned to the General Fund.