

MARIN COUNTY FREE LIBRARY

Wednesday, January 11, 2012  
Marin City Library

- - PROPOSED MINUTES - -

- (1) CALL TO ORDER  
Meeting called to order at 7:05 p.m.
- (2) ROLL CALL/INTRODUCTION OF NEW COMMISSIONERS

Present

|                |                    |
|----------------|--------------------|
| Bill Crandall  | Joel S. Fugazzotto |
| Cal Kurzman    | Barbara Schoen     |
| Lori O'Connor  | Jennifer Wallace   |
| David Fickbohm | Meredith Parnell   |

Absent with Notification

|                   |                  |
|-------------------|------------------|
| Leslie Plant      | Judy Anderson    |
| Max Norman        | Alison D. Howard |
| Martin Perlmutter |                  |

Also Present

Gail Haar, Director of County Library Services  
Scott Bauer, Deputy Director of County Library Services  
Edna Guadiana, Sr. Secretary

- (3) ADOPTION OF AGENDA  
M/S/C Fickbohm/ Fugazzotto - Agenda approved as submitted.
- (4) APPROVAL OF THE MINUTES  
M/S/C Kurzman/Schoen – Minutes approved as submitted
- (5) OPEN TIME FOR PUBLIC EXPRESSION  
NONE
- (6) READING AND CORRESPONDENCE FILES  
Reading folder routed for all to read

- (7) REPORTS OF COMMITTEE CHAIRS AND OTHER COMMITTEE LIAISON  
NONE
- (8) NEW BUSINESS  
a. Commission Annual Report 2011/12: President O'Connor reported that included in the Commission packet is last year's 2011/12 Library Commission Annual Report for reference. After a brief discussion, it was decided that Director Haar would work with President O'Connor to update this year report, email a 2012/13 draft to all commissioners, and then bring back to the February Commission meeting for approval.
- (9) OLD BUSINESS  
NONE
- (10) PRESIDENT'S REPORT FOR DECEMBER 2011  
NONE
- (11) DIRECTOR OF COUNTY LIBRARY SERVICES REPORT FOR DECEMBER, 2011  
Director Haar gave the following updates:

**Good News:**

- Marin Community Foundation has approved a grant of \$15,000 to add a day of service to the **FLAGship** through June and has tentatively approved \$30-50,000 for next fiscal year. First Five funding going away. They need \$100,000 per year.
- **Book Club.** Grant funded through the Marin Community Foundation and Small Press in Berkeley. All Commissioners were given a reading guide along with a copy of the book entitled "The Old Whitaker Place", that CLS/Library Community Builder; Victoria Gonzales is reading with her reading groups. Director Haar encouraged the Commission to form a book club as there will be two more books coming up after this one.
- On January 31<sup>st</sup> Public Works is taking a contract with Group 4 architects to the Board of Supervisors. The contract will cover design and construction administration services and there will be an additional contract for the construction itself. Director Haar has invited Group 4 to speak at our April Commission meeting to discuss their process and to show the commission the final conceptual drawings. As a reminder, the purpose of the lobby remodels is to create a more functional and attractive customer experience. The scope will include replacing staff desks with smaller, ergonomically designed, customer centric designs that will recapture more space for customer use. The remodels may also include space for customer technology – OPACs, self-checks, general PCs; additional book display shelving, short term browsing seats, and program information displays and other improvements.

### **Bad News:**

- Zero Funding in Governor's budget (article handout). All Literacy, TBR and PLF funding is cut. Director Haar will let everyone, as soon as lobbying efforts get underway.

### **Transition:**

- The lobby remodels are the most visible piece of a much bigger restructuring picture. To help MCFL staff through a year of lots of change we plan to bring in some support staff from Human Resources on a temporary basis, to bring in a trainer to present a workshop on resiliency during change, and to do some extensive work with a trainer from the San Jose library system who has very successfully implemented a similar restructuring in all of the San Jose branches. MCFL staff will then take a bus tour of the various San Jose libraries.

### **Events:**

- February 2 is the One Book One Marin launch party at Book Passage, 7 p.m. Author Michael Lukas will talk about Oracle of Stamboul. Watch for our brochure towards the end of the month, we've scheduled some fabulous programs – book clubs, Turkish cooking lessons, music.
- Heads up that Marin City is celebrating its 15 year anniversary on Saturday February 11. Supervisor Kate Sears will speak at noon and there will be festivities all afternoon.
- CALTAC: Workshop in Library Leadership is scheduled on Saturday, February 25 from 9-1 at the Walnut Creek Public Library. Any Commissioner who would like to attend is asked to contact Edna to register them.

### **Adjourn as the Library Commission**

#### **7:26 p.m. Convene as the Measure A Advisory Committee**

#### **(12) MEASURE "A" PROGRESS REPORT**

Director Haar distributed a copy of the draft MCFL Managing for Results Performance Plan for FY 2012/13 for review and discussion to the Commission.

After a brief discussion, Commissioner Fickbohm moved; Commissioner Schoen seconded; and the Commission voted unanimously to recommend approval of the Performance Plan 2012/13 as presented, to the Board of Supervisors. Director Haar thanked the Commission for their input.

Commissioner Parnell requested that time is set aside at the beginning of each Library Commission meeting for the Commission to brainstorm ideas on new goals. Director Haar stated that we would set aside 20-30 minutes to discuss one new goal per meeting.

**8:30 p.m. Adjourn as the Measure A Advisory Committee**

(13) ANNOUNCEMENTS

Director Haar announced that:

- This year's Budget meetings will be coming up the week of January 23.
- Sometime in January, we will be going for approval to the BOS to stop the 50¢ hold fee.
- San Francisco Public Librarian Luis Herrera has been named Librarian of the Year
- Commissioner Crandall shared an article from The New York Review of Books, entitled 'Jefferson's Taper: A National Digital Library" by Robert Daraton, with the commission. Director Haar suggested having someone come to the Commission's Annual meeting to talk about digital rights management.

(14) ADJOURNMENT – M/S/C Fickbohm/Schoen - Meeting adjourned @ 8:35