

THE FRANK LLOYD WRIGHT CIVIC CENTER CONSERVANCY
Marin County Administrator's Office, Room 325
3501 Civic Center Drive, San Rafael, CA 94903

MEETING of February 26, 2014

APPROVED MINUTES

Board of Supervisors Conference Room 324A
Marin County Civic Center
San Rafael, California

Members Present: Annette Rose, Chair; Sandra Fawn; Cheryl Lentini; Maureen Supervisor
Kathrin Sears; Suki Sennett

Others: Jeff Wong, Janis West, Jeff Wong, County Administrator's Office (CAO); Pat Echols,
Kevin Pusser, David Vaughan, Department of Public Works (DPW)

1. **CALL TO ORDER:** Annette Rose, Chair, called the meeting to order at 9:11 A.M.
2. **APPROVAL OF MINUTES FROM JANUARY 22, 2014 MEETING:** Suki Sennett made the motion and Sandra Fawn seconded to approve the minutes. The motion passed unanimously.
3. **CIVIC CENTER LIBRARY SIGNAGE UPDATE:** This item was tabled for a future meeting.
4. **BOARD OF SUPERVISORS AUDIO-VISUAL UPGRADES PROJECT-POWER AND CABLE ACCESS AT STAFF TABLES:** Jeff Wong led the group to the Board of Supervisors Chambers to view and assess the power and cable access options located at the staff tables.
 - In order to eliminate exposed wires at the BOS and PC staff tables, a proposal was presented to install a black, metal pop-up box to house power, communication and A/V wires on top of each staff table. This box will be flush with the table surface.
 - This box will require drilling a 7"x7" hole on top of the table of an original piece of furniture in order to accomplish this. Otherwise, wiring will be exposed along the side of staff tables and pose a trip hazard.
 - Members noted that holes had previously been drilled for the microphones so the integrity of piece was already compromised; they felt no additional damage would be done
 - Conservancy members recommended the proposed plan of installing a pop-up box on the tables
 - The Supervisors' front dais wood paneling that has existing holes that were previously drilled for wiring. A proposal was presented to plug the holes with round wood pieces and finish the plugs to match the existing wood finish.
 - Alternatives:

- patch holes with complimentary, decorative piece to cover over
 - install a complementary board all the way across the panel
 - Conservancy members recommended the proposed plan of plugging holes
- It was recommended the entire dais wood paneling be re-finished when construction is finished

5. EGRESS AND EVACUATION REQUIREMENTS/SIGNAGE AT CIVIC

CENTER: Kevin Pusser presented sample signage for the Hall of Justice areas required to meet both Federal and State accessibility laws. He confirmed they will match the standard FLW design building colors and the Futura font. Signs will be mounted in the lobby, in stairwells and Courts floor. Suki Sennett moved and Supervisor Sears seconded the motion to approve the signage as recommended in accordance with Federal and State laws. Motion passed unanimously.

6. UPDATE ON BOARD OF SUPERVISORS ACTION 2-25-2014 CHRISTMAS TREE LOT SITE AND AGRICULTURAL INSTITUTE OF MARIN:

David Speer said on February 25, 2014 the Board of Supervisors approved allowance for a ballot measure in June for construction of the Farmers Market in collaboration with AIM. It does not approve the project. If the voters approve the measure it will go through an Environmental Impact Review process. Updates will be provided to the FLWCCC and to the Cultural Services Commission. A Memorandum of Understanding in 2012 outlined the collaboration and planning of the project and this is the next step (first part of the Renaissance Project). The ballot will not be asking voters to approve funds-it is conceptual only. Paul Turner is the architect for the project and was recommended by the National Frank Lloyd Wright Conservancy. Conservancy members may request a copy of the 2012 MOU from Mr. Speer.

7. MEMBER ITEMS FOR UPDATES AND FUTURE AGENDAS:

A) Fundraiser for the globe replacement at the Civic Center Post Office originally scheduled for June is now scheduled for August. Mr. Speer said the County has had discussion with the Post Office and will provide an update as soon as possible. There is currently an environmental survey under review which the Post Office has agreed to fund. Discussion with Laurie Thompson of the CC Library California Room and Mark Fishkin of the Rafael Theatre have included considering possibilities such as showing other related films and inviting producers/directors to promote it. They will report back at the next meeting.

8. OPEN TIME FOR PUBLIC ITEMS NOT ON THE AGENDA: None

9. ADJOURNMENT: Meeting was adjourned at 10:17 A.M.