



MARIN COUNTY CIVIC CENTER CONSERVANCY

Marin County Administrator's Office, Suite 325
3501 Civic Center Drive, San Rafael, California 94903

REGULAR MEETING OF AUGUST 9, 2023 DRAFT MINUTES

Held at Marin County Civic Center, Suite 329
San Rafael, California

Present: Mark Hulbert, Suki Sennett, Steve Petterle, Jonathan Bernstein, Joan Brown, Lynn Downey, Cheryl Lentini

Absent: Annette Rose, June Miller, Supervisor Stephanie Moulton-Peters

Staff: David Speer, Sandy Laird, County Administrator's Office; Libby Garrison, Cultural Services; Ted Lieser, Equity Community Builders; Zach Davis, Joe Runco, SWA Group

1. **CALL TO ORDER:** Chair Mark Hulbert called the meeting to order at 10:03 AM
2. **OPEN TIME FOR PUBLIC ITEMS NOT ON THE AGENDA:** None
3. **PRESENTATION OF UPDATED FARMERS' MARKET PROJECT DESIGN AND SCHEDULE:** Andy Naja-Riese of AIM was unable to attend the meeting. In his place, Ted Lieser of Equity Community Builders with Joe Runco and Zach Davis of SWA Group provided a presentation of the updated concepts for the permanent Farmers' Market to be located on the piece of property currently used as a Christmas Tree lot.

The new design features permanent canopy covered spaces for the year-round farmers market situated to maximize shade- 250 stalls for tents with tie-downs, onsite chef and vendor parking, ADA friendly restrooms, seating, and drinking water. Three small Lindal prefabricated buildings positioned in the corner of the property will house a visitor center/demonstration kitchen, AIM offices, meeting facilities and classrooms that can also be used on non-market days. An outdoor classroom and plaza, vegetable and interpretive gardens, pollinator, greenhouse, orchard, and delivery truck and supply storage will be located in the same area. The project is in the environmental review process which may be final in December. The current timeline has design finishing in 2023, permitting in 2024, construction start by next summer and completion by 2025. The builders hope to work in conjunction with the VMA upgrade work.

In response to the group's discussion, Ted commented on aspects of the shade structures - the orientation of canopies resulted from studying the track of the sun in the area so shade could be maximized, the canopies are not translucent, they mimic the arches of the Civic Center, and the center aisle is aligned with the spire. The group discussed several points including differences between this proposal and the previous plan, SMART train access, maintenance of the canopies, non-farmers market uses for the space, and traffic and parking concerns. Suki and Joan expressed the need to provide an adequate number of ADA parking spots. Steve requested a rendering of the project during non-market use to get a better idea of what 250 empty covered parking spaces may look like.

David advised that he would share the EIR with the group when available for their comments and suggested taking supporting action today in the form of a motion.

Steve Petterle moved support for the updated canopy design and orientation and a request to follow up on his interest in a rendering without the market overlay/Joan Brown second. Motion was approved unanimously.

4. **CULTURAL SERVICES UPDATE ON PROGRAMS:** Libby Garrison reported that docent tours of the Civic Center are very popular with all Friday tours sold out. Two more docents are being onboarded so that Wednesday tours can resume. She mentioned that she recently awarded annual outstanding dedication certificates to docents including one for Jonathan Bernstein, commenting that he is a favorite and always willing to be on call for special tour requests. Libby advised that the mobile app for self guided tours of the Civic Center has been redesigned and relaunched and encouraged its use. She reported that Cultural Services is beginning outreach to schools to bring a STEAM based program for 3rd graders, that permitting for commercial photo shots should go through her, and that she is excited to be attending the Frank Lloyd Wright Conservancy National Convention in Minneapolis/St Paul in September.
5. **JUNE 22, 2023 BOARD OF SUPERVISORS ACTION TO APPROVE CAPITAL IMPROVEMENT PROGRAMS:** David Speer advised the group that the large budget document was emailed directly to them for their information and reference. He pointed out the facilities section which includes projects at the Civic Center and other large facilities projects that have been discussed by the group at past meetings. David reported that the Commission will be consulted as individual projects related to the group are being considered and each expenditure will go to the Board of Supervisors for approval.
6. **REVIEW AND APPROVAL OF MINUTES OF JUNE 14, 2023 MEETING:** Suki Sennett motion/Cheryl Lentini second. Motion approved unanimously.
7. **MEMBER ITEMS FOR UPDATES:** Jonathan Bernstein asked for an update Steven Bueller's attendance at the April 12, 2023 meeting as a potential commission applicant. The group discussed aspects of the commission including number of members, attendance and quorum requirements.
8. **ADJOURNMENT:** Meeting was adjourned at 11:31 AM.