

County of Marin Community Service Fund Program Application Form

Fields labeled as "(public)" will be viewable to the public.

Request is for Fiscal Year: July 1, 2021 - June 30, 2022

Application Date (public) Friday, March 25, 2022

Project Number 28

Organization Information

Full Legal Name (public) Marin History Museum

Organization URL (public) www.marinhistory.org

Mission

What is the mission/purpose of your organization? (Limited to 1000 characters) (public)

Our mission is to inspire appreciation for and curiosity about Marin County history and provide meaningful opportunities for personal connections to the past. The Marin History Museum celebrates the traditions, innovation and creativity of all people in Marin County, past, present and future. MHM was founded in 1935 and is the only history organization collecting for and serving all of Marin County. MHM is committed to the stewardship of its collections, including approximately 25,000 artifacts, 200,000 photographs and an extensive library of books and archives. In November 2021, we opened to the public at the historic Boyd Gate House in San Rafael, with a new exhibit space and research library.

Grant Request Information

Program/Project Name (public) Library clipping file rehousing

Provide a very brief summary description of your project. (Limited to 250 characters) (public) Our library clipping and ephemera files, that have been developed over decades, have been housed in a way that has been damaging to fragile newsprint. The clippings need to be permanently housed in archival files and pamphlet boxes.

Amount Requested Dollar (public) 1500

Total Project Cost (public) 3000

Being as specific as possible, describe the proposed project/program and its goal(s). Include implementation plans as related to the COVID 19 pandemic and identify what elements of the project would be paid for using County funds. (Limited to 2000 characters) (public)

The "jewel" of our library collection is our extensive clipping and ephemera files that have been developed and maintained over many decades. However, they have not been sorted and cataloged, and have been housed in a way that has been damaging to fragile newsprint. Our librarian has begun to sort the collection, rehousing the material to protect the contents, and cataloging each file for easier

access. Right now, the clippings are being stored in temporary banker's boxes, but need to be permanently housed in archival files and pamphlet boxes.

In addition to properly housing these important files, the process of cataloging has allowed us to share the collection's subjects with the public through our website's online collections portal. Content can be browsed virtually or in-person, depending on the comfort level of the researcher, with the help of our librarian. In the last six months since we've been open at the Boyd House, we have had numerous researchers access this material in person, including a local best-selling author and a PhD student at UC Berkeley, who have spent many hours with the clippings. It is critical that these unique primary sources of information, with content that can't be found elsewhere, are preserved properly.

List all community interests that will be affected by the proposed project/program and the public benefit to be derived from it. (Limited to 2000 characters)

The work of properly housing our extensive clipping files ensures that these materials remain an accessible and valuable source of information for researchers and scholars studying subjects and people from Marin County history, elementary school to college-age students and community members interested in history or genealogy. The preservation and accessibility of all of our materials is central to our mission to create opportunities for individuals to be inspired by and make meaning from our collective history. We are dedicated to the ongoing work of preserving our long-held and unique collections to better serve our visitors and maintain our status as a trusted community resource for information and learning.

Has your organization received Community Service funds before? (public)

Yes

If Yes, please list the total amount received for the past three fiscal years: (public)

	Amount (\$)	Project
FY 2020-2021	3000	Louise Boyd Exhibit
FY 2019-2020	3000	Calendar and brochure
FY 2018-2019		

Is your organization receiving any other County funding for this project or others? (public)

Yes

If Yes, please list type of other County funding and amounts: (public)

\$30,000 for an Executive Director's salary - Nonprofit Community Partners Grant

Can you successfully complete your project by June 30, 2021 if you receive less than your requested amount of Community Service funds? (public)

No

Applicants are encouraged to leverage funding from other non-County sources, and priority will be given to requests that represent no more than 50% of total project cost. To demonstrate all sources of project funding, including other County sources, please provide a project/program budget below.

Please fill in as applicable, and round to the nearest dollar. (public)

	Funding Agency	Funding Requested (\$)	Funding Received (\$)	Notes
County CSF		1500		
Federal Grant				
State Grant				
Individual Contributions			925	
Other Local Agencies				
In kind services				
Other				

Total Funding Requested \$1500

Total Funding Received \$925

Please fill in as applicable, and round to the nearest dollar.

	Budgeted (\$)	Spent to Date(\$)	Notes
Personnel Costs			
Services and Supplies	3000	925	
Capital			
Other			

Total Budgeted Expenses (public) \$3000

Total Spent to Date (public) \$925

This cycle is funded by proceeds from the American Rescue Plan Act and the following questions are necessary to satisfy federal reporting criteria. All applicants are required to respond to these questions for completion of this application, but the responses will not be used in evaluating whether your project will receive Community Service Fund program funds from the County of Marin:

Has your organization been significantly impacted economically by COVID (such as financial loss due to periods of closure, implementing additional COVID safety precautions, lost fundraising opportunities, or inability to meet payroll, rent or utilities?) (public)

If Yes, please provide a specific description of the impacts and quantifying impact where possible. (public) MHM has been severely impacted by the pandemic. We have been unable to provide in-person community programs, including classroom visits for grades 3-5, lectures/book

talks and walking tours. We have missed the opportunity to hold our annual Fall Fundraiser for the last two years, keeping us in a financially precarious situation. In November 2021, we began renting the Boyd Gate House in San Rafael to have a public space for exhibits and research, adding to our financial responsibilities.

Are you serving disadvantaged, minority or low-income residents who have been negatively impacted by COVID? (public)

Yes

If Yes, please provide a specific description of how the people you serve have been impacted. (public)

We assume that all Marin County residents have been impacted by the pandemic in some way, whether financially or emotionally. MHM serves all Marin County residents and beyond and is working to increase awareness of our offerings through consistent and high-quality social media content and targeted email campaigns. We offer the option of free admission to our exhibit space and offer our library resources freely so that all people can access our space and resources for personal enrichment.

Does your organization have future plans for improvements needed to mitigate the impacts of COVID or to contain its spread? (public)

Yes

If Yes, please provide a description of your improvement plans with quantifying statements when possible. (public)

Since the start of the pandemic, we have shifted gears where possible, providing some of our programming via Zoom. We have hosted trivia nights, book talks and have shown history-themed movies through this platform. We have continued to publish our monthly e-newsletter and biannual bulletin with articles about the people, places and events that have shaped the county. In November 2021, we opened to the public at the Boyd Gate House with a brand-new research room and photography exhibit that has been well-attended and received. We will continue to host researchers and develop new exhibits that can be visited in-person with social distancing and safety protocols in place, in hopes that soon we can begin holding programs in person as well.