

THE FRANK LLOYD WRIGHT CIVIC CENTER CONSERVANCY (FLWCCC)  
Marin County Administrator's Office, Room 325  
3501 Civic Center Drive, San Rafael, CA 94903

REGULAR MEETING of JANUARY 28, 2015

**APPROVED MINUTES**

Marin County Civic Center  
Conference Room 324A  
San Rafael, California

Members Present: Joan Brown; Cheryl Lentini; Lynn Downey; Sandra Fawn; Mark Schatz; Kathrin Sears; Suki Sennett

Others: David Speer, Janis West, County Administrator's Office (CAO); Pat Echols, David Vaughan, Mike Norton, Eric Steger, Department of Public Works; Steve Petterle, Tara McIntire, Parks Department; June Miller, FLWCCC applicant

1. **CALL TO ORDER:** Mark Schatz, Chair, called the meeting to order at 10:02 A.M.

2. **CONSIDERATION OF REAPPOINTMENT OF ANNETTE ROSE AND SUKI SENNETT TO TWO-YEAR TERMS ON THE CONSERVANCY COMMISSION:** Annette Rose and Suki Sennett two-year Conservancy-appointed terms have expired and they have reapplied. Joan Brown moved and Sandra Fawn seconded the motion to reappoint Ms. Rose and Ms. Sennett. The motion was approved unanimously.

3. **APPROVAL OF MINUTES FROM NOVEMBER 19 SPECIAL FRANK LLOYD WRIGHT CIVIC CENTER CONSERVANCY (FLWCCC) MEETING AND JOINT MEETING WITH CULTURAL SERVICES COMMISSION:** Consensus of the Conservancy members suggested the joint meeting minutes did not reflect discussion, issues or suggestions raised at the meeting and was deemed important for the sake of transparency. Joan Brown noted item #5 of the Conservancy's special meeting minutes referred to the captions under the photos rather than the photos. Suki Sennett moved and Mark Schatz seconded the motion for the following: 1) reject the draft minutes of the submitted Cultural Services Commission and issue more comprehensive minutes to reflect the discussion that occurred at the meeting; and 2) approve the FLWCCC special meeting minutes as corrected. The motions were approved unanimously. Additionally, David Speer said he will work with Library staff to assist with the photo captions.

4. **CONSIDERATION OF APPLICATION TO THE CONSERVANCY BY JUNE MILLER:** June Miller submitted her application for membership to the FLWCCC. Ms. Miller introduced herself and shared her interests and reasons for joining the Conservancy. Kate Sears moved and Joan Brown seconded the motion to accept June as a Conservancy-appointed member. The motion was approved unanimously. Her term is two years.

5. **APPROVAL OF RECYCLE BIN SAMPLES:** Mike Norton said a sample of the recycle bins that the Conservancy members had recommended was displayed in the hall across from 324A. They are terra cotta colored, 3-bin connected cans for waste, bottles and cans, and

paper. The black liners currently in the bins will be replaced with other liners that will not be visible. The members viewed the sample and unanimously approved the bins.

**6. ACCESSIBLE AUTO-DOOR CONTROLS FOR CIVIC CENTER:** Mike Norton presented price information on the vertical bar push plate units in the recommended satin brass finish that the FLWCCC had approved at the October 22, 2014 meeting. Each is \$800; the clear finish is \$200. Approximately 50-60 units are needed. While the vertical bars are preferred and recommended by the County's disability access manager for greater visibility, they are not required. Conservancy members agreed the buttons will be suitable in most locations. Kate Sears called for an itemization to determine the number and location of each unit. Ms. Sears moved and Sandra Fawn seconded the motion to recommend we continue to use the circular units in most locations, and use the vertical bars in the satin brass finish where necessary for greater visibility.

**7. PROPOSAL FOR NEW CAFETERIA GARDEN FURNITURE:** Tara McIntire said Parks has been researching replacement outside furniture options for the cafeteria that will complement the Frank Lloyd Wright design and style. The option they recommend is by Landscape Forms:

- Tables
  - Will be the same size
  - Center insert for umbrella
  - Center pedestal with legs
  - Terra cotta color
  - 10 tables with four chairs
- Chairs
  - Will complement the tables with their design
  - Comfortable, good form
  - Light weight – but not too light for wind
  - Stackable
  - Stone color (softer grey) complements table color
- Can have all or some tables with umbrella holes
  - Conservancy recommends all

Cheryl Lentini moved and Lynn Downey seconded the motion to approve the recommended tables and chairs. The motion was approved unanimously.

**8. UPDATE OF WORLD HERITAGE NOMINATION:** David Speer announced at the last meeting that the application for nomination to the World Heritage list by the United States was being printed and will be forwarded to UNESCO. He brought in copies of the application book. There will be a press release issued by the national Frank Lloyd Wright Building Conservancy as well as a press release issued by Marin County. Members may submit a quote to be included in our news release to him or Janis West.

Mr. Speer will be attending a coordinating meeting in Chicago April 8. He confirmed local, state and regional representatives have been apprised of these events. It was recommended that a more interactive press release for a wider electronic audience be considered. Sandra Fawn noted William Wesley Peters should be listed along with Aaron Green on the County's press release.

Mr. Speer said Laurie Thompson of Marin County Library, California Room and David Vaughan of the Department of Public Works and Bill Schwarz, AIA coordinated efforts to provide

information and factual error correction submitted to the National Parks Service since information in this book will be used as a reference by many in the future. This information and update will be provided to the County's Board of Supervisors. Mr. Speer called for a Conservancy member to take the lead to plan and coordinate the projects and events surrounding the site visit, reminding members we should plan now to be ready for what he hopes is an approval of our world heritage status in 2016. Lynn Downey and Sandra Fawn expressed interest. Additionally, June Miller and Joan Brown offered to help. Mr. Speer will work with the Departments of Public Works and Parks to create a list of projects. Other ideas suggested included collaboration and promotion through other local and regional groups that will benefit from the publicity. The Conservancy thanked David Speer for his work, tenacity and commitment toward realizing this exciting opportunity for Marin County.

**9. MEMBER ITEMS FOR UPDATES AND FUTURE AGENDAS:** None.

**10. OPEN TIME FOR PUBLIC ITEMS NOT ON THE AGENDA:**

A) Mark Schatz said the Corte Madera Library renovation is complete

B) Mark Schatz has been asked to do a small project for the Civic Center Library.

He asked the group if there is any concern regarding a conflict of interest with his service to this board. Conservancy members indicated no concern.

C) Suki Sennett remarked there is need for more diversity of the FLWCCC, such as members with more architectural and construction expertise.

**11. ADJOURNMENT:** The meeting was adjourned at 10:04 A.M.