



MARIN COUNTY CIVIC CENTER CONSERVANCY

Marin County Administrator's Office, Suite 325
3501 Civic Center Drive, San Rafael, California 94903

REGULAR MEETING OF SEPTEMBER 25, 2019 DRAFT MINUTES

Held at Marin County Civic Center, Suite 324A
San Rafael, California

Members Present: Joan Brown, Lynn Downey, Mark Hulbert, Suki Sennett, Sandra Fawn, Annette Rose

Staff: David Speer, Janis West, County Administrator's Office; David Vaughan, DPW Capital

1. CALL TO ORDER: Chair Sandra Fawn called the meeting to order at 9:02 AM.
2. OPEN TIME FOR PUBLIC ITEMS NOT ON THE AGENDA: None
3. REVIEW AND APPROVAL OF MINUTES OF JULY 24, 2019 MEETING: The Conservancy moved and unanimously approved the minutes from the July 24, 2019 meeting.
4. COURT FLOOR DIGITAL SIGNAGE: This item was tabled for a future meeting.
5. COURT FLOOR EXTERIOR ACCESS UPDATE: Erin Riley, Capital Planning and Project Manager in the Department of Public Works, provided information about repairs to the gates in the courts area where some of the old materials need replacement.
 - A. Half-inch highly durable polycarbonate with ultra violet resistance will be used and will be mounted outside the bars with little impact to original materials.
 - B. The work will be done between 6:00 AM and 9:00 AM to avoid disruption of court business.
 - C. The cost to the County is approximately \$22,000, most of which is the labor cost.
 - The materials have been procured and the project is scheduled to begin next week
 - The anticipated completion is approximately three weeks.
 - D. Bailiffs have also requested a visual barrier on the judicial and courts side since these gates are still operational. Coroplast will be put on the inside of the gates until the repairs are completed, which also provides some additional security.
6. 2020-21 CAPITAL PROJECT - OVERVIEW OF ADMINISTRATION BUILDING PARKING LOT: Betsy Swenerton, Capital Planning and Project Manager in the Department of Public Works, presented information about a planned capital project for the upper parking lot located closest to the administration building of the Civic Center.
 - A. Funding is allocated for repaving and restriping the upper parking lots.
 - Partial patching/paving of the road was done about a year ago
 - B. Work is projected to begin next summer in a phased construction, one tier at a time.

- C. There was considerable discussion about reallocation and signage of the (BOS-approved) parking stalls with various programs and interest groups, and currently there is no plan to change this set-up.
- The Civic Center parking lots contain more ADA and EV currently than legally required.
 - The path of travel will be improved as needed.
 - David Speer said by working with the Sheriff's office, one of the carpool rows, and a half row in the Hall of Justice parking area have been made available for public parking. There are tight parameters due to the original design and retaining walls.

7. MEMBER ITEMS FOR UPDATES:

- A. Joan Brown noted the trash can on the east side of administration wing arch needs to be repainted, and asked that this and others on the campus be assessed and repainted as necessary.
- B. David Speer provided an update on the Parks project to remove wildfire fuel foliage (specifically Juniper). With the [Board's recent adoption of a new Joint Powers of Authority \(Wildfire Prevention Authority\)](#) leading to a possible Parcel Tax measure on the March 2020 ballot, extra funding may be available for new landscaping. Email David with ideas for landscaping and/or irrigation to replace areas where the foliage was removed.
- C. David Speer suggested the Conservancy consider the need to develop a protocol or parameters around donations of items to the Civic Center-particularly sculptures-and under which department the responsibility should be. Members agreed to discuss at a future meeting.
- D. Joan Brown asked for an update on the cafeteria update. CAO staff are working with Public Works to resolve issues related to the café, including the kitchen area and rodent eradication and future use of the space. A Peet's coffee vending machine was recently added to the other dispensers.
- The far end of the cafeteria near the exhibit area will be sealed off in October due to roof construction and accessible again in early November.
- E. Suki Sennett announced she found photos from the filming of Gattica that she plans to donate to the Civic Center Library's California Room
- F. David Speer will provide some dates for the next Conservancy meeting, as several members have indicated they are unavailable for the October 23 meeting and there are no meetings scheduled in November and December.

8. ADJOURNMENT: The meeting was adjourned at 9:56 AM.