

MEETING MINUTES

Marin County Civic Center, Room 410B

Tuesday, October 24th, 2017

In Attendance: Elise, Ethan, Ruby, Emma, Talia, Julia, Micherice, Rohan, Daniel, Henry, Nick, Vaughn, Marlowe, DJ, Kat, Gabe, Diego, Kenyamarie, and Lola

Absent: Alex, Brooke, Abby, Josh

<p>6:30pm – Meeting Called to Order</p> <ul style="list-style-type: none"> ● Call to order/Roll call; Approval of Agenda ● Time for public expression (3 minute limit p/p) ● Commissioner Reports 	<p>Call to order/Roll call; Approval of Agenda & Minutes</p> <ul style="list-style-type: none"> ● Call to order - 6:34 ● Amendment to agenda to have space for Bioneer’s Conference Debrief - Lola motions, Diego seconds. Motion passes to change. ● Ruby: reminder to let Wendy know what the question was for each meeting. ● Gabe motions to approve minutes, Kenya seconds. Motion passes. ● Ruby: Josh and Abby aren’t here because they are at the vote in Novato to amend the social host ordinance. <p>Time for public expression (3-minute limit per person)</p> <ul style="list-style-type: none"> ● Diego: his grandma is coming to California for the first time next week. ● Wendy: first day of the World Series today, Dodgers are playing the Astros. <p>Commissioner Reports</p> <ul style="list-style-type: none"> ● Ruby: Have you gotten any responses as government relations, Vaughn? ● Vaughn: Districts 2 and 5 responded. District 2 - on 10/26 at 3:30-4:30. District 5 - November 7th date on the table. Hasn’t heard back from other aides.
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<p>6:40pm – 6:55pm –Welcome/Opening</p> <ul style="list-style-type: none">● Introductions● Icebreaker● Review Agreements	<p>Introductions Icebreaker - break into groups of 3, share what your experience with facilitating is, what is that experience like, and what is one strength you have while facilitating?</p> <p>Review Agreements</p>
<p>6:55pm – 7:00pm – Old Business</p>	

**7:00pm – 8:10pm –
New Business**

Bioneer’s Debrief:

Ruby: I hope everyone had a good experience. Did you learn anything important for your subcommittee?

Ethan: The keynote speaker gave a presentation about protected spaces. That applies a lot to housing because a lot of housing projects in Marin go into these exact open spaces.

Kenya: One of the other speakers talked about how the opposite of “othering” is “belonging”. It is easy to think that we should make everyone feel the same but we should actually try to make everyone feel like they belong.

Gabe: A speaker didn’t label his changemaking/take a political stance. He wanted reform.

Marlowe: If everyone tried to make sacrifices to work together for the common good, we would be able to help society.

Ruby: The people who attended are great resources. The speakers are also on Youtube. A lot of the speakers were really articulate in their messages and this is a place that we can look to for presentation skills/training.

Facilitation Training/Discussion:

Ruby: What is facilitation?

Vaughn: You are in a leadership role and taking charge of some sort of project/guiding. Work alongside the people that they are leading.

Emma: Creating a space for others.

Henry: Leading a focused discussion. Keeping everyone on time.

Ruby: Keep the flow of a discussion, make other opinions heard.

Kenya: Part of it is holding back what you think/feel sometimes to make sure vibe of group stays.

Rohan: foster a space where people are comfortable enough to share.

Ruby: What makes a good facilitator?

Talia: Striking a balance between being part of the group and the leader.

Gabe: Make sure what you say can be misconstrued/making discussion clear.

Marlowe: Teachers are good examples of facilitators. They do a lot of training to prepare for their classes.

Ruby: Exactly, teachers always have a lesson plan/are prepared. The mark of a good facilitator is someone who makes it look natural, but have actually prepared well. Good idea to make a facilitator’s agenda. It is a guideline to make goals and then help facilitators reach those goals.

Wendy: The agenda has objectives: four goals at top. Categories: knowledge - understanding, skill - learn about how to do, practice - some aspect of practicing the knowledge, reflect - discuss the

opportunities/challenges of doing practice piece.

Ruby: Takes a lot of time to craft a good one. Talk to Wendy if you need help with your planning. Also, once you create, you should establish goals with others in group at beginning of meeting. Recognize the power in the room and the people in the group.

Ethan: Sense of self awareness is also important as well. Skills mean different things for each person and think in preparation how what you are going to say is going to come off to your audience.

Julia: Tool: invite others into the conversation that haven't talked and let others step back.

Wendy: Group agreements are always a place that you can go back to in order to make a safe space.

Ruby: Always establish community norms. Main goal: no one should be excluded from conversation. At the end of the meeting, go over the main points and assign action items to specific people.

Ethan: We are now going to do some practice of facilitating.

First activity: an experimental activity. One volunteer will leave the room and have a question to answer. The group will do something in their group dynamic when the person comes back in and the volunteer will have to react to that.

Ethan: allow for pair shares during discussion to allow all opinions to have a voice, utilize gallery walks.

Daniel: Make sure you think about who you draw out specifically because you want what people say to have value, not just something that they have to say.

Emma: I agree, but one way to ask softly is reference their experience. It will be more general and not feel as targeted.

Ethan: We are now going to do another activity. Everyone will look at the person across from them and be their partner. One person will have a slip of paper and the other doesn't know what it says. One person will read the statement to their partner and the person on the other side of the room needs to figure out how to maintain a successful meeting even when the partner makes a controversial statement.

Greet Wendy with a high five.

8:10pm – 8:15pm – Announcements	Announcements The next MCYC meeting is November 11th at the Civic Center from 6:30-8:30. The next cabinet meeting will have a doodle poll sent out to decide the date.
8:15pm – 8:20pm – Clean Up	
8:20pm – 8:30pm Closing and Adjourn	One thing you liked or learned
Additional Notes:	TO DO: