



## Marin County Architectural Commission

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**MEETING:** Monday, October 12, 2015 9:00 A.M – 11:00 A.M.

**LOCATION:** Marin County Civic Center, Suite 308A, San Rafael Contact William Kelley @ 473-6556

<b>Members:</b>	John Fordice	Licensed Architect - Present
Vice Chair	Marty Zwick	Licensed Architect- Absent
Chair	Bruce King	Licensed Professional Engineer- Present
	Terry Nordbye	Licensed Contractor- Present
	Colin Alley	Public Member- Present

### Minutes

*Convene Marin County Architectural Commission*

- I. Call to Order and roll call – 9:06 A.M. Board Members John Fordice, Bruce King, Terry Nordbye, Colin Alley and Ex-officio Bill Kelly, Present. Absent: Marty Zwick
  - a) **Public comment period** – There was no one present from the public to speak
  - b) **Additions to the agenda** – There was no additional items for the agenda. A motion was made by Colin Alley and seconded by John Fordice to approve the agenda. All in favor of those present.
  - c) **Approval to the minutes of October 1, 2015 minutes** – A motion was made by John Fordice and seconded by Terry Nordbye to approve the minutes. All in favor of those present.
- II. **Review updated DRAFT bylaws.** – The DRAFT bylaws were reviewed and discussed with proposed language changes to be included in the next revision for Commission review and possible action at a future meeting.
- III. **Discuss development of an application form for use by the public when presenting their project to the Commission for determination** – Commissioners discussed the CDA Supplemental Building Permit Application form as a template for developing an application form to meet the needs of the Architectural Commission.
- IV. Meeting schedule
  - a) Next meeting date – Tuesday, November 3, 2015, 10:00 A.M. - Noon
  - b. Proposed agenda – Further discussion on bylaws and meet with County Counsel.

A motion was made by Colin Alley and seconded by Bruce King to adjourn the meeting at 11:00 A.M. All in favor of those present. Adjourn Marin County Architectural Commission.