

# Kentfield Planning Advisory Board

*P.O. Box 304, Kentfield, California 94914*

## **Minutes of April 25, 2018**

Anne Petersen called the meeting to order at 7 p.m. in the COM Student Center. Other board members also present: Bitsa Freeman, Ross McKenna, Neil Park. Guest: Jim Chayka.

**Minutes of April 11, 2018.** Unanimously approved as submitted.

### **Discussion with James Chayka Re: CSA 17**

This meeting with Marin County Parks Department Superintendent of Operations and Maintenance Jim Chayka to discuss the CSA 17 budget and plans for 2018/2019 was held as the KPAB is community liaison with County Parks regarding the CSA. Jim reviewed the budget, work done this year and planned improvements for the coming, and distributed copies of, the 2018-19 budget. Jim and board members noted:

- CSA 17 funds are for use of projects associated with the CSA and Hal Brown Park.
- CSA 17 funding is based on an initial 2 cents/\$100,000 property valuation in the community area that established the park in 1972 (increased as permitted by Proposition 13) . This has been supplemented in recent years by a contribution from the ERAF (Education Revenue Augmentation Fund). It is not known if or when this contribution stream could be concluded.
- In recent years some CSA 17 funds have been used to cover costs for median landscaping on Bon Air Road and on Sir Francis Drake Blvd from the Larkspur town line west to about Broadway, in addition to vegetation maintenance along the multi-use path between Bon Air Road and College Avenue. It is not clear when or how this arrangement began. Board questioned if this is an appropriate use of the CSA funds. The board believes that CSA 17 does not have an obligation to maintain street medians.
- The property tax revenue alone is less than is needed for ongoing park maintenance.

Jim and board members reviewed the Sir Francis Drake project process and noted that it appears to have no direct impact on the CSA/Hal Brown Park. Board members expressed concern, however, that there does not seem to be landscaping planned for the medians, except those at the Greenbrae entries which are being moved, and the project plans are unclear as to what changes, if any, could result from the work. It was noted, regarding landscape maintenance expense, that if the curbs along the medians were widened – reducing the landscaping area – over time this would reduce maintenance costs, and that it would be economical to do any landscaping that might be needed at the same time the road construction is taking place.

Jim offered to 1) research how the funding arrangements regarding use of CSA funds for Bon Air and Sir Francis Drake medians came about, 2) develop an encumbrance list for the FY ahead, and 3) find out what the engineer's estimate would be for landscaping along SFD in conjunction with the roadway rehabilitation that is planned. He also offered to meet again with the board in August, to provide a new update. At that time the budget will be firmed up.

The meeting was adjourned at 8:15 p.m.

Minutes: Ann Thomas