

THE FRANK LLOYD WRIGHT CIVIC CENTER CONSERVANCY (FLWCCC)

Marin County Administrator's Office, Room 325
3501 Civic Center Drive, San Rafael, CA 94903

REGULAR MEETING of AUGUST 26, 2015

APPROVED MINUTES

held at

Marin County Civic Center

Board of Supervisors Conference Room 324A
San Rafael, California

Members Present: Joan Brown, Lynn Downey, Sandra Fawn, Cheryl Lentini, June Miller, Annette Rose, Mark Schatz, Kate Sears, Board of Supervisors District 3

Others: David Speer, Janis West, County Administrator's Office (CAO), Pat Echols, Eric Steger, David Vaughan, Patrick Zuroske, Department of Public Works; Libby Garrison, Cultural Services Department; Carol Acquaviva, Library Services; Bill Schwarz, Architect; Aurora Massahine, Judy Schreiber, Gallinas Watershed Council, Alex Kahl; Chris Callaway, Aide to Supervisor Damon Connolly, District 1

1. **CALL TO ORDER:** Mark Schatz, Chair, called the meeting to order at 9:01 A.M.
2. **REVIEW AND APPROVAL OF MINUTES MAY 27, 2015 AND JUNE 24, 2015 MEETINGS:** Kate Sears moved and Sandra Fawn seconded the motion to approve minutes of May 27, 2015 and June 24, 2015. The motion passed unanimously.
3. **SHORT FILM FROM WHEN CIVIC CENTER OPENED:** Carol Acquaviva introduced a film that was produced circa 1963 by Collin D. Edwards, recently donated to the Civic Center's California Room.
 - It is part of a collection of other 16mm films
 - The library will promote this via Facebook and YouTube
 - Conservancy members suggested showing to the local school districts and Marin County employees
4. **FLOATING PLANT FILTER ISLAND PROPOSAL:** Alex Kahl introduced the project that will be featured at this year's Bioneer Conference.
 - Launch date is scheduled for October 16 and open to the public to view
 - They will evaluate its success and future possibilities in December
 - One small, one medium and a third at Children's Island will be placed temporarily
 - Supervisor Connolly is supportive of this project
 - They will be anchored
 - Zero maintenance will be required
 - Special fencing will keep geese away
 - They are working closely with the departments of Public Works and Parks & Open Space to meet County criteria
 - More information is available on their website: (<http://www.gallinaswatershed.org/civic-center-watershed-restoration-project-launched.html>)



5. **HALL OF JUSTICE MIDDLE ARCH OUTSIDE AMENITIES: BUS STOP BENCH; BIKE RACK; PUBLIC NOTICE SIGN UPDATE:** Pat Echols and David Vaughan provided follow-up information regarding the following:
- Bus stop upgrade in the north arch suggested a bench be installed due to lack of seating; they are installing one standard bench 6'L x 2'D in collaboration with Marin Transit Authority (MTA) that compliments the overall Civic Center design. More can be installed in the future if needed.
 - Some Conservancy members suggested installing a bench without the middle divider to accommodate more people.
 - Bike rack designs were presented for the middle arch near the gravel area
 - Members recommended concrete over the gravel area at the path of travel to reduce the ongoing need for clean-up in the lobby area where it is tracked in, and feather the sidewalk to the paved area
 - Adding another bike rack was suggested
 - DPW will bring bike rack options to the Conservancy at a later time after paving the gravel area
 - Public Notice sign will be similar in design to the wooden paper racks on the other side of the entrance. It will be protected from the rain and sun and accessible to view. Conservancy members agreed this will work fine.
6. **LED & DIFFUSER OPTIONS FOR CIVIC CENTER LIGHT FIXTURES:** Jeanne Miche presented two LED lighting fixtures to replace the current florescent light fixtures throughout the Civic Center.
- Companies offering the lights meet the criteria:
 - Lithonia Lighting-2VTL2RT 2'x 2' Relight LED – diffuser (tube)
 - SEESMART-Custom LED thin panel, edge 2'x 2'
 - An insert that fits within the existing frame avoids complete replacement of the fixtures
 - The options will save the County \$23,000 per year in energy costs
 - They are brighter but not too bright for the working environment
 - Comments from members included using a warmer light, suggesting tubes too stark and unattractive, and noting the thin panel style matches the skylight
- Kate Sears moved and Sandra Fawn seconded the motion to approve the thin panel fixtures. The motion carried unanimously.
7. **UPDATE OF WORLD HERITAGE NOMINATION:** David Speer thanked the subcommittee for their planning of the upcoming site visit and collaboration with Cultural Services, and to the maintenance staff who put extra work and enthusiasm into preparing the building for the visit
- The schedule for Marin County is September 15 arrival of Wessel deJonge of ICOMOS, staff from Fallingwater and the National Parks Service
 - The tour of the Civic Center and review is scheduled for September 16
 - The details and FAQs will be emailed to Conservancy soon; however, he urged members to remain flexible to the needs of the committee
 - Anticipated questions from ICOMOS will be regarding authenticity, management, and preservation



- Libby Garrison announced a cover story by Pacific Sun and said Marin Magazine may feature an article in the future; she will email the link to the FLWCCC
 - They are setting up an improved web page of the tours which will be offered online and Facebook
 - The tour script is nearly complete

8. MEMBER ITEMS FOR UPDATES & FUTURE AGENDAS:

- Master Guidelines will be sent out by David in the near future
 - Please provide Janis with updated address information
- Mark Schatz announced the Library installation he worked on is September 1
- September 23 (next scheduled meeting date) is Yom Kippur
 - An alternative date will be considered and members will be notified

6. OPEN TIME FOR PUBLIC ITEMS NOT ON THE AGENDA: None

7. ADJOURNMENT: The meeting was adjourned at 10:39 A.M.

