

THE FRANK LLOYD WRIGHT CIVIC CENTER CONSERVANCY  
Marin County Administrator's Office, Room 325  
3501 Civic Center Drive, San Rafael, CA 94903

DRAFT MINUTES of the REGULAR MEETING of NOVEMBER 23, 2011

Board of Supervisors Conference Room 324 A  
Marin County Civic Center

Members Present: Annette Rose, Chair; Lynn Downey; Catherine Munson; Mark Schatz; Kate Sears; Suki Sennett

Others: David Speer, Sue Mittiga (Alternate Conservancy Secretary), County Administrator's Office

- 1. CALL TO ORDER:** Annette Rose, Chair, called the meeting to order at 8:38 A.M.
- 2. APPROVAL OF MINUTES OF SEPTEMBER 28, 2011 MEETING:** Suki Sennett made a motion to approve minutes, Annette Rose seconded motion, and all were in favor. Motion passed to approve minutes.
- 3. UPDATE ON EMERGENCY OPERATIONS FACILITY PROJECT:** David Speer advised that at the November 15, 2011 Board of Supervisors meeting, the Board approved the purchase of 1600 Los Gamos for the Sheriff's facility. All due diligence work and a report has been done. Closing of escrow will be in December. The space that the Sheriff's office presently occupies will be vacated. Basically, all of the Sheriff's operations, with the exception of the bailiffs, will be moving. Facilities Planning and Development staff from the CAO's office and DPW space planning staff will be working with departments over the next couple of years to backfill the space. David Speer was commended on the excellent job he has done on the Emergency Operations Facility project.
- 4. UPDATE ON WORLD HERITAGE NOMINATION, REVIEW OF PROPOSED SITE AGREEMENT AND NEXT STEPS:** David Speer said that, as discussed in prior meetings, all of the sites are on a monthly conference call to work together to keep the World Heritage nomination process going. The next big step for the process is for all eleven sites to execute the same World Heritage Site Communication Plan Memorandum of Understanding (MOA) agreement. The University of Chicago is reviewing the final version and may have some slight revision to it. It was hoped to have it done by the first of December, but they will not be able to meet that date. If the Agreement is finalized in the next week or two, staff would like to go before the Board of Supervisors either December 13 or December 20. It would be good to have the FLW Conservancy members in attendance to express their support. David Speer will send meeting invitations, once a date has been confirmed, but only if there is a final version of the Agreement. A presentation to the Board will be made in public session. The last presentation to the Board of Supervisors about the World Heritage Nomination process was in February, 2007. Lynda Waggoner, Director of Falling Water, has allowed David Speer to use the presentation she made in June, 2010. David Speer gave the presentation to the Conservancy members. It has not yet been edited for the Board's review. County staff will be working with the National Frank Lloyd Wright Building Conservancy to complete the process for the application. We will be

asking the Board to approve a resolution authorizing staff to work on this, execute the Agreement, and provide for a \$4,000 one-time contribution to complete the application. Once the application is completed, the National Park Service will work with UNESCO. The next step for the Civic Center will be visitors from UNESCO in 2013 to visit our site. We will ask the BOS to accept the application and the contract. We expect it will cost \$500 a year for the County's participation for the annual reports from the National Park Service, not including staff time or any travel to an annual meeting. In late fall of 2012, we would return to the Board of Supervisors with the status of the application to the National Park Service. Suki Sennett suggested putting the presentation on the G Channel and contacting Jerry Kay. Possibly, other channels as well. Mark moved to go to the Board of Supervisors, Catherine seconded, and a motion was approved. Note that David Speer said he would confirm via email and post a notice if there will be any discussion at the BOS of the World Heritage Nomination process on December 13 or December 20.

- 5. DISCUSSION OF SOLAR PHOTOVOLTAIC PARKING STRUCTURES AT CIVIC CENTER:** David Speer said that Marin Energy Authority has approached the County about potentially locating some photovoltaic parking structures at the Civic Center Campus. They have committed to building eight megawatts of solar power and want to have one megawatt directly in Marin County. They are looking for sites in Marin County to build photovoltaic parking structures. David will present pictures once we get a little more information. It has not been brought to the Board of Supervisors as a policy discussion, but the possible locations include the Christmas Tree lot or parking lot behind the Exhibit Hall. Mark Schatz suggested that wherever it is, they do a three-dimensional model to see if views are obstructed from the building. Annette's question about the Christmas Tree lot is what is going to go there. There will be future discussions. If we go forward, we want to make sure it doesn't interfere with World Heritage nomination issues.
- 6. DISCUSSION OF DECEMBER CONSERVANCY MEETING DATE:** The next meeting is scheduled for Wednesday, December 28. One project that DPW wants to present is accessible parking and overhang of the south arch walkway. Suki suggested December 20 for a special meeting date of the Conservancy members might be attending the BOS meeting. David Speer will check the schedule and consult with David Vaughan. Kate Sears said that she is on the committee, so she doesn't need to be in attendance when it is discussed. If there is no Special meeting on December 20, Members determined that the December 28 meeting should be cancelled.
- 7. MEMBER ITEMS FOR UPDATES AND FUTURE AGENDAS:** Suki Sennett commented on the World Heritage Site Communication Plan MOA and the remark regarding tourism and economic development in Marin County. She hopes that whomever speaks to the Board of Supervisors talks about that.

After last meeting in September, Annette Rose met with Kate Sears about meeting with Charles McGlashan's wife, Carol Missledine, and a plaque in memory of him near the former gift shop space in the Civic Center Café. David Speer said there may be a "soft opening" December 20 of the remodeled former gift shop space, depending on Laurie Thompson of the Library being ready. Annette Rose met with Laurie Thompson of the Library's California Room. Annette Rose brought a vase to lend to the County for display in the remodeled space. David said the project budget is \$500 short for a video monitor to be added to the display which Laurie Thompson had

proposed when the Conservancy last met with her. Note that after this Meeting is adjourned, he will be unlocking the former gift shop space for any of the Conservancy Members or public to view it for about one-half an hour.

**8. OPEN TIME FOR PUBLIC ITEMS NOT ON THE AGENDA:** None.

**9. ADJOURNMENT:** Chair Rose adjourned the meeting at 9:15 A.M.

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