

Notice to Contractors – Request for Construction Contract Bids

Notice is hereby given Community Action Marin will receive bids for:

Project Name: Renovation of the De Colores Children’s Center & Safety Net Services Hub

Bid Opening Date: February 26, 2024 9:00am PST

Zoom Meeting ID: 894 7413

Or one-click to join Zoom Meeting:

2560<https://us06web.zoom.us/j/89474132560?pwd=Z9r4xbg8SSbpB0WE3cWqgLsym2k8pE.1>

Bidding Instructions:

Bids must be submitted electronically as an attachment via email, or in a sealed paper envelope to Liz Valone and Gary Neal at Community Action Marin’s Office located at 555 Northgate Drive, Suite 201, San Rafael, California **on or before February 23, 2024 5pm PST**. The bids will be publicly opened and read aloud on **February 26, 2024 9:00am PST** on Zoom; Zoom meeting details noted above.

Bidders may request a paper copy of the bid documents and reasonable accommodation for auxiliary aids by contacting Elizabeth Valone at evalone@camarin.org or by calling phone 415.526.7500.

Project Description:

Community Action Marin seeks to renovate the agency’s De Colores Children’s Safety Net Services Hub located at 1123 Court Street in San Rafael, California. The renovation will be completed in the right wing of the building, connected to Saint Paul’s Episcopal Church to the left. The De Colores Childcare Center is located at the St Paul Episcopal Church which was founded in 1868. The building is zoned for commercial use. The chapel has historical designation status, however the educational wing, which is where the proposed project is located, does not have designation.

We require a proposal to renovate an existing classroom which will include a new restroom and kitchen area, in addition to upgrading of floors, walls, electrical and plumbing. The classroom under renovation is approximately 700 sq feet. A structural engineer and plumbing report are attached, as well as a permit plan set. The work includes:

Summary – See Technical Specifications for more detail

Finishes:

- Plastic laminate (P-lam) – products to be Formica or Wilsonart, or equal; Color to be selected from standard range of colors.
- Cabinetry- perform finish carpentry in accordance with standards of Woodwork Institute
- Rubber Base by Roppe, Burke, or equal; Color to be selected from standard range of colors.
- Vinyl Composition Tile (VCT) or sheet flooring to match existing type and quality.
- Fiber Reinforced Plastic (FRP) – wainscot to be Gel-coat finished glass fiber plastic panel complying with ASTM D 5319. Basis of design: Marlite; Marlite Company, Subway tile style: C100-G G3 (white), or equal. Sealant: gunnable silicone rubber.
- Gypsum board assembly – Provide gypsum board systems including wood stud framing. Manufacturers to be United States Gypsum Co., USG Corp, Georgia-Pacific Corp., National Gypsum Co, or equal.
- Paints and coatings – Provide painting and finishing of exposed items and surfaces. Manufacturers to be Kelly Moore Co., Sherwin-Williams Co, or equal. Interior Work: Provide the following paint systems. For Gypsum Board Systems: use semigloss sheen at kitchen and toilet rooms. 1st Coat: Universal primer, 2nd and 3rd Coat: Interior latex or acrylic latex emulsion.
- Toilet accessories – provide toilet accessories with backing and attachment hardware and rough-in frames as required for complete, operational installation. Product to be by Bobrick Washroom Equipment, Inc., Bradley Corp., American Specialties, Inc. or equal. Install accessories appropriate to substrate.
- Appliances-Owner will purchase appliances; contractor will install appliances.
- Plumbing fixtures to be American Standard, Kohler, or equal; color to be white
- Kitchen sink to be stainless steel by Moen, or equal; 18 gauge.

Note this is a Davis Bacon Prevailing Wage Contract.

Requirements and Process:

The Contractor shall possess a valid Class “B” License at time of bid submittal.

To bid on this Project, the Bidder and all subcontractors are required to be registered as a public works contractor with the Department of Industrial Relations pursuant to the

Labor Code. The Bidder's and all subcontractors' registration must remain active throughout the term of the Contract.

Award of contract, if awarded, will be to the lowest responsible bidder whose proposal complies with prescribed requirements, and will be within thirty (30) days after receipt of proposals.

This project is to be advertised pursuant to Public Contract Code 22037.

A pre-bid meeting is scheduled for this project on February 14, 2024 9am. If you would like to request a meeting outside of this time, please send an email to the address listed above.

Questions concerning the Bid should be submitted via email **no later than 5 p.m. on February 16, 2024**. Inquiries or questions based on alleged patent ambiguity of the plans, specifications or estimate must be communicated as a bidder inquiry prior to bid opening.

Bidder must visit the work site(s) before submitting a bid. Bidder shall thoroughly investigate the conditions which will be encountered in the project including, but not limited to, any existing conditions, access, groundcover maintenance etc.

Site Requirements: Bidder must comply with instructions regarding parking, location/storage of materials, noise considerations and use of space as outlined by the building's landlord - Saint Paul's Episcopal Church. Bidder is responsible for supplying and maintaining port-a-potty during the duration of project.

Permits: Community Action Marin has a reviewed and approved General Building permit ready to be issued to the awarded bidder. Additionally, the selected bidder is responsible for obtaining other permits for selected trades including, but not limited to, plumbing, electrical, etc. as required to complete the project.

This contract is subject to state contract nondiscrimination and compliance requirements pursuant to Government Code, Section 12990.

Community Action Marin hereby notifies all bidders that it will affirmatively insure that in any contract entered into pursuant to this advertisement, disadvantaged business and woman owned business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color or national origin in consideration for an award.

Under the terms of the Davis-Bacon Act, as amended, the Contractor is required to pay all laborers and mechanics employed on construction work wages at rates not less than those prevailing on similar construction in the locality as determined by the Secretary of Labor, and shall pay overtime compensation in accordance with and subject to the provisions of the Contract Work Hours and Safety Standards Act (40 USC 327-332).

State Prevailing Wage rates are also available at the State of California Division of Labor Statistics and Research website: <http://www.dir.ca.gov/DLSR/PWD/index.htm>

Updated Federal Prevailing Wage rates are available at the System for Award Management website: <https://sam.gov/wage-determination/CA20240007/2>

Pursuant to Section 1773 of the California Labor Code, the general prevailing wage rates for Marin County where the work is to be done have been determined by the Director of the California Department of Industrial Relations. These wages are set forth in the General Prevailing Wage Rates for this project.

When Federal and State wage rates are in conflict, the higher of the two shall prevail.

References:

Cost Accounting Policies and Procedures Manual

https://sco.ca.gov/Files-ARD-Local/cuccac_manual_2021_edition.pdf

Public Contract Code sections 22030 - 22045,

Marin County Ordinances 3473 and 3704

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Community Action Marin and its partner the County of Marin are committed to developing and supporting diverse, equitable, and inclusive values within all aspects of its operations. By conducting business for or within the County, you are representing your commitment to rejecting inequities in employment, services, and practices by ensuring fair and equitable treatment for all.