

THE FRANK LLOYD WRIGHT CIVIC CENTER CONSERVANCY  
Marin County Administrator's Office, Room 325  
3501 Civic Center Drive, San Rafael, CA 94903

MEETING of October 22, 2014

**DRAFT MINUTES**

Marin County Civic Center  
Office of County Counsel Conference Room 275  
San Rafael, California

Members Present: Joan Brown; Cheryl Lentini; Lynn Downey; Sandra Fawn; Annette Rose;  
Supervisor Kathrin Sears; Mark Schatz

Others: David Speer, Janis West, Jeff Wong, County Administrator's Office (CAO); Pat Echols,  
Eric Steger, Laney Morgado, David Vaughan, Patrick Zuroske, Department of Public Works  
(DPW); Richard Keding

- 1. CALL TO ORDER:** Mark Schatz, Chair, called the meeting to order at 9:10 A.M.
- 2. APPROVAL OF MINUTES FROM SEPTEMBER 24, 2014 REGULAR FLWCCC MEETING:** Kate Sears moved and Sandra Fawn seconded the motion to approve the minutes as corrected. **APPROVAL OF MINUTES FROM SEPTEMBER 24, 2014 SPECIAL COMBINED MEETING WITH CULTURAL SERVICES COMMISSION:** There was concern about FLWCCC member comments that were omitted from the minutes. Motion was made and seconded to defer the action of approving the minutes so that comments can be incorporated. The motion passed unanimously. Pat Echols said he will be providing information to the Board of Supervisors meeting on October 28 at 9:00 a.m., which include some comments and recommendations made at the joint meeting. Additionally, Annette Rose said she will bring the Conservancy's comments to the Cultural Commission meeting.
- 3. CIVIC CENTER RECYCLING BIN MODIFICATIONS:** Mike Norton presented more options to the Conservancy for recycling bins at the Civic Center, based on recommendations made at the last meeting. The round and half-round options are available in satin brass top and terra cotta base. The round receptacles are connected and the half-rounds are not. The rounds also come in 3 sizes, with the 23 gallon being the recommended size. Both are for bottles/cans, paper, and waste. Composting is not available now due to staffing and pest control issues and will be considered at a later date. The half-rounds were less desirable due to the combined length and possibly less visible than the round choice. Kate Sears moved and Cheryl Lentini seconded the motion to recommend DPW proceed with the three-round recycling receptacles in the 23-gallon size with the satin brass top and terra cotta base. Motion was approved unanimously.
- 4. ACCESSIBLE AUTOMATIC DOOR OPENERS IN CIVIC CENTER:** Laney Morgado said that recent changes in requirements call for replacing the round push plate automatic door openers at the Civic Center. They will be replacing them with vertical bar activated units for greater access to individuals with a wide range of functional limitations.

She recommended the Ingress'r brand that will allow activation from any approach and height level. Finishes include a complementary satin brass finish. Kate Sears moved and Sandra Fawn seconded the motion to recommend the vertical push plate in the satin brass finish as recommended. Motion was approved unanimously.

5. **COUNTY COUNSEL ENTRANCE SECURITY ENHANCEMENTS:** Jeff Wong showed the group where the security enhancements would be that he had presented at the last meeting. The Conservancy's recommendations were implemented into the design. The mail slot was moved to the right and will be the full length of the panel; the clear glass is fine with County Counsel. The Conservancy recommended enhanced lighting in the entrance at 270 and 275 and better utilization of the empty space. County Counsel is in discussion regarding this request; it was noted other factors must be considered such as the elevator, the IST training room, and the door entering Probation. Joan Brown moved and Sandra Fawn seconded the motion to accept the modified design. It was also moved, seconded and approved that there be a review of the space in the entrance at 270 for better utilization of space. Motions passed unanimously.
6. **BICYCLE PARKING AT CIVIC CENTER:** Pat Echols and Pat Zuroske asked the Conservancy if there was interested in exploring electronic bicycle lockers at the Civic Center as part of a grant application that would fund \$2,500 per locker. They will be submitting an application for the SMART plaza. The deadline is December 8 for applications. Potential locker locations at the Civic Center to add more lockers for use include: the existing semi-circle at the south arch, the flat area on the south side of the center arch, landscaped area between center and north arches-grand jury parking, and landscaped area between center and north arches-employee parking area. Frank Lloyd Wright's original design included bike racks but they are less feasible now and perhaps can be enhanced to be utilized for the public. The lockers are 6' in length and 20' of space needs to be available. The possible sites were discussed and none were recommended by the Conservancy for the lockers. Pat Echols will review options for other bicycle parking/storage, including possible space indoors that will not necessarily be lockers.
7. **FLW FOUNDATION TOUR FROM SEPTEMBER 25 DEBRIEF:** Sandra Fawn and Joan Brown reported the tour for the Frank Lloyd Wright National Foundation went very well. Joan Brown, Bill Schwarz and James Allen led the tour. Refreshments were served following the tour. Participants received a poster of the Civic Center and seemed very pleased with everything. An architectural writer was on the tour and wrote an article on it for an Italian magazine.
8. **DISCUSSION OF NOVEMBER 26 AND DECEMBER 24 MEETING DATES:** David Speer announced the presentation of the Agricultural Commission of Marin regarding the Farmers' Market and suggested a joint meeting on December 17 with the Cultural Services Commission in lieu of the November and December meetings. The regular meeting time would be at 9:00 and the joint meeting at 10:30. Mr. Speer will collaborate with the Cultural Services Commission and will send updated information to members.
9. **MEMBER ITEMS FOR UPDATES AND FUTURE AGENDAS:**
  - A. Sandra Fawn noted the Civic Center Post Office has installed a wall divider in the lobby, which is where the globe would be placed. She inquired if the County had approved this. David Speer said he will look into this and report back to the Conservancy.

**10. OPEN TIME FOR PUBLIC ITEMS NOT ON THE AGENDA:**

A. Richard Keding brought copies of his proposal to share regarding a marker for the north gate entrance to the Civic Center campus (roundabout). Pat Echols said he will be working with Cultural Services to create a process for this item in the near future.

B. Joan Brown credited the staff on the fountain at the entrance to the south arch, which she said looks very good.

C. Mark Schatz commented that the ADA improvements at the south arch entrance look good, noting the decorative wall is a good place to begin docent tours and folks to congregate.

**11. ADJOURNMENT:** The meeting was adjourned at 10:24 A.M..

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