



FRANK LLOYD WRIGHT CIVIC CENTER CONSERVANCY (FLWCCC)

Marin County Administrator's Office, Suite 325
3501 Civic Center Drive, San Rafael, California 94903

SPECIAL MEETING OF DECEMBER 16, 2015

DRAFT MINUTES

Held at

Marin County Civic Center
County Administrator's Office, Conference Room 315
San Rafael, California

Members Present: Joan Brown, Lynn Downey, Sandra Fawn, Cheryl Lentini, June Miller, Annette Rose, Mark Schatz, Supervisor Kate Sears, Suki Sennett

Others Present: David Speer, Janis West, County Administrator's Office; Libby Garrison, Department of Cultural Services; Bill Schwarz, Architect; and Laurie Thompson, Department of Marin County Free Library

1. **CALL TO ORDER:** Chair Mark Schatz called the meeting to order. Vice Chair Sandra Fawn continued the meeting at 10:45 when Mr. Schatz left for another prior engagement.
2. **APPROVAL OF MINUTES OF SEPTEMBER 24, 2015 MEETING:** Suki Sennett made a motion and Joan Brown seconded the motion to approve the minutes. Motion carried unanimously.
3. **REPORT ON RESEARCH BY STAFF ABOUT LIGHTING OF CIVIC CENTER SPIRE:** David Speer presented cost estimates in lighting the Civic Center spire provided by the Department of Public Works (DPW). They provided some estimates and ideas for lighting the spire. The lighting cost for five nights per week will be approximately \$1,700 per year, and \$800 to \$900 if using LED. This will require electrical engineers to review. The long term cost savings will be 11.5 years. Mr. Speer said this can be considered at a larger level for the subcommittee to discuss. Discussion and issues raised:
 - a. Citizen perception of wasting money
 - b. DPW will need to account for time invested
 - c. Cost of bulbs may be reduced if delayed a year
 - d. Project requires more detailed analysis
 - e. Consistent lighting using auto set-up system is recommended
 - f. Consider beginning when World Heritage status achieved
 - g. Lighting during Marin County Fair recommended
 - h. Supervisor Sears can bring to the Board of Supervisors for consideration
 - i. Energy efficiency should be the priority
 - j. Spire is the symbol of our county government and Frank Lloyd Wright ideal
 - k. Consider engaging the community, fundraising projects

- I. Engage 50th Anniversary supporters
 - m. Ask contractors to donate materials, time
4. UPDATE ON WORLD HERITAGE NOMINATION:
 - a. David Speer said the ICOMOS representatives requested more detail following the site inspection such as emergency procedures and acrylic coverings of the mall.
 - b. ICOMOS was scheduled to meet December 2 in Paris and there is a conference call scheduled for December 16 to discuss review and next steps.
 - c. ICOMOS will make its recommendation to UNESCO at the end of January 2016. The FLWCCC will be notified by National Parks representatives. Mr. Speer thanked everyone for their efforts for this nomination.
5. CIVIC CENTER BEAUTIFICATION PROJECTS: David Speer said the County Administrator has asked the Conservancy to compile a list of upcoming projects for the purpose of county wide planning. Those interested in working on the list please meet with Mr. Speer following the meeting.
6. CALENDAR YEAR 2016 MEETING TIMES/DAYS: Mr. Speer confirmed the fourth Wednesday of each month at 9:00 AM appears to work for members. Meetings will be at the Civic Center in the Board of Supervisors (BOS) conference room 324A.
7. MEMBER ITEMS FOR UPDATES AND FUTURE AGENDAS:
 - a. David Speer announced there will be a review of the County's Master Guidelines. He will apprise the Conservancy of any items that require discussion.
 - b. Inquiry was made regarding the status of the Civic Center Drive project. David Speer confirmed approximately \$1 million in federal grants were received that the BOS is allocating for projects, including the Civic Center Drive access path of travel and roundabout, to be completed by SMART's opening. January and February projects will be going out for bid soon by DPW.
 - c. Joan Brown said the final draft of the docent script is under review by a technical editor. Once the copy is edited it will be formatted for the docents.
8. OPEN TIME FOR PUBLIC ITEMS NOT ON THE AGENDA:
 - a. Libby Garrison is working on researching other sites that offer tours. She has connected with the docent program with San Francisco City Hall tours.
 - b. Bill Schwarz said the Frank Lloyd Wright Building Conservancy membership is open to anyone interested. Next year's annual conference is November 3 and he is co-chair. There is a plan to visit the Civic Center.
 - c. Laurie Thompson has more old footage of the work stoppage discussion (Hiyakawa)
9. ADJOURNMENT: Vice Chair Sandra Fawn adjourned the meeting at 11:05 AM.