

THE FRANK LLOYD WRIGHT CIVIC CENTER CONSERVANCY (FLWCCC)

Marin County Administrator's Office, Room 325
3501 Civic Center Drive, San Rafael, CA 94903

REGULAR MEETING of JUNE 24, 2015

DRAFT MINUTES

held at

Marin County Civic Center
Board of Supervisors Conference Room 324A
San Rafael, California

Members Present: Joan Brown, Lynn Downey, Sandra Fawn, Cheryl Lentini, June Miller, Annette Rose, Mark Schatz, Suki Sennett

Others: David Speer, Janis West, County Administrator's Office (CAO); Bill Campagna, Pat Echols, Patrick Zuroske, Department of Public Works; Libby Garrison, Cultural Services Department; Bill Schwarz, Architect; Aurora Massahine, Judy Schreibman, Gallinas Watershed Council (<http://www.gallinaswatershed.org/civic-center-watershed-restoration-project-launched.html>)

1. **CALL TO ORDER:** Mark Schatz, Chair, called the meeting to order at 9:00 A.M.
2. **DISCUSSION OF POWER-ASSISTED DOOR ACTUATORS IN CIVIC CENTER:** Bill Campagna offered the following information regarding the proposed accessible power door actuators:
 - Double push plate (round, placed high and low) and verticle bar options
 - Provided a photo, general information and comparison, and cost comparison
 - There is currently no plan to replace all the actuators; they will be replaced when necessary
 - The cost difference between the round and the bars is very little
 - High and low rounds should offer good accessibility
 - Bars are more recessed and not as visible
 - Bars are easier functionally
 - New bars are nicer aesthetically and more recessed

Comments/discussion:

- Round appears more appropriate
- Round provides 95% accessibility
- UCSF appears to have round actuators, top only
- Should be a means to open/access door easily
- Bottom round important to include if rounds are used
- Consistency important

Sandra Fawn moved and Kate Sears seconded to recommend the round, double (high/low placement) actuators and add to those that currently have only one round. Motion approved unanimously.



- 3. BOARD OF SUPERVISORS AND PLANNING CHAMBERS FIXED SEATING REHABILITATION:** Patrick Zuroske led the Conservancy members to the Board of Supervisors (BOS) Chambers to review renovation of the chairs. He provided a PowerPoint presentation.
- Project need arose from BOS request and ADA requirements
 - Seating was not included in the original plans but FLW had them manufactured
 - Anchoring part of the plan
 - Basic secretarial chairs with installed armchairs
 - Spoke with representatives of buildings with similar seating (and issues) in other FLW-designed facilities
 - Peter B Lewis Theatre Guggenheim Museum, NY
 - Beth Shalom Synagogue (PA)
 - Kalita Humphrey's Theatre (TX) (removed during a renovation)
 - Objectives
 - Upgrade to meet accessibility requirements
 - Adhere to the Secretary of Interior's Standards (SOIS)
 - Floating chair essential design character
 - Seat cover replacement referential
 - Seat height raised two-three inches
 - Replace flooring
 - Alternate item due to budget constraints
 - Construction issues
 - Will schedule either full remodel or partial to avoid disruption of BOS meetings
 - Recommend partial, completing one side at a time
 - Removal of sets of seats
 - Chair frames refinished or recoated
 - Refinish armrests
 - Design for swinging arm rests
 - Possible temporary seating until project complete
 - Coordinate schedule with BOS/Clerk of the Board
 - Comments/Discussion
 - Construction time frame estimate two to three weeks per side
 - Begin around holidays if budget allows
 - Unattractive seats, not ergonomically designed
 - Floating chairs essential design of FLW
 - Modifications already made in BOS Chambers; integrity compromised
 - Consider modern
 - Alterations may affect World Heritage Site nomination
 - Non-anchored chairs allows for greater flexibility
 - Could also be in great disarray much of the time
 - Restrictions of World Heritage requirements?
 - SOIS researched carefully
 - Alternates can be found that are acceptable
 - Floating chairs a fixed key element
 - Jeff Wong conducted an ergonomic study with Kaiser Permanente



- Acknowledgment to Patrick for historic research and perspective to retain design integrity
- 4. UPDATE OF WORLD HERITAGE NOMINATION:** David Speer distributed brochure: “Key Works of Modern Architecture by Frank Lloyd Wright”, the nomination to the World Heritage List by the United States of America
- 500 copies were ordered
 - Distribution discussion included the Civic Center Library California Room and local branches, AIA, John King-San Francisco Chronicle
 - The overall tour schedule is not final yet
 - Tentative schedule for Marin County is underway
 - September 16 is the projected date, although we should be flexible
 - Walk-through scheduled with DPW staff to identify clean-up tasks prior to visit
 - Working with Libby Garrison of Cultural Services to help promote the CC and upgrade tours
 - Joan Brown updated the script for accuracy; final underway
 - Libby’s remarks:
 - Ad about docent program in SF, local Marin
 - Meeting with groups for tourism
 - Self-guided tours enhancements
 - App for docents
 - Children’s programs
 - Lecture series
- 5. MEMBER ITEMS FOR UPDATES & FUTURE AGENDAS:**
- Discussion regarding concern of the building clean-up tasks for the upcoming site visit, notably bathroom doors, Courts entrance and notifying departments to clean up their areas; David Speer confirmed it is underway. The focus is more on preservation
 - State librarians will tour the Civic Center on June 25
- 6. OPEN TIME FOR PUBLIC ITEMS NOT ON THE AGENDA (this item was moved to the beginning of the meeting):**
- Aurora Massahine and Judy Schreibman from the Gallinas Watershed Council provided an overview of the Civic Center Watershed Restoration Project and are seeking support from the Conservancy and asked to be considered for a future meeting
- 7. ADJOURNMENT:** The meeting was adjourned at 10:45 A.M.

