

COMMUNITY DEVELOPMENT AGENCY
BUILDING AND SAFETY DIVISION

Marin County Architectural Commission

Authority MCC 19.04.028

MEETING: Tuesday, September 8, 2015 10:00 A.M – 12:00 P.M.

LOCATION: Marin County Civic Center, Suite 308A, San Rafael Contact William Kelley @ 473-6556

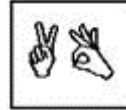
Members:	John Fordice	Licensed Architect --Present
Vice Chair	Marty Zwick	Licensed Architect --Present
Chair	Bruce King	Licensed Professional Engineer --Present
	Terry Nordbye	Licensed Contractor --Absent
	Colin Alley	Public Member --Present

Minutes

Convene Marin County Architectural Commission **--@ 10:10 A.M.**

- I. Call to Order and roll call
 - a) Public comment period **--None**
 - b) Additions to the agenda and approval of agenda **--Motion to approve made by JF, 2nd by MZ and unanimously approved**
 - c) Approval of minutes from 7/16/15 meeting **--Motion to approve made by JF, 2nd by MZ and unanimously approved**
- II. Bill Kelley to report on the meaning of “architectural significance” and resolve clarifying questions posed by John Fordice during 4/24 meeting **--JF restated his question from the 4/24/25 meeting related to whether the Commission should be proactive or reactive. Discussion ensued and the consensus of the commissioners was that each commissioner could be proactive, but the Commission as a whole should remain reactive, awaiting voluntary applications from the communities served. Other discussion followed clarifying references to work exempt from permits and the application of CDA’s Master Fee Schedule. No action was taken.**
- III. Progress report on bylaw development by Colin Alley **--CA presented the latest amendments to the proposed Commission Bylaws for review and future discussion by the members. BK volunteered to prepare a DRAFT Mission Statement for the Commissioners review.**
- IV. Meeting schedule
 - a) Next meeting date **--Tuesday, September 29th 9 – 11 A.M.**
 - b) Proposed agenda **--Discuss remaining questions posed by John Fordice during the 4/24 meeting, review Mission Statement DRAFT by Bruce King, Bylaw development report.**

Adjourn Marin County Architectural Commission **--@11:27 A.M. following a motion by MZ and a 2nd by CA.**



If you require American Sign Language interpreters, assistive listening devices, or other accommodations to participate in this meeting, you may request them by calling (415) 473-4381 (Voice) 473-3232 (TDD/TTY) for the California Relay Service or e-mailing disabilityaccess@marincounty.org at least **four working days** in advance of the event. Copies of documents are available in accessible formats upon written request.