

MEETING MINUTES

Marin County Civic Center, Room 410 B

Monday, August 15th, 2016

In Attendance: Jonathan, Noah, Ruby, Josh, Henry, Nick, Brooke, Kylie, Elise, Vaughan, Christian, Omree, Sarah, Abby, Ethen

Absent:

<p>4:00pm – Meeting Called to Order</p> <ol style="list-style-type: none"> 1) Call to order/Roll call; Approval of Agenda 2) Time for public expression (3 minute limit p/p) 	<ul style="list-style-type: none"> ● Meeting was called to order by Anna at 4:01 PM ● No minutes, updates, old business, etc. ● MCYC held their Orientation on Friday, August 12th. At the Orientation MCYC was not able to watch the Marin County Commission training video that also goes over the Brown Act. In order to ensure that all Commissioners understand their role and how to comply with the Brown Act, it was proposed that we amend the agenda and remove the Robert’s Rules practice and instead watch the County training video. ● Sarah makes a motion to Amend Agenda to view the Brown Act Video and remove Robert’s Rules practice <ul style="list-style-type: none"> ○ Vaughan seconded ○ Motion was carried by all 15 members ● Elise makes a motion to approve agenda as amended <ul style="list-style-type: none"> ○ Motion passes <p>Public Expression</p> <ul style="list-style-type: none"> ● Anna introduced Wendy Pacheco, new YLI staff member, who will be supporting MCYC
<p>4:10pm – 4:30pm –Welcome/Opening</p> <ul style="list-style-type: none"> ➤ Introductions ➤ Icebreaker 	<ul style="list-style-type: none"> ● Introductions: name, school ● Icebreaker – Name Game <ul style="list-style-type: none"> ○ Lively, interactive activity to get to know each other. Each young person says their name, an interesting fact about themselves, and does a dance move. The next person has to imitate the dance move and say the names of all the people that came before them.
<p>4:30pm – 5:40pm – New Business</p> <ul style="list-style-type: none"> ➤ Create Group Agreements ➤ Officer Descriptions/Brainstorm and Vote Next Month ➤ Advisory Committees for Next Year 	<p>Creating Group Agreements</p> <ul style="list-style-type: none"> ● Fahad introduces himself and role at YLI. Here to support MCYC and healthy youth development. First thing to have healthy youth development is to have a safe environment and in order to do that we need to develop a set of rules for how we are going to engage with one another. ● Group Agreements: <ul style="list-style-type: none"> ○ Being inclusive to others ○ Active Listening

- Marin County Commission Orientation Video and Brown Act Review
- ~~Roberts Rules of Order~~ Practice

- o Adults Aint Yo Mamas
 - Clean up after yourself
 - Proactive leadership
- o One mic, one diva
- o Step up, step back → take space, make space
- o Respect communication (email) → Pick Up ...Your Brain
 - 48 hour rule (respond to emails)...48 or Your Bait
 - Let folks know if you aren't going to be available
- o Question the idea, not the person
- o Don't be afraid to ask for help
- o Respect
 - For each other and for partners
- o Intention vs Impact
- o Assume positive intent
- o Ouch, oops, sorry....educate
- Respectful of technology
- Ethan suggested that we condense some of these agreements to speed up the process of reviewing them every time. MCYC will come back to condense and finalize these Group Agreements.

MCYC Positions

- 1 Chair, 1 secretary are required by bylaws
- Commissioners were provided MCYC Officer Descriptions and reviewed this document.
- Ruby, former Chair, provided context roles and time commitment for roles.
- Main role for secretary is taking minutes rather than mediating internal conflicts.
- Question from commissioner Omree: What is a cabinet?
- Ethan defined who makes up the Cabinet and what those meetings are like.
- Commissioners decided to keep schedule of cabinet meetings flexible until it is clear as to who will make up the Cabinet.
- Ethan described his experience as a Committee Chair
- Voting for Officers will take place during 9/13 meeting.
- Commissioners discussed benefits of being in officer/leadership positions.
- Abby encouraged those with time to step up and support the Commission.

MCYC Sub Committees

- Committees have been tasked to meet for 20 minutes to prepare brief presentation or pitch to continue projects, address goals and what they need to be successful next year

	<p>Brown Act Video</p> <ul style="list-style-type: none"> ● Defined serving on a commissioner and legal aspects of serving on commission, by-laws of a commission, standing rules, loyalty oath of office, copy of public records, Ralph M Brown Act – (greet Wendy with your favorite ice cream flavor) declares public commissions/councils assist to aid government, etc. Members may not discuss any issues to their commission with majority, etc. ● Commissioners were given the 4 existing officer descriptions to review <ul style="list-style-type: none"> ○ Only Chairperson and Secretary are required for larger Commission ○ Government Affairs and Media Community Relations Officer are optional and at the discretion of MCYC ○ Officers are members of the cabinet and must attend cabinet meeting TBD by Officers and Wendy ○ Ruby explained the time commitment of holding an officer position <ul style="list-style-type: none"> ▪ Co-chairs: co-facilitation, setting the tone & expectations, covering all meetings ▪ Secretary: taking minutes, calendaring, organizing meetings, etc. ● Anna explained that elections will take place during the MCYC meeting on September 13th and those running will be able to pitch their desire to be voted in. ● Clarified that Officers of MCYC and the Advisory Committees are all part of the Cabinet and required to attend Cabinet meetings. ● If you are an Officer and decide to resign, you need to write and submit a formal letter. ● Reviewed and referenced Roberts Rules of Order Cheat Sheet <ul style="list-style-type: none"> ○ Don't need to follow Roberts Rules or the Brown Act during Advisory Committee meetings
<p>5:40 – 5:45 – Announcements</p> <ul style="list-style-type: none"> ➤ Youth Roster ➤ New Meeting Space/Collaboration with Marin County Library 	<ul style="list-style-type: none"> ● Commissioner roster was confirmed and will be given out next week. ● New Meeting Space at Civic Center supported by the Marin County Library <ul style="list-style-type: none"> ○ Damon Hill from the Marin County Library introduced himself and the partnership. Damon also explained different ways that the Library can support MCYC, including with this space. ● Fahad discussed the party bus incident that took place a few months ago in Marin where youth from across the County were in possession of large quantities of alcohol and drugs. He also discussed how various community members are coming together to respond to the issues and

	<p>hopefully to work to ensure it doesn't happen again. There is going to be a town hall event to discuss the party bus incident and similar incidents. The town hall currently conflicts with an MCYC meeting.</p> <ul style="list-style-type: none"> ● Josh makes a motion to shorten the next MCYC meeting from 6:00-6:50pm to allow MCYC to attend and participate in the town hall <ul style="list-style-type: none"> ○ Sarah is seconds the motion ○ Motion carried by all 15 members
5:45-5:55 Clean Up	
5:55-6:00 Closing and Adjourn	<ul style="list-style-type: none"> ● Next Meeting is August 30th at Marin County Office of Education from 6:00pm-6:50pm. ● Vaughan motioned to adjourn <ul style="list-style-type: none"> ○ Ruby seconded; unanimous vote to pass.
Additional Notes:	<p>TO DO:</p> <ul style="list-style-type: none"> ● Email out: <ul style="list-style-type: none"> ○ Minutes to MCYC ○ Updated calendar ○ Updated Youth Roster ● Come prepared (or not) with why you want to be elected as an officer for the Commission or Advisory Committee