

## GAIN PEACE OF MIND

### Losing a loved one is never easy.

The Marin County Public Administrator knows the many decisions that need to be made after someone passes. It can be an overwhelming time for some. Let us help you with what comes next.



The Marin County Public Administrator will manage such decisions with dignity, respect and trust.

**The Marin County Public Administrator is an option to help manage the process and give you peace of mind during a difficult time.**

From overall estate management to trust administration and the many needs that arise when probating an estate, we can do it all as an alternative to hiring an attorney.

**We are here for you, always.**

## HOW WE CAN HELP

### If your loved one lived in Marin County, the Public Administrator is here to provide closure.

#### We can:

- Begin the management and oversight of any creditors, financial accounts, and when appropriate, cleaning out residences.
- Provide oversight of property to avoid waste, loss, misappropriation or theft.
- Assist in making burial arrangements.
- Investigate for any potential assets in your loved ones name.
- Assist in locating heirs, liquidating assets, and distributing inheritance after all debts have been paid.
- Deposit all funds in an interest-earning account with the County Treasurer.
- Provide oversight of estate expenditures and taxes.
- Assist with additional resources as needed.
- Offer information on anything from funerals to estate management.

## WHAT TO EXPECT

### The Marin County Public Administrator team is compensated similar to other administrators and attorneys.

As mandated by state law, Marin County incurs an administrative cost for taking on a case.

Administrative costs are calculated on a percentage basis determined by the value of the estate. The minimum estate fee is \$1,000 for non-court cases.

- 4% of the first \$100,000
- 3% of the next \$100,000
- 2% of the next \$800,000
- 1% of the next \$9,000,000
- 0.5% of next \$15,000,000
- Over \$25,000,000 is subject to court's discretion, where a reasonable amount will be determined

The court may also award additional fees for complex situations that require additional time and oversight. Larger, more complex cases can include the sale of real property, stocks, litigation to collect assets, and defending actions against the estate.

Fees are often reviewed and approved by the court before they can be awarded.

## HOW TO NOMINATE

## WE ARE HERE TO HELP

**Call us today and see if you can benefit from having a Public Administrator manage this process: (415) 473-6151.**

A Public Administrator may be appointed when:

- Nominated by an heir or the majority of heirs to act on their behalf
- Named as Administrator in a will
- No will is found
- Ordered by the Court
- There are no known heirs of an estate
- Named executor fails to act

**Once a Public Administrator is appointed, you can generally expect estate closure and distribution between 18-24 months depending on complexity.**



The Marin County Public Administrator program is staffed by sworn Deputy Public Administrators certified by the California State Association of Public Administrators, Public Guardians and Public Conservators.

We are here to help your family work through difficult decisions as an unbiased third party, with the one intention of helping your family find closure. Contact us today.

**Questions about the Marin County Public Administrator program?**

Call (415) 473-6151

**Are you a provider and want to refer someone to the Public Administrator?**

Call (415) 473-6151

Online Referral: [marincounty.org/pa](http://marincounty.org/pa)



County of Marin

# PUBLIC ADMINISTRATOR



Ensuring the process after someone passes is managed with **dignity, respect and trust.**



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