



## **MARIN COUNTY CIVIC CENTER CONSERVANCY**

Marin County Administrator's Office, Suite 325  
3501 Civic Center Drive, San Rafael, California 94903

### **REGULAR MEETING OF SEPTEMBER 22, 2021 DRAFT MINUTES**

Held at Marin County Civic Center, Suite 143D  
San Rafael, California

Members Present: Joan Brown, Lynn Downey, Cheryl Lentini, June Miller, Steve Petterle, Annette Rose, Supervisor Stephanie Moulton-Peters, Suki Sennett

Staff: David Speer, Janis West, Jeff Wong, County Administrator's Office, David Vaughan, Department of Public Works.

1. CALL TO ORDER: Vice Chair Annette Rose called the meeting to order at 9:16 AM with introductions.
2. VOTE ON REAPPOINTMENT OF ANNETTE ROSE TO THE CONSERVANCY: Member appointment expired April 24, 2021. Reappointment of another 2-year term was moved and seconded; and was approved unanimously.
3. VOTE ON REAPPOINTMENT OF SUKI SENNETT TO THE CONSERVANCY: Member appointment expired January 23, 2021. Reappointment of another 2-year term was moved and seconded; and approved unanimously.
4. VOTE ON REAPPOINTMENT OF JUNE MILLER TO THE CONSERVANCY: Member appointment expired April 24, 2021. Reappointment of another 2-year term was moved and seconded; and approved unanimously.
5. OPEN TIME FOR PUBLIC ITEMS NOT ON THE AGENDA:
  - A. None
6. BOARD OF SUPERVISORS CHAMBERS STAIRS STABILITY RAIL: Dave Vaughan summarized a recent project completed in the Board of Supervisors chamber adding a handrail at the dais steps. Also underway is the addition of another handrail at the steps behind the dais.
  - A. CIVIC CENTER MAIN DIRECTORY SIGNAGE: Jeff Wong summarized a phased plan to improve wayfinding signage in the Civic Center based on the Signage Master Plan conducted in 2011 by SquarePeg Design. Phase 1 includes updating and simplifying the three archway directories, adding Spanish text, and incorporating updated ADA guidelines. Phase 2 will focus on the signage on each floor. A full Signage Master Plan slide set is available by request.
  - B. Members briefly commented on the proposal
    - Move Spanish translation to right side
    - Add 'Elections' to administration building wayfinding
    - Enhance Courts wayfinding
    - Simplify directions

- Provide outside building distinction wayfinding signs
- Produce and test signage for areas with greatest challenge first and determine a method to assess, survey effectiveness
- Interactive options with Smart phones

C. A Subcommittee was formed to discuss options. Subcommittee members are Steve Petterle, Joan Brown, June Miller, and Cheryl Lentini

7. MEMBER ITEMS FOR UPDATES: David Speer said October 4 is the next scheduled meeting. There are no scheduled Regular meetings in November and December; there will be a Special meeting scheduled sometime in early December.
8. ADJOURNMENT: Vice Chair Rose adjourned the meeting at 10:29 AM.

DRAFT