

## MEETING MINUTES

910 Irwin St., San Rafael, CA 94901

**Monday, August 24th, 2014**

**In Attendance: Vaughan, Nick, Henry, Sarah, Hector, Rose, Ethan, Juan, Ruby, Leah, Tara, Alejandra, Abby, Danielle, Bilal, Elizabeth, Josh, Ben**

**Absent:**

<p><b>6:30pm – Meeting Called to Order</b></p> <ol style="list-style-type: none"> <li>1) Call to order/Roll call; Approval of Agenda</li> <li>2) Time for public expression (3 minute limit p/p)</li> </ol>	<ul style="list-style-type: none"> <li>• Meeting was called to order by Kiely at 6:34 PM</li> <li>• No minutes, updates, old business, etc.</li> </ul> <p>Public Expression</p> <ul style="list-style-type: none"> <li>• Vaughan shared a science experiment that involved burning alcohol</li> <li>• Abby shared strange behavior of her 16 yr. old cat</li> <li>• Bilal - a puppet show at school</li> <li>• Ruby shared her experience at Ashland Shakespeare</li> <li>• Ethan talked about eating a bacon, mac and cheese pie</li> <li>• Josh talked about a teacher who does not given much homework</li> <li>• Tara math test 2<sup>nd</sup> day of school</li> <li>• Henry sign on a hill</li> <li>• Juan methane experiment</li> <li>• Liza English teacher reminds her of Kiely in her attention to gender balance</li> <li>• Alejandro culture comparison (Bolivian revolution, youth leadership, etc.)</li> <li>• Ben started playing the piano</li> <li>• Hector on his way to adulthood – cashed his first check ☺ Vaughn read through the agenda (most Commissioners had reviewed it)</li> <li>• Kiely emphasized how important it is to read the minutes. If she does not feel that they are being read, we will re-institute a secret word</li> </ul> <p>Ben arrived at 6:39 PM</p>
<p><b>6:40pm – 7:00pm – Welcome/Opening</b></p> <ul style="list-style-type: none"> <li>➤ Icebreaker (People to People)</li> <li>➤ Group Agreements Review</li> </ul>	<ul style="list-style-type: none"> <li>• Introductions: name, school, grade, district</li> <li>• Icebreaker – People to People             <ul style="list-style-type: none"> <li>○ Lively, interactive activity to get to know each other (likes, dislikes, similarities, differences)</li> <li>○ They shared out some of what they learned about each other.</li> </ul> </li> <li>• Read group agreements popcorn style (Ethan elaborated on what it means to ‘close the loop’; ouch, oops, sorry – decided to adopt a wait until the person speaking is allowed to finish their sentence before the ouch is thrown out.)</li> </ul>
<p><b>7:00pm – 8:10pm – New</b></p>	<ul style="list-style-type: none"> <li>• Based on retreat evaluations reflecting the desire to learn</li> </ul>

## Business

- Marin County Data Game
- Advisory Committees for Next Year
- Officer Committee Positions and Brainstorm
- Roberts Rules of Order Practice

more about Marin demographics, Kiely decided to run through the Data Jeopardy Game

- More data to come in future meetings
- Reflections – we are healthy, but rank high in terms of binge drinking and prescription drugs, interesting that ESL learners rank the lowest in graduation rate.
- Majority learned something new.
- **Advisory Committees Sign-Up**
  - **Education Equity (6)**
    - **Alejandro**
    - **Leah**
    - **Ben**
    - **Hector**
    - **Bilal**
    - **Henry**
  - **ATOD (6)**
    - **Abby**
    - **Juan**
    - **Vaughan**
    - **Ruby**
    - **Danielle**
    - **Josh**
  - **Food Justice (6)**
    - **Ethan**
    - **Tara**
    - **Sarah**
    - **Liza**
    - **Rose**
    - **Nick**
- Commissioners were given the 4 existing officer descriptions to review
  - Only Chairperson and Secretary are required for larger Commission
  - Government Affairs and Media Community Relations Officer are optional and at the discretion of MCYC
  - Officers are members of the cabinet and must attend cabinet meeting TBD by Officers and Kiely
  - Kiely gave examples of how each position functions in real life – responsibilities, distribution of facilitation, setting expectations high, moderating
    - Co-chairs: co-facilitation, setting the tone & expectations, covering all meetings
    - Secretary: taking minutes, calendaring, organizing meetings, etc.
  - Vaughan moved that there be 2 co-chairs this year, Abby seconded the motion
    - Ben spoke in favor, sharing how they covered for each other
    - Ruby spoke to how facilitation sharing played out last year
    - **Motion was carried by all 18 members of**

	<p style="text-align: center;"><b>the Commission.</b></p> <ul style="list-style-type: none"> <li>○ <b>Ruby moved to keep all 4 cabinet positions, Juan seconded the motion.</b> <ul style="list-style-type: none"> <li>▪ <b>Motion was carried by 17, with 1 (Tara) abstaining</b></li> </ul> </li> <li>• Kiely explained that elections will take place at the next meeting and those running will be able to pitch their desire to be voted in.</li> <li>• Clarified that Officers of MCYC and the Advisory Committees are all part of the Cabinet and required to attend Cabinet meetings.</li> <li>• If you are an Officer and decide to resign, you need to write and submit a formal letter.</li> <li>• Kiely let Commissioners know that they will be briefed on the work and accomplishments during the '14-'15 term</li> <li>• Reviewed and referenced Roberts Rules of Order Cheat Sheet <ul style="list-style-type: none"> <li>○ Don't need to follow Roberts Rules or the Brown Act during Advisory Committee meetings</li> </ul> </li> </ul>
<p><b>8:10 – 8:15 – Announcements</b></p> <ul style="list-style-type: none"> <li>➤ Youth Roster</li> <li>➤ New Meeting Space</li> </ul>	<ul style="list-style-type: none"> <li>• Updated roster will be given out next week. <ul style="list-style-type: none"> <li>○ Please put fellow commissioners' contact info in your phone</li> <li>○ Thank you Ethan and your mom for the snacks</li> <li>○ All release info has been submitted</li> </ul> </li> <li>• New Meeting Space at Dominican <ul style="list-style-type: none"> <li>○ Discussed the logistics of this change</li> <li>○ Everything will be thoroughly outlined in an upcoming email from Kiely</li> <li>○ Political Science department students will be partnering with us and giving some level of support to the Advisory Committees.</li> </ul> </li> <li>• No announcements.</li> </ul>
<p><b>8:15-8:25 Clean Up</b></p>	
<p><b>8:25-8:30 Closing and Adjourn</b></p>	<p>Next Meeting is September 14<sup>th</sup> at Dominican University-Edgehill Mansion  Bilal motioned to adjourn, Ruby seconded; unanimous vote to pass.</p>
<p><b>Additional Notes:</b></p>	<p><b>TO DO:</b></p> <ol style="list-style-type: none"> <li>1) Email out: <ul style="list-style-type: none"> <li>• minutes to MCYC</li> <li>• Updated calendar</li> <li>• Come prepared (or not) with why you want to be elected as an officer for the Commission or Advisory Committee</li> </ul> </li> </ol>