



County of Marin Community Service Fund Program Application Form

Application Date August 14, 2019

Fiscal Year July 1, 2019 - June 30, 2020

Organization Information

Full Legal Name: Homeward Bound of Marin

Organization URL: www.hbofm.org

Mission/purpose of your organization:

A vision that "everybody needs a place to call home" underlies Homeward Bound's mission of "opening doors to safety, dignity, hope and independence."

Founded in 1974, our agency has grown to become the main provider of shelter and supportive housing for people experiencing homelessness in Marin County. With 16 residential programs ranging from emergency shelter to long-term affordable housing, we serve 1,100 people annually, including veterans, working families, transition age youth, seniors, and individuals struggling with substance dependence or mental health issues.

Grant Request Information

Program/Project Name: Transforming the New Beginnings Center Shelter Kitchen

Summary of how County funds would be used for project:

County funds will support critically-needed upgrades for our 80-bed New Beginnings Center shelter in Novato. Serving 200 people each year, these vital improvements will allow the shelter to continue providing nutritious daily meals for residents.

Amount Requested Dollar: County funds will support critically-needed upgrades for our 80-bed New Beginni

Total Project Cost: \$20,000.00

Description of the proposed project/program, including the proposed project's goal(s), and the nature of the costs in specific terms, i.e. materials, labor costs, etc. Specifics of how the requested County funds will be used.

20 years of continual use have resulted in significant wear-and-tear on our New Beginnings Center shelter. The current door for our walk-in freezer is leaking and the seals are broken, letting in excess moisture and creating an abundance of frost. Though able to be repaired in the past, the door now needs to be completely replaced. In addition, the heating elements of our steam table are failing. This is the buffet area where residents are served food by volunteers and staff each day. The kitchen floors also need a new coat of epoxy paint.

Through this project, we plan to upgrade the shelter kitchen with a new door for our walk-in freezer, steam table with food guard for the serving area, and commercial-grade paint for the kitchen floor. These vital improvements will ensure hygienic and ongoing meal services for shelter residents. In addition, this project will have a significant impact on the appearance of our food-serving and preparation areas, which are well-worn from two decades of steady meal service.

Your funds will be used to cover the following specific costs:

- Replacement walk-in freezer door: \$4,800
- Installation for freezer door: \$2,500
- 5 gallons of epoxy paint for kitchen floor: \$500
- Steam table with food shield: \$2,200

List of all community interests that will be affected by the proposed project/program and the public benefit to be derived from it:

The New Beginnings Center provides shelter, daily meals, and services for more than 200 people each year who are advancing on the journeys out of homelessness. These critical refurbishments will ensure the continued ability of our shelter kitchen to serve residents with quality dining services including three nourishing meals a day. With your help through this project, we will greatly promote the health and well-being of current and future residents at the New Beginnings Center, whether their stay with us is for the short or long-term.

This organization has never received Community Service funds.

List of County funding received for this project or others.

We are not receiving other County funds for this project. Our agency anticipates the following funds from Marin County in 2019-20 for other programs: Annual Professional Services Contract - \$1,523,508; HHS - \$696,954; Contract for Family Coordinated Entry Marin CoC: \$41,236; Mill Street Center: \$85,000; OJT: \$14,000.

Project/program cannot be completed if amount received is less than requested amount of Community Service funds.

Applicants are encouraged to leverage funding from other non-County sources, and priority will be given to requests that represent no more than 50% of total project cost. To demonstrate all sources of project funding, including other County sources, please provide a project/program budget below. Please fill in as applicable, and round to the nearest dollar.

| Project Funding Sources | Funding Agency | Funding Requested | Received | Notes |
|--------------------------------|---------------------------------|--------------------------|----------------------|--|
| County CSF | | \$10,000 | \$0 | |
| Federal Grant | | | | |
| State Grant | | | | |
| Individual Contributions | | | | |
| Other Local Agencies | | | | |
| In kind services | | \$0 | | |
| Other | Joseph and Vera Long Foundation | \$10,000 | \$0 | <i>Application submitted</i> |
| Total Sources | | \$20,000 | \$0 | |
| | | | | |
| Project Expenses | | Budgeted | Spent to Date | Notes |
| Personnel Costs | | \$1,000 | \$0 | <i>Facility Manager's time</i> |
| Services and Supplies | | \$19,000 | \$0 | <i>Purchase of items; installation of freezer door</i> |
| Capital | | | | |
| Other | | \$0 | | |
| Total Expenses | | \$20,000 | \$0 | |