MARIN COUNTY CIVIC CENTER CONSERVANCY
Marin County Administrator’s Office, Suite 325
3501 Civic Center Drive, San Rafael, California 94903

SPECIAL MEETING OF DECEMBER 15, 2021
DRAFT MINUTES
Held at Marin County Civic Center, Suite 143D
San Rafael, California

Members Present: Joan Brown, Lynn Downey, Sandra Fawn, Cheryl Lentini, Mark Hulbert, June Miller, Supervisor Stephanie Moulton-Peters, Steve Petterle, Suki Sennett,

Staff: David Speer, Janis West, Jeff Wong, County Administrator’s Office; David Vaughan, Dan Mancuso, Department of Public Works; Libby Garrison, Cultural Services.

1. CALL TO ORDER: Chair Sandra Fawn called the meeting to order at 1:02 PM.

2. VOTE ON REAPPOINTMENT OF SANDRA FAWN TO THE CONSERVANCY: Member appointment expired 12/13/2020. Member was unavailable for previous meetings. Reappointment of another 2-year term was moved and seconded, and was approved unanimously.

3. OPEN TIME FOR PUBLIC ITEMS NOT ON THE AGENDA:
   A. None

4. REVIEW AND APPROVAL OF MINUTES OF SEPTEMBER 22, 2021: Approval of September 22, 2021 minutes was moved and seconded and was approved unanimously.

5. UPDATE ON DEPARTMENT OF CULTURAL SERVICES PROGRAMS: Libby Garrison
   A. Civic Center docent tour were suspended March 2020 due to COVID-19 closures. Public tours are still on hold, but docent recruitments are underway
   B. Local and national outreach efforts were launched to keep the community engaged:
      • Small, private tours, AIA member tours
      • Online series comprised of 13 one-minute “teaser” videos of architectural highlights of the building (https://www.marincultural.org/blog)
      • The Frank Lloyd Wright Building Conservancy launched a social media initiative highlighting Frank Lloyd Wright-designed public sites that were closed due to COVID-19. (https://www.facebook.com/watch/live/?v=799458807656448&ref=external.
      Link to all the talks: https://savewright.org/news/public-wright-sites-swap-virtual-visits/
   C. FLW exhibit located in the Civic Center, Suite 233 was updated in partnership with the Library’s California Room
D. The donated doghouse in the Civic Center library will be relocated

6. VETERANS’ MEMORIAL AUDITORIUM PARKING LOT REDESIGN-PROJECT OVERVIEW: Richard Parker, 450 Architects, Inc. presented a design concept.
   A. Key highlights:
      - Existing parking capacity and circulation to be expanded to accommodate vehicles with just two entrances/exits, one-way directions and pedestrian conflicts
      - 90-degree standard stalls will allow for two-way, increase ADA and EV parking; net number of spaces will remain the same
      - Design is pedestrian-friendly for safer and closer entry to building
      - Public plazas and art opportunities infrastructure would provide buffer from vehicles
      - Lighting sustainability utilizing the existing mushroom capped lights with LED
      - Underground capability for solar
      - Phased plan for 2022-2023
   B. Member comments:
      - Lighting, noise consideration of neighbors
      - SMART access
      - Art potentially controversial
      - Parking higher priority than art and plaza designs
      - Integrate bicycle access in the design
      - Consider purpose of nodes

7. CIVIC CENTER SIGNAGE: Jeff Wong
   A. New directory signs for the three archways
      - Subcommittee met twice
      - Proceeding with directory signage
      - Overall site signage should be separate project
      - Will present findings and recommendations

8. MEMBER ITEMS FOR UPDATES:
   A. Consider 2022 Fair, docent tours and/or marketing efforts to highlight upcoming 60th Anniversary of the Civic Center
   B. Member roster update requested

9. ADJOURNMENT: Chair Fawn adjourned the meeting at 2:25 PM.