

**Marin County Aviation Commission  
Minutes of June 2, 2016 Meeting  
7pm - Board of Supervisors' Chambers  
Marin Civic Center, San Rafael, CA**

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**Commissioners Present at Roll Call:** Richard Beach, Marius Nelsen, Richard Nave, Zev Rattet, Douglas Watt

**Commissioners Absent at Roll Call:** Lou Franecke, Humphrey Ogg

**Staff Present:** Dan Jensen (Airport Manager)  
Eric Steger (DPW)  
Ann Hearty (Recording Secretary)

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**Mr. Steger stated that the Chair and Vice Chair were excused from the meeting. He indicated there was a quorum and asked for a nomination of a Pro Tem to run the meeting. Mr. Nelson nominated Mr. Rattet. Mr. Rattet was unanimously approved as the Commission's Pro Tem for the evening.**

**Mr. Rattet gaveled the meeting to order at 7:15 pm.**

**1. Minutes of the April 7, 2016 Meeting**

Pro Tem Rattet asked if the commissioners had a chance to review the minutes. Commissioner Beach asked that Item 5a and Item 7, paragraph 5, reflect the word subcommittee rather than Ad Hoc, meaning the Liaison Subcommittee would function as a standing committee. He also requested that the second Item 7 be changed to Item 8 and that a "d" be added to "appreciate" on the bottom of page 5. Mr. Rattet noted that it had indeed been referred to as a subcommittee at the meeting and in the interest of clarifying what was said, asked if those present wished it to be a standing committee. Pro Tem Rattet entertained a motion to approve the minutes as amended. M/s Commissioner Nelsen - Commissioner Watt. Mr. Rattet asked for any public comments and, hearing none, moved to approve the minutes as amended.

**Vote: Aye – Beach, Nave, Nelson, Rattet, Watt**

**Nay – None**

**Abstain - None**

**Motion Passed, 5-0**

## 2. Airport Manager's Report and Comments

- a. Mr. Jensen said there had been no incidents or accidents since the last meeting.
- b. The Airport Manager reported there was a State inspection by the Caltrans Division of Aeronautics on April 28. He relayed that the Airport was evaluated to be in compliance and good condition. He noted they requested revised taxiway signage and a new coat of paint on the Helipad before their next visit.
- c. Mr. Jensen indicated there was a State Stormwater inspection on May 20 and no issues were identified.
- d. Mr. Steger offered an informational item on the Draft Airport Capital Improvement Plan (ACIP). He noted that the five-year fiscal plan included three primary activities – runway extension, runway pavement rehabilitation, and AGIS and airport layout plan update. He said that Gross currently has a pending application for pavement design and, if awarded and the design completed, will allow a pavement construction grant application. He indicated the gaps in his graphic represent how Gross fits into the FAA grant funding cycle. He stated that the ACIP is re-evaluated every year. Mr. Steger said the majority of this fiscal year will be spent writing the supplemental Environmental Impact Study (EIS), then the draft supplemental EIS, and in 2018, the final supplemental EIS. He stressed that the grant for the Wildlife Hazard Assessment was a necessity for the risk factors at Gross and was required to qualify for a grant to fund the Wildlife Management Plan component. Mr. Steger was pleased to share that the AWOS instruments, hardware and software will be changed out and upgraded in July.
- e. Mr. Beach thanked Mr. Steger for bringing this level of planning and fiscal detail to the Commission. He wondered if these cycles were in sync with the Caltrans 5% every two years. Mr. Steger said there would be no funds available from Caltrans at this time. Mr. Beach stated he was optimistic for 2017 because Gross contributions would be cut in half. He asked if there was any risk of the funds expiring. Mr. Steger answered such matters were dependent on the FAA and he expected they would be interested in doing the AGIS work first. Mr. Beach commented then the FAA could update Gross from a 1,000 to a

500-foot instrument approach field with the completion of the AGIS.

- f. Pro Tem Rattet asked if there were any questions or comments from the Commissioners or the public about the Airport Manager's Report. Commissioner Beach asked which signage Caltrans asked to update. The Airport Manager responded the internally-lit runway demarcations (Alpha, Bravo, Charlie, Delta, etc.).

### **3. Unfinished Business**

Pro Tem Rattet asked if there was any unfinished business to address and seeing none, closed the item.

### **4. New Business**

Pro Tem Rattet asked if there was any new business to address and seeing none, closed the item.

### **5. Aviation Commissioners Reports and Comments**

a. Commissioner Beach discussed the Santa Clara-FAA final declaration on their skydiving issue in light Vice Chair Franecke's comments regarding a county's right to exercise control for safety stated in the minutes of April 7, 2016 (Section 3a). He asked the minutes of June 2 to reflect FAA Grant Assurances 22(i) Final Arbitration on Safety FAA Order 5190.6B, which he partially read into the record, stating that safety concerns are a conjoint effort between FAA and proprietor of the Airport.

b. Commissioner Beach asked if there was progress on the agreement with Golden Gate Skydiving. Mr. Steger commented there were insurance requirements to be worked through. Mr. Beach congratulated DPW staff for the process of approving the skydiving ordinance at the Board of Supervisors

c. Commissioner Nave stated that Gness had been working on the runway extension for 15 years and he wanted to be around for a 1,100-foot extension.

Pro Tem Rattet asked if there were any comments from the public on Commissioners' comments and, seeing none, he closed the item.

## 6. Open Time

John O'Connell said he loved the way this meeting went. He thanked the Commissioners and staff for all their work.

## 7. Adjourn

M/s Commissioner Nelsen - Commissioner Watt to adjourn the meeting.

**Vote:       Aye – Beach, Nave, Nelson, Rattet, Watt**

**Nay – None**

**Motion Passed 5-0**

The meeting was adjourned at 7:44 p.m.