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DIRECTOR

February 7, 2024

**SUBJECT:** Questions and Answers for Request for Proposals (RFP) #2846  
– Vegetation Management Services

Administration  
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Accounting

Administrative Services

Airport

Building Maintenance

Capital Projects

Certified Unified Program  
Agency (CUPA)

Communications  
Maintenance

Disability Access

Engineering & Survey

Fleet Operations

Flood Control &  
Water Resources

Land Development

Procurement

Real Estate

Reprographic Services

Road Maintenance

Stormwater Program

Transportation &  
Traffic Operations

Waste Management

1. Can a Georeferenced PDF or shapefiles of the maps be made available? Is it possible to get shapefiles of these maps or a georeferenced PDF of each?  
**Answer: Yes, georeferenced PDFs and/or shapefiles will be provided for each individual project prior to mobilization.**
2. Clearing of Veg Along Road Corridors: 1. Do you see need for road closures? 2. What is the max DBH for tree removal? 3. Does cut biomass need to be chipped; can it be piled elsewhere for future pile burning; can it be lopped and scattered?  
**Answer: 1) Depending on the work location, temporary traffic control may be needed. 2) The majority of trees removed will be under 24 inches DBH. Hazard trees and individual larger trees may be identified for removal by Fire Department Staff. 3) Biomass disposal will be determined on a site-by-site basis by Fire Department staff and will include chipping onsite, chipping and hauling, and piling.**
3. Is a traffic control plan required?  
**Answer: Depending on the work location, temporary traffic control may be needed and may require a traffic control plan to be provided by the awarded vendor.**
4. As DIR prevailing wage rates apply to this project, should we assume certified payroll reporting?  
**Answer: Yes, all DIR related projects with a total spend over \$25,000 require certified payroll reporting.**
5. What DIR Prevailing Wage rate determination should the contractor use for this job?  
**Answer: I would recommend reaching out to the Department of Industrial Relations, as they would be able to provide the best recommendation for this question.**
6. Is there a local water source available for fire suppression equipment?  
**Answer: No, if needed, water will need to be provided and brought to the site by the awarded vendor for fire suppression equipment.**
7. Is contractor responsible for providing water meter for hydrant use and paying for water, or does client supply water at no cost to contractor?  
**Answer: The awarded vendor will be responsible for providing any necessary water.**
8. Is contractor required to off-haul pulled/mulched/etc. biomass, or can non-reproductive biomass be left on-site to decompose? If hauling is

required, will client provide a disposal location, or is that the responsibility of the contractor (e.g. local landfill)?

**Answer: Biomass disposal will be determined on a site-by-site basis by Fire Department staff and will include chipping onsite, chipping and hauling, and piling. If hauling is required, the contractor will determine which local green waste facility to bring material.**

9. Will a pest recommendation by a certified Pest Control Advisor be needed for herbicide application?

**Answer: Yes, a pest control recommendation by a certified Pest Control Advisor will need to be submitted to the County for herbicide application.**

10. Will native/rare plants within the project area be flagged for avoidance?

**Answer: Depending on the project area, Fire Department Staff will provide a map of avoidance areas and/or flag off areas for avoidance.**

11. Is herbicide cost reimbursement available or will it need to be included in the hourly price?

**Answer: Herbicide costs can be included in invoices for reimbursement.**

12. Are there certain months where we'll not be able to work?

**Answer: Work schedule and availability can be impacted by nesting bird restrictions (February – August) as well as wet weather depending on environmental compliance requirements and access for individual projects and work areas. Additionally, red flag warning days may also impact the work schedule.**

13. Will there be clearly marked areas of bird nests and wood rat habitats?

**Answer: Depending on the project area, Fire Department Staff will provide a map of avoidance areas and/or flag off areas for avoidance.**

14. Will a day rate and 1/2 day rate be acceptable in the proposal or is an hourly rate required?

**Answer: We are wanting for companies to provide an hourly rate, for these given services. If your company has a minimum hourly rate that will be charged for all projects, then please state this in your proposal.**

15. Will the fire department be providing signs on fire roads where work is being done or will companies be providing their own?

**Answer: The awarded vendor will be expected to provide all materials required to carry out the awarded service.**

16. I'm assuming you are looking for a company that can handle the masticating, spraying, and hand work. We are not certified to spray but have all the equipment and experience to do the masticating and hand work. I figured if I had to, I could find a company that could help with the spraying if need be?

**Answer: The awarded vendor is allowed to subcontract for the services that they are unable to provide.**

17. Is it possible to have a Georeferenced PDF or shapefiles of the maps made available before the February 7<sup>th</sup> Response to Questions?

**Answer: Please reach out to Gavin Albertoli ([gavin.albertoli@marincounty.gov](mailto:gavin.albertoli@marincounty.gov)) for project maps and/or shapefiles.**

18. Is pricing from a previous vendor who performed these services available?

**Answer: This is the first time that the County of Marin has released a solicitation for these services, so there is no pricing available from a previous solicitation.**

19. In regard to the above RFP due February 21<sup>st</sup>, is the attached 55-page document the only docs? Just want to make sure I am not missing anything for my team?

**Answer: In addition to the 55 page solicitation, there will also be a questions and answers document that will be posted.**

20. Can we bid the chemical part of the scope ONLY?

**Answer: Yes, your company is able to bid on the service areas that it can provide services for.**

21. Do you guys provide the herbicide?

**Answer: No, the awarded vendor is expected to have all necessary materials to carry out the service that they are awarded.**

22. Is there a trail traffic control plan required?

**Answer: No.**

23. Will those Q&As be posted on bid express?

**Answer: Yes, the Q&A will be posted onto Bidexpress and the Marin County contracting opportunities webpage.**

24. Do you have an anticipated date for the posting of the Q&A's?

**Answer: Yes, we expect to have the Q&A posted on February 7, 2024.**

25. Is fire protection, such as a water buffalo, required on-site?  
**Answer: Yes, the contractor should at minimum always have a fire extinguisher and hand tool on-site during work. A water buffalo may be needed for certain activities during certain weather conditions.**
26. Will there be an opportunity for a site visit?  
**Answer: No, there will not be an opportunity for a site visit.**
27. Are there any environmental concerns? Or limited operating periods?  
**Answer: Work schedule and availability can be impacted by nesting bird restrictions (February – August) as well as wet weather depending on environmental compliance requirements and access for individual projects and work areas. Any environmental concerns will be communicated to the awarded vendor by Fire Department Staff.**
28. Page 5 of the specs under Submittal Requirements states ‘One (1) written original (marked as such) and one (1) copy or electronic copy proposal on USB-thumb drive are due on Wednesday, February 21, 2024, no later than 02:00 pm PST’ but page 15 under Solicitation Documents to be Returned states ‘PLEASE PROVIDE ONE (1) ORIGINAL COPY (MARKED AS SUCH) AND THREE (3) COPIES OF THE PROPOSAL’.  
Can you please confirm the correct number of copies that we need to submit with the original proposal (1 or 3)?  
**Answer: Please provide one original and one copy of your proposal.**
29. Should all of the Tasks on the ‘Schedule of Proposed Fees’ be priced at a per man hourly rate or a per crew hourly rate? If it is per crew hourly rate, what is the crew size?  
**Answer: Please provide a per person hourly rate.**