

**2016/17 COMMUNITY DEVELOPMENT BLOCK GRANT
PUBLIC SERVICE APPLICATION FOR FUNDING**

Program Year: <u>2017/18</u>	Check One:		New Program/Project
			Existing Program/Project <input checked="" type="checkbox"/>

1) Which Planning Area will the project be located? Check all that apply

Lower Ross Valley	Upper Ross Valley	San Rafael	Novato	West Marin	Richardson Bay
					X

2) Prior Years Funded by County of Marin CDBG:

Year Funded	15-16	14-15	13-14	12-13
Grant Amount	\$15,561	\$15,000	\$14,388	\$5,000
Amount Expended	\$15,561	\$15,000	\$14,388	\$5,000

3) General Information:

CDBG FUNDING AMOUNT REQUESTED	\$20,000
PROGRAM/PROJECT NAME	Therapeutic Services for Marin Learning Center Preschool Program
ORGANIZATION/AGENCY NAME	Community Actin Marin Child Development Program
MAILING ADDRESS	251 North San Pedro Road San Rafael, CA 94903
PROJECT ADDRESS	100 Phillips Drive Marin City, CA 94965
CONTACT PERSON & PHONE NUMBER	Liz Burns 415-472-1663, ext. 11
E-MAIL ADDRESS	Lburns@marinchild.org
WEBSITE	Camarin.org
ORGANIZATION DUNS#	98325392

4) Program Description: (See Attached #4)

Describe your program and how the program will address an unmet need in the community. Describe the impact your project will have on low/moderate income households Please limit your response to a half page.

5) What other agencies will you partner with for this project, Please list? (Please have supporting documents available upon request): (see Attached #5)

6) HUD National Objective to be served (check at least one):

X	<i>Activities benefiting low and moderate-income persons. (LMI)</i>
	<i>Activities benefiting low and moderate area. (LMA)</i>
	<i>Activities which aid in the prevention or elimination of slums or blight.</i>

7) How will this project further Marin County's Fair Housing goals?: (See Attached #7)

8) Approximately how many moderate, low, and very low-income persons will directly benefit from the program/project? (Use the table below of income level estimates per household to determine the number of people served):

Extremely Low	25
Very Low-Income	15
Low-Income	
Moderate-Income	

2016 HUD INCOME LIMITS

Household Size	1	2	3	4	5	6	7	8
Extremely Low	\$25,850	\$29,550	\$33,250	\$36,900	\$39,900	\$42,850	\$45,800	\$48,750
Very Low-Income	\$43,050	\$49,200	\$55,350	\$61,500	\$66,450	\$71,350	\$76,300	\$81,200
Low-Income	\$68,950	\$78,800	\$88,650	\$98,500	\$106,400	\$114,300	\$122,150	\$130,050
Moderate-Income	\$90,500	\$103,450	\$116,350	\$129,250	\$139,550	\$149,950	\$160,250	\$170,600

SOURCE: U.S. Department of Housing and Urban Development

9) Estimate the number of minorities to be served by the program/project using the following table (see note about table below):

Ethnic Category	Total Persons	Of the total, those identifying as Hispanic
American Indian or Alaskan Native		
Asian		
Black or African American	15	
Native Hawaiian or other Pacific Islander		
White	25	
American Indian <i>and</i> White		
Asian <i>and</i> White		
Black <i>and</i> White		
American Indian <i>and</i> Black		
Multi-Racial		
TOTAL	100%	
Female-Headed Households (out of above total)		

10) How will your project benefit members of the Protected Classes? (See attached #10)

Please note that HUD (U.S. Department of Housing and Urban Development) changed the data collection requirements regarding race/ethnicity categories during program year 2002-2003. These changes reflect Office of Management and Budget 1997 standards establishing that "Hispanic" is not a race category, but an ethnic category that cuts across all races. Those who are White, Black, Asian, Pacific Islander, American Indian, or a multi-race may also be counted as being of Hispanic ethnicity. As such, when asking the individual/household to select a race category, the individual/household must also state whether they are of Hispanic ethnicity. For example, an individual/household of Mexican descent would likely state their race as either American Indian or White, and would also fall under the category of "also Hispanic."

11) If your agency has a remaining project funding balance from previous years' County of Marin CDBG funding, please explain below and include a timeline for spending: (See attached #11)

12) List your past specific accomplishments/activities and goals of your organization/agency using CDBG funds. Did you meet these goals and accomplishments? If not, please explain why. Please describe: (See attached #12)

13) If your organization has never received a Federal CDBG grant what is your experience with administering CDBG or other federal grant programs? (See attached #13)

PROJECT MANAGEMENT & FINANCIAL DATA (See attached #14)

14) State who supervises and manages the program. List any approvals or authorizations required for the program to operate. Describe any computer systems or other systems used to track grant funding and client results for the program.

15) List program objectives and milestones, along with an estimated timetable for reaching them: (See attached #15)

16) Program Budget: (See attached #16)

(a) List the activities and/or items that CDBG funds will be used specifically for. Funding requests for full-time staff or staff which does not have a direct client-benefit for income eligible clientele is not allowed. Please provide detail for proposed budget in the space below and attach a proposed budget for the CDBG funds (*incomplete applications will be rejected*).

(b) List a breakdown of the TOTAL funding sources for your proposed program/project:

Funding Source	Funding Amount	Percentage of Total Funding	Uses of Funds
Marin Community Foundation	\$13,000	39%	Enrichment and social skills
			Activities (Music and movement)

17) Will the requested CDBG funds be expended by the end of the fiscal year (June 30, 2018)? Yes - No If No, please explain why: (See attached #17)

18) Please sign and date your application below:

Elizabeth Burns
Signature

11/8/16
Date

Mailing Address:

County of Marin
3501 Civic Center Drive #308
San Rafael, CA 94903
Attn: Jared Stalling

Application submittal deadline is
Tuesday, November 8, 2016 by 5 p.m.

POSTMARKS WILL NOT BE ACCEPTED

Physical Address (if dropping off application):

County of Marin- Community Development
3501 Civic Center Drive #308

4. Program Description

The Marin Learning Center continues to operate and develop its therapeutic program, as well as focusing on kindergarten readiness, social and emotional development, self-regulation, language and culture, character development and community building. The center, which serves 48 children, has experienced significant increase in its Latino population. With this increase therapeutic services have broadened to meet the needs of this changing population through parent education. The Learning Center is requesting funds to operate its therapeutic component. Funding is used primarily to provide therapeutic play groups to the children. With no resources available through Community Mental Health (except in extreme cases) and MCOE for children with emotional/social behavior issues, community based child development programs are the last resort for low income, working families. Because of a 30% reduction in state funding over the past 5 years and a slight increase this year, the only parent support services available is through the Learning Center therapist who also provides case management, parent education and service referrals.

5. Partnering Agencies

**Sausalito/Marin City School District
Marin City Health and Wellness Clinic
Marin Community Clinics
Community Mental Health**

7. This project support low income families by providing child care and family support services that assist families in maintaining financial, educational and housing stability.

10. Project benefits to the protected class.

The Learning Center, as part of Community Action Marin Child Development Program is funded by the California Department of Education. Reimbursements are based on a standard reimbursement rate that falls way below the actual cost of child care. (The regional market rate, which reflects more closely the true cost of child care is 60% higher than the reimbursement rate CAM Child Development receives). As a result, support services, which are critical for low income underserved families, are only available through additional funding resources. Yet research confirms, what staff experience daily – children continually exposed to violence, serious loss, health hazards, chemical imbalances and poverty are often traumatized seriously impacting academic and social/emotional development. With the increase in the migrant population, trauma associated with this experience is also reflected in the needs of the children and families. Without appropriate interventions at the preschool level, these children are seriously at-risk of school failure. With few low income mental health services for preschoolers, these services meet a critical need.

11. NA

12. Past accomplishments

Yes. In the previous funded year, we provided therapeutic support , which includes individual and small group sessions to 16 children, ages 3-5, social skills, mindful education and small group sessions to 44 children, therapeutic consultation to the site supervisor and classroom teaching staff, consultation and referrals to parents.

13. NA

14. Project Management and Financial Data

The CAM Child Development Program Director supervises and manages the therapeutic support services for the department. The CFO approves all expenditures and Financial Edge is used to track Revenue and Expenditures. The Child Development Program uses assessment and observation tools

to assess and support social/emotional growth of the children, i.e. DRDP, CLASS, ECERS, Ages and Stages.

15. Objectives and Milestones

The project objective is to provide mental health support services to children, families and staff.

Children will be assessed (with input from parents) and observed for two months after enrollment. (Usually September, October).

Children will be referred to the therapist for individual and/or small group sessions. (October)

Social skills groups determined and scheduled (October)

Staff consultations will be ongoing and provides strategies and plans in working with children in their social/emotional development.

Parent consultations and referrals are ongoing and on an as needed basis.

16. Program Budget

CDBG funds will be used specifically for therapist to work with income eligible children attending the Marin Learning Center. \$20,000 grant will provide for 400 hours of therapy. Details of how the therapeutic hours will be used are:

Individual and small group sessions for children

140 hours @ \$50/hour = \$7,000

Social skills groups

170 hours @ \$50/hour = \$7,500

Consultation with staff

60 hours @ \$50/hour = \$3,000

Consultation, case management and service referrals to parents

50 hours @ \$50/hour = \$2,500

Total: \$20,000

17. Expended funds

Yes.



2016/17 COMMUNITY DEVELOPMENT BLOCK GRANT

CONSTRUCTION APPLICATION FOR CDBG FUNDING

Program Year: 2017/18

1) Check One:

X	New Construction
X	Existing Rehabilitation

2) Which planning area will the project be located? Check all that apply

Richardson Bay	Upper Ross Valley	San Rafael	Lower Ross Valley	West Marin	Novato
X					

3) General Information:

CDBG FUNDING AMOUNT REQUESTED	\$135,535.00
PROGRAM/PROJECT NAME	Galilee Maritime Service Harbor
ORGANIZATION/AGENCY NAME	Galilee Harbor Community Association
MAILING ADDRESS	300 Napa Street Sausalito CA 94965
PROJECT SITE ADDRESS	300 Napa Street Sausalito CA 94965
CONTACT PERSON & PHONE NUMBER	Donna Bragg 415 332 8554
E-MAIL ADDRESS	galieeharbor@gmail.com
WEBSITE	Galieeharbor.org
ORGANIZATION DUNS#	01-881-7626

4) Project Description:

Provide a detailed scope of work and describe how this project will benefit the community. Please limit your response to 2 paragraphs.

Galilee Harbor is a live-aboard community of predominately low-income households, located in the Marinship area of Sausalito. The Galilee Harbor Community Association (GHCA), a nonprofit mutual benefit corporation, is a self-governing membership organization representing the 38 households living in the harbor. GHCA administrates both the daily harbor operations and the Maritime Service Harbor Project. The goals of the project, to buy the project site, reconstruct the berths and landside facilities that allow the existing low-income residents to continue living and working on the Sausalito waterfront is being realized. The site has been purchased and the berths have been reconstructed. The new landside facilities which include work space, restrooms, laundry room, harbor office and community room are in the planning stages. \$15,000 is requested to assist in planning and engineering of the landside facilities.

The scope of work for this grant includes a slurry seal of the main parking lot (\$75,000) which is needed to remain in compliance with the Department of Toxic Substances Control remediation plan which continues to protect the environment. We also propose to resurface the public access path with decomposed granite (\$30,000) to bring the path back into ADA compliance which will benefit the public. The successful completion of Galilee Harbor’s overall development plan will protect the existing low-income residents from being dislocated and preserve a significant portion of the available low-income housing stock in southern Marin County.

5) HUD National Objective to be served (check at least one):

X	<i>Activities benefiting low and moderate-income persons. (LMI)</i>
	<i>Activities benefiting low and moderate area. (LMA)</i>
	<i>Activities which aid in the prevention or elimination of slums or blight.</i>

6) How will this project further Marin County's Fair Housing goals?:

This project will further Marin County’s Fair Housing goals by continuing to provide diverse, affordable and accessible housing in southern Marin.

7) Approximately how many moderate, low, extremely low, and very low-income persons will directly benefit from the program/project? (Use the table below of income level estimates per household to determine the number of people served):

	# of households
Moderate-Income	3
Low-Income	3
Very Low-Income	13
Extremely Low	16

2016 HUD INCOME LIMITS

Household Size	1	2	3	4	5	6	7	8
Moderate-Income	\$90,500	\$103,450	\$116,350	\$129,250	\$139,550	\$149,950	\$160,250	\$170,600
Low-Income	\$68,950	\$78,800	\$88,650	\$98,500	\$106,400	\$114,300	\$122,150	\$130,050
Very Low-Income	\$43,050	\$49,200	\$55,350	\$61,500	\$66,450	\$71,350	\$76,300	\$81,200
Extremely Low	\$28,500	\$29,500	\$33,250	\$36,900	\$39,900	\$42,850	\$45,800	\$48,750

SOURCE: U.S. Department of Housing and Urban Development

8) Will this project benefit a particular group of people? Members of the Protected Classes?

This project will benefit low income artists and marine workers .
Galilee's bylaws state the following: "No applicant shall be denied membership based on race, color, creed, religion, ancestry, national origin, gender, age, sexual preference, marital status, familial status, physical ability, or other protected category defined by law."

9) If your agency has a remaining project funding balance from previous years' County of Marin CDBG funding, please explain below:

Galilee has grant funds remaining from 2015-16 which will be used for new construction of 18 parking spaces. This will cost approximately \$115,000. These parking spaces will be located on a parcel adjacent to the Dunphy Park parking lot. The City of Sausalito has asked that Galilee delay construction in order to coordinate the design, drainage and paving of both parking lots. Galilee and the City of Sausalito are working together to complete this work.

10) List your past specific accomplishments/activities and goals of your organization/agency using CDBG funds. Did you meet these goals and accomplishments? Please describe:

Galilee has, with funding from CDBG, accomplished the following:

- Developed a plan for an affordable housing project for 38 households
- Negotiated with government agencies to get the project approved
- Purchased the project site consisting of four separate parcels on the Sausalito waterfront
- Developed and implemented a remediation plan that protects the community and environment from hazardous waste existing on a portion of the site
- Constructed a parking lot of 48 spaces
- Designed and constructed an ADA ramp to the marina so that it is wheelchair accessible at all stages of the tide
- Temporary bathrooms constructed in compliance with ADA regulations
- Construct enclosure for dumpster and recycling bins. Construct new roof over utility room.
- Negotiate parking improvements to Dunphy Park with the City of Sausalito – on going
- Negotiate renewal of the BCDC Settlement Agreement – on going

11) If your organization has never received a CDBG grant what is your experience with administering CDBG or other federal grant programs?

N/A

11) Are you familiar with Davis Bacon and HUD Form 4010? If not, see HUD Form 4010

Yes.

PROJECT MANAGEMENT & FINANCIAL DATA

12) State who will supervise and manage the project and the individual(s) project management capability. List any approvals or authorizations required and received for the project to continue (for new construction, rehabilitation, or other capital projects, list any entitlements that are necessary for the project):

Galilee’s Project Team and Board of Directors will be responsible for the implementation of the project. The Project Team members are: Donna Bragg -- Project Coordinator, Al Bonnet – EAH, Michael Rex -- Project Architect, Mary Hudson – Environmental Attorney. Galilee’s Board of Directors is elected from its membership annually. EAH provides oversight as technical advisor and fiscal agent for the project.

13) **Project Timeline:** List program/project objectives and milestones, along with an estimated timetable for reaching them. (The general tasks for a construction project are provided below; please add tasks asneeded)

<u>Task</u>	<u>Date of Completion</u>
Define scope of work/finish design:	July 2017
Complete environmental	completed
Release bid package	August 2017
Select contractor	August 2017
Finalize contract	August 2017
Obtain building permits	September 2017
Start construction	October 2017
Complete Construction	October 2017

14) **Project Budget:**

(a) List the activities and/or items for your entire project budget including CDBG funds and other funds (complete the table below)

Funding Source (e.g. CDBG)	Source \$ Amount	Uses	\$ Amount
CDBG	\$ 135,535	Design/ A/E	\$ 60,000
Galilee Harbor	\$ 74,235	(Construction items/materials)	\$ 105,000
	\$	Project Management	\$ 24,700
	\$		\$
	\$	Permit fees	\$ 1,000
	\$	Contingency	\$19,070
TOTAL	\$209,770	TOTAL	\$209,770

(b) How did you obtain your cost estimates?

Input from contractors and internet research.

(c) Does the project have site control? i.e. ownership of the project site, lease agreement?

Yes.

(d) Were other funding sources explored? If other funding sources are not being utilized, why could other funding sources not be used on the project or could not be acquired?

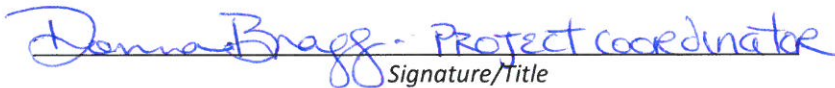
Yes we explored other funding sources. The amount of funding we need is not available from other sources.

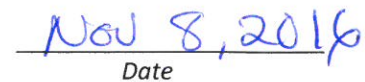
15) Will the requested CDBG funds be expended by the end of the 2018 (December 30, 2018)? Yes - No

If No, please explain why:

Yes.

16) Please sign (provide title) and date your application below:


Signature/Title


Date

Please submit 1 signed original and 4 copies of your application to:

Mailing Address:

County of Marin
3501 Civic Center Drive #308
San Rafael, CA 94903
Attn: Jared Stalling

Application submittal deadline is
Tuesday, November 8, 2016 by 5 p.m.

Physical Address (if dropping off application):

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POSTMARKS WILL NOT BE ACCEPTED

2016/17 COMMUNITY DEVELOPMENT BLOCK GRANT

PUBLIC SERVICE APPLICATION FOR FUNDING

Program Year: <u>2017/18</u>	Check	One New Program/Project
ISOJI-MDT (e-so-gee) Multi-Disciplinary Team		

1) Which Planning Area will the project be located? Check all that apply

Lower Ross Valley	Upper Ross Valley	San Rafael	Novato	West Marin	Richardson Bay
					Marin city

2) Prior Years Funded by County of Marin CDBG: n/a

Year Funded				
Grant Amount				
Amount Expended				

3) General Information:

CDBG FUNDING AMOUNT REQUESTED	5,000
PROGRAM/PROJECT NAME	ISOJI EQUITY & Communications Project
ORGANIZATION/AGENCY NAME	ISOJI-MDT (e-so-gee) Multi-Disciplinary Team
MAILING ADDRESS	630 Drake Avenue, Marin City Ca 94965
PROJECT ADDRESS	630 Drake Avenue, Marin City Ca 94949
CONTACT PERSON & PHONE NUMBER	Ricardo Moncrief, 415 883-1757 Monique Brown, CSD Manager, 415 332-1441
E-MAIL ADDRESS	hnef@aol.com
WEBSITE	www.isoji.net
ORGANIZATION DUNS#	

4) Program Description:

Describe your program and how the program will address an unmet need in the community. Describe the impact your project will have on low/moderate income households Please limit your response to a half page.

5) What other agencies will you partner with for this project, Please list? (Please have supporting documents available upon request):

6) HUD National Objective to be served (check at least one):

X	<i>Activities benefiting low and moderate-income persons. (LMI)</i>
	<i>Activities benefiting low and moderate area. (LMA)</i>
	<i>Activities which aid in the prevention or elimination of slums or blight.</i>

7) How will this project further Marin County's Fair Housing goals?:

8) Approximately how many moderate, low, and very low-income persons will directly benefit from the program/project? (Use the table below of income level estimates per household to determine the number of people served):

Extremely Low	
Very Low-Income	
Low-Income	
Moderate-Income	

2016 HUD INCOME LIMITS

Household Size	1	2	3	4	5	6	7	8
Extremely Low	\$25,850	\$29,550	\$33,250	\$36,900	\$39,900	\$42,850	\$45,800	\$48,750
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SOURCE: U.S. Department of Housing and Urban Development

9) Estimate the number of minorities to be served by the program/project using the following table (see note about table below):

Ethnic Category	Total Persons	Of the total, those identifying as Hispanic
American Indian or Alaskan Native		
Asian		
Black or African American		
Native Hawaiian or other Pacific Islander		
White		
American Indian <i>and</i> White		
Asian <i>and</i> White		
Black <i>and</i> White		
American Indian <i>and</i> Black		
Multi-Racial		
TOTAL	100%	
Female-Headed Households (out of above total)		

10) How will your project benefit members of the Protected Classes?

Please note that HUD (U.S. Department of Housing and Urban Development) changed the data collection requirements regarding race/ethnicity categories during program year 2002-2003. These changes reflect Office of Management and Budget 1997 standards establishing that "Hispanic" is not a race category, but an ethnic category that cuts across all races. Those who are White, Black, Asian, Pacific Islander, American Indian, or a multi-race may also be counted as being of Hispanic ethnicity. As such, when asking the individual/household to select a race category, the individual/household must also state whether they are of Hispanic ethnicity. For example, an individual/household of Mexican descent would likely state their race as either American Indian or White, and would also fall under the category of "also Hispanic."

11) If your agency has a remaining project funding balance from previous years' County of Marin CDBG funding, please explain below and include a timeline for spending:

12) List your past specific accomplishments/activities and goals of your organization/agency using CDBG funds. Did you meet these goals and accomplishments? If not, please explain why. Please describe:

13) If your organization has never received a Federal CDBG grant what is your experience with administering CDBG or other federal grant programs?

PROJECT MANAGEMENT & FINANCIAL DATA

2

14) List program objectives and milestones, along with an estimated timetable for reaching them:

15) Program Budget:

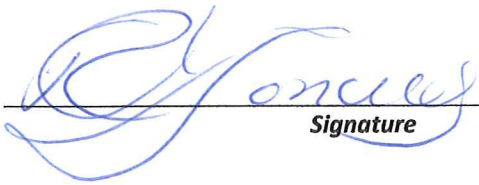
(a) List the activities and/or items that CDBG funds will be used specifically for. Funding requests for full-time staff or staff which does not have a direct client-benefit for income eligible clientele is not allowed. Please provide detail for proposed budget in the space below and attach a proposed budget for the CDBG funds *(incomplete applications will be rejected)*.

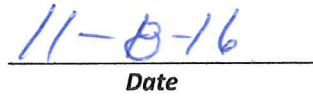
(b) List a breakdown of the TOTAL funding sources for your proposed program/project:

Funding Source	Funding Amount	Percentage of Total Funding	Uses of Funds

16) Will the requested CDBG funds be expended by the end of the fiscal year (June 30, 2018)? Yes - No If No, please explain why:

17) Please sign and date your application below:


Signature


Date

Mailing Address:

County of Marin
3501 Civic Center Drive #308
San Rafael, CA 94903
Attn: Jared Stalling

Application submittal deadline is
Tuesday, November 8, 2016 by 5 p.m.

POSTMARKS WILL NOT BE ACCEPTED

Physical Address (if dropping off application):

County of Marin- Community Development
3501 Civic Center Drive #308

Answer to questions

4. Program Description:

Describe your program and how the program will address an unmet need in the community. Describe the impact your project will have on low/moderate income households Please limit your response to a half page.

ISOJI Equity Project is an innovative original project that operates as a community intermediary to facilitate communications, project start-up, public meetings, and an equity building, tracking, monitoring, accountability reporting project. The mission is to collect data and information a 60 or more community organizations and create a community owned database that will supply aggregated and disaggregated information to all local organizations, external entities, funders, foundations wanting to either invest, conduct operations or provide services to the community. For efficiency this project needs to have a technology and communications component

5. What other agencies will you partner with for this project, Please list? (Please have supporting documents available upon request:

There are approx 60 entities, 8 core organizations , 24 overlapping youth initiatives, 5 cross sectors with programs and services to which this project is connected. Be mindful, this is an accountability project, measuring the efficient use of funds, access to services, and collective impacts and outcomes. This involves the entire infrastructure of the community – referred to as the Community Operating Infrastructure (COI).... Found at the top of Google.

6. HUD national Objectives to be served:

This project has expansive applications not only serving low to very low-income but also is a source to provide access to existing services to a range of homeless, handicap, shut-in, and disenfranchised citizens in the local area. The project service area can be defined as Marin City, its contiguous neighbors, and more remote places like the Hilarita Apartments, a partially HUD subsidized community with serious needs.

7. How will this project further Marin County's Fair Housing goals?

The Equity Project is tied to the public housing initiatives and will track its proposed 4 point revitalization plan which at its heart promotes the concept of Community Land Trust for permanent affordable housing. It also provides an ownership incentive and vehicle for low to very low income and residence in fear of gentrification. The project will help direct resources and access into the public housing sector thereby increasing the status of health (physical, mental and psychological).

8. Approximately how many moderate, low, and very low-income persons will directly benefit from the program/project? (Use the table below of income level estimates per household to determine the number of people served):

Extremely Low	
Very Low-Income	
Low-Income	
Moderate-Income	

Again we are not a service provider. And there are approximate 4000 residents (a little less than) and individuals and families in our project service area that have an unmeasured impact on the equity status of Marin City. There are 3 socio-economic tiers in the community ranging from very low income (public housing) to upper poor (middle of the community) to the more affluence and in accordance with Marin City household income averages/standards. We have the rich communities of Sausalito that has adversely affected the equity status of the community's school system, resulting in well documented disparities and no system to hold perpetrators accountability – which is our job.

9. Approximately how many moderate, low, and very low-income persons will directly benefit from the program/project? (Use the table below of income level estimates per household to determine the number of people served):

Extremely Low	
Very Low-Income	
Low-Income	
Moderate-Income	

This project, in part, is based on holding all service providers accountable for their operations and internal growth via established baselines, progress indicators, continuous quality controls, quality assurance indicators. This project will have universal impact on all populations, especially low and disenfranchised populations, and therefore, must be fully implemented before impact can be measured, particularly from its baseline observations.

10. How will the project protect the protected class?

Non profit mandates require anti discrimination approaches to administering programs and services and should be no different for overseeing accountability issues.

11. If your agency has a remaining project funding balance from previous years' County of Marin CDBG funding, please explain below and include a timeline for spending: N/A

12. List your past specific accomplishments/activities and goals of your organization/agency using CDBG funds. Did you meet these goals and accomplishments? If not, please explain why. Please describe:

No CDBG funds have been used in ISOJI achieving its vast array of accomplishments:

However our list of accomplishments, independent of CDBG goals includes:

- Start up of the Marin City Health Wellness Center – now a federal qualified health center (FQHC)
- Organized the Marin City Council of Organizations
- Start up of the 0-5 School Readiness Project
- Start up and continuation of the MDT Multi-Disciplinary Coordinating Team
- Community Land Trust Workshops
- Help change the nutritional menu in the School to where it is not 100% Organic
- Conducted over 140 public community update forums
- Liaison with the State Office of Health Equity
- Start-up the Social equity communications and information management team
- Published 18 editions of the Marin City today Newspaper

- Active member of the MLK Coalition

13. If your organization has never received a Federal CDBG grant what is your experience with administering CDBG or other federal grant programs?

Our fiscal agent, the CSD (Community Services District) is a governmental agency and has administered large governmental grants

State who supervises and manages the program. List any approvals or authorizations required for the program to operate. Describe any computer systems or other systems used to track grant funding and client results for the program.

Supervisor: ISOJI-MDT Staff, Directors Ricardo Moncrief, Elberta Eriksson. Along with our information educational technologist we will be designing the appropriate technology systems to manage information and facilitate communications (optimally) to all stakeholders.

14. List program objectives and milestones, along with an estimated timetable for reaching them:

Publish accountability data that illustrate the status of equity in all community services, programs, public works, practices, budget to outcomes results,

Build a universal database where all organizations will have access to community owned uniform information, statistics and other data, including operational narratives if required.

Provide a portrait of community equity and publish a community report card and a newspaper with full disclosure of all equity or lack of equity issues.

Provide a financial and accountability portfolio to any investors needing statistical back-up to their investments.

15 BUDGET

Data collection, database building and disaggregation of information for reports, publications and other narratives	4,000
Stipends for the data collection team	1,000

The field work for the CITT Team of communications and information collection team will pay 3 members stipends at 20.00'/per hour.

Database development includes formatting, data input, testing, and writing individualized narratives that have to be part of the information management process

Break down of total funding

Funding Source	Funding Amount	Percentage of Total Funding	Uses of Funds
Marin City Health and Wellness Center	2,000	10%	Publishing results
County of Marin	2,000	10%	Data collection

Ricardo Moncrief/ISOJI	4,000	20%	Data collection

Total budget for this phase of the project is 20K and includes products

1) Will the requested CDBG funds be expended by the end of the fiscal year (June 30, 2018)? Yes -
 No If No, please explain why: Yes

2) Please sign and date your application below:



 Signature

11-8-16

 Date

Answer to questions

4. Program Description:

Describe your program and how the program will address an unmet need in the community. Describe the impact your project will have on low/moderate income households Please limit your response to a half page.

ISOJI Equity Project is an innovative original project that operates as a community intermediary to facilitate communications, project start-up, public meetings, and an equity building, tracking, monitoring, accountability reporting project. The mission is to collect data and information a 60 or more community organizations and create a community owned database that will supply aggregated and disaggregated information to all local organizations, external entities, funders, foundations wanting to either invest, conduct operations or provide services to the community. For efficiency this project needs to have a technology and communications component

5. What other agencies will you partner with for this project, Please list? (Please have supporting documents available upon request:

There are approx 60 entities, 8 core organizations , 24 overlapping youth initiatives, 5 cross sectors with programs and services to which this project is connected. Be mindful, this is an accountability project, measuring the efficient use of funds, access to services, and collective impacts and outcomes. This involves the entire infrastructure of the community – referred to as the Community Operating Infrastructure (COI).... Found at the top of Google.

6. HUD national Objectives to be served:

This project has expansive applications not only serving low to very low-income but also is a source to provide access to existing services to a range of homeless, handicap, shut-in, and disenfranchised citizens in the local area. The project service area can be defined as Marin City, its contiguous neighbors, and more remote places like the Hilarita Apartments, a partially HUD subsidized community with serious needs.

7. How will this project further Marin County's Fair Housing goals?

The Equity Project is tied to the public housing initiatives and will track its proposed 4 point revitalization plan which at its heart promotes the concept of Community Land Trust for permanent affordable housing. It also provides an ownership incentive and vehicle for low to very low income and residence in fear of gentrification. The project will help direct resources and access into the public housing sector thereby increasing the status of health (physical, mental and psychological).

8. Approximately how many moderate, low, and very low-income persons will directly benefit from the program/project? (Use the table below of income level estimates per household to determine the number of people served):

Extremely Low	
Very Low-Income	
Low-Income	
Moderate-Income	

Again we are not a service provider. And there are approximate 4000 residents (a little less than) and individuals and families in our project service area that have an unmeasured impact on the equity status of Marin City. There are 3 socio-economic tiers in the community ranging from very low income (public housing) to upper poor (middle of the community) to the more affluence and in accordance with Marin City household income averages/standards. We have the rich communities of Sausalito that has adversely affected the equity status of the community's school system, resulting in well documented disparities and no system to hold perpetrators accountability – which is our job.

9. Approximately how many moderate, low, and very low-income persons will directly benefit from the program/project? (Use the table below of income level estimates per household to determine the number of people served):

Extremely Low	
Very Low-Income	
Low-Income	
Moderate-Income	

This project, in part, is based on holding all service providers accountable for their operations and internal growth via established baselines, progress indicators, continuous quality controls, quality assurance indicators. This project will have universal impact on all populations, especially low and disenfranchised populations, and therefore, must be fully implemented before impact can be measured, particularly from its baseline observations.

10. How will the project protect the protected class?

Non profit mandates require anti discrimination approaches to administering programs and services and should be no different for overseeing accountability issues.

11. If your agency has a remaining project funding balance from previous years' County of Marin CDBG funding, please explain below and include a timeline for spending: N/A

12. List your past specific accomplishments/activities and goals of your organization/agency using CDBG funds. Did you meet these goals and accomplishments? If not, please explain why. Please describe:

No CDBG funds have been used in ISOJI achieving its vast array of accomplishments:

However our list of accomplishments, independent of CDBG goals includes:

- Start up of the Marin City Health Wellness Center – now a federal qualified health center (FQHC)
- Organized the Marin City Council of Organizations
- Start up of the 0-5 School Readiness Project
- Start up and continuation of the MDT Multi-Disciplinary Coordinating Team
- Community Land Trust Workshops
- Help change the nutritional menu in the School to where it is not 100% Organic
- Conducted over 140 public community update forums
- Liaison with the State Office of Health Equity
- Start-up the Social equity communications and information management team
- Published 18 editions of the Marin City today Newspaper

- Active member of the MLK Coalition

13. If your organization has never received a Federal CDBG grant what is your experience with administering CDBG or other federal grant programs?

Our fiscal agent, the CSD (Community Services District) is a governmental agency and has administered large governmental grants

State who supervises and manages the program. List any approvals or authorizations required for the program to operate. Describe any computer systems or other systems used to track grant funding and client results for the program.

Supervisor: ISOJI-MDT Staff, Directors Ricardo Moncrief, Elberta Eriksson. Along with our information educational technologist we will be designing the appropriate technology systems to manage information and facilitate communications (optimally) to all stakeholders.

14. List program objectives and milestones, along with an estimated timetable for reaching them:

Publish accountability data that illustrate the status of equity in all community services, programs, public works, practices, budget to outcomes results,

Build a universal database where all organizations will have access to community owned uniform information, statistics and other data, including operational narratives if required.

Provide a portrait of community equity and publish a community report card and a newspaper with full disclosure of all equity or lack of equity issues.

Provide a financial and accountability portfolio to any investors needing statistical back-up to their investments.

15 BUDGET

Data collection, database building and disaggregation of information for reports, publications and other narratives	4,000
Stipends for the data collection team	1,000

The field work for the CITT Team of communications and information collection team will pay 3 members stipends at 20.00'/per hour.

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Break down of total funding

Funding Source	Funding Amount	Percentage of Total Funding	Uses of Funds
Marin City Health and Wellness Center	2,000	10%	Publishing results
County of Marin	2,000	10%	Data collection

Ricardo Moncrief/ISOJI	4,000	20%	Data collection

Total budget for this phase of the project is 20K and includes products

1) Will the requested CDBG funds be expended by the end of the fiscal year (June 30, 2018)? Yes -
 No If No, please explain why: Yes

2) Please sign and date your application below:



 Signature

11-8-16

 Date



2016/17 COMMUNITY DEVELOPMENT BLOCK GRANT

CONSTRUCTION APPLICATION FOR CDBG FUNDING

Program Year: 2017/18

1) Check One:

<input type="checkbox"/>	New Construction
<input checked="" type="checkbox"/>	Existing Rehabilitation

2) Which planning area will the project be located? Check all that apply

Richardson Bay	Upper Ross Valley	San Rafael	Lower Ross Valley	West Marin	Novato
XX					

3) General Information:

CDBG FUNDING AMOUNT REQUESTED	\$55,000
PROGRAM/PROJECT NAME	Addition of 2 medical exam rooms to serve low-income residents in Marin City public housing
ORGANIZATION/AGENCY NAME	Marin City Health & Wellness Center
MAILING ADDRESS	630 Drake Avenue, Marin City, CA 94965
PROJECT SITE ADDRESS	630 Drake Avenue, Marin City, CA 94965
CONTACT PERSON & PHONE NUMBER	Melanie Hamburger, Director of Development 415-339-8813 x128; 415-999-3197/cel
E-MAIL ADDRESS	Melanie@marincityclinic.org
WEBSITE	marincityclinic.org
ORGANIZATION DUNS#	830668880

4) Project Description:

Provide a detailed scope of work and describe how this project will benefit the community. Please limit your response to 2 paragraphs.

MCHWC was founded in 2006 to provide primary healthcare for residents of public housing who are low-income and mostly African American. Currently, we have two medical exam rooms where practitioners (doctors, RNs, Nurse Practitioners, chiropractor, acupuncturist) serve 44 patients/day. Funding from this grant will allow us to reconfigure a small conference room into two new exam rooms, which would double our capacity to provide medical care: to 88 patients/day, 6 days/week. Four exam rooms would also allow us to provide additional health education services to Medi-Cal and low-income patients from Marin City, especially those facing chronic illness. For example, our Health Educator could have private consultations with patients in the exam room immediately after they visit a doctor to create personalized nutrition and exercise plans. Lastly, the donation of a donated van will allow us to pick up patients, facilitating their access to the clinic and health services that these additional exam rooms will make possible.

In managing the construction, we would follow the same process that enabled a 2013 dental expansion. We would work closely with the Marin City CSD (our landlord), and the county to secure necessary permits and approvals, and seeks to use African American contractors who have provided similar services in past.

5) HUD National Objective to be served (check at least one):

XX	<i>Activities benefiting low and moderate-income persons. (LMI)</i>
	<i>Activities benefiting low and moderate area. (LMA)</i>
	<i>Activities which aid in the prevention or elimination of slums or blight.</i>

6) How will this project further Marin County's Fair Housing goals ?:

MCHWC serves low-income African American families who have experienced institutionalized segregation that limits their ability to access and pay for services, including health care. This construction would allow us to provide a service for an unmet need in this community. In addition, social determinants of health show that poverty and illness are directly correlated – in order to make our patients healthy, we must also address the dynamics of their poverty. Providing fair access to medical care will address fair housing goals for Marin City residents in many protected classes.

7) Approximately how many moderate, low, extremely low, and very low-income persons will directly benefit from the program/project? (Use the table below of income level estimates per household to determine the number of people served):

Moderate-Income	1%
Low-Income	3%
Very Low-Income	20%
Extremely Low	76%

2016 HUD INCOME LIMITS

Household Size	1	2	3	4	5	6	7	8
Moderate-Income	\$90,500	\$103,450	\$116,350	\$129,250	\$139,550	\$149,950	\$160,250	\$170,600
Low-Income	\$68,950	\$78,800	\$88,650	\$98,500	\$106,400	\$114,300	\$122,150	\$130,050
Very Low-Income	\$43,050	\$49,200	\$55,350	\$61,500	\$66,450	\$71,350	\$76,300	\$81,200
Extremely Low	\$28,500	\$29,500	\$33,250	\$36,900	\$39,900	\$42,850	\$45,800	\$48,750

SOURCE: U.S. Department of Housing and Urban Development

8) Will this project benefit a particular group of people? Members of the Protected Classes?

These services will primarily benefit African American, low-income, single-parent/women-headed households, and the disabled, representing members of these Protected Classes: Race, Color, Sex, Financial Status, Disability, Marital Status, Ancestry.

9) If your agency has a remaining project funding balance from previous years' County of Marin CDBG funding, please explain below:

N/A

10) List your past specific accomplishments/activities and goals of your organization/agency using CDBG funds. Did you meet these goals and accomplishments? Please describe:

N/A

11) If your organization has never received a CDBG grant what is your experience with administering CDBG or other federal grant programs?

As a Federally Qualified Health Center (FQHC), we receive significant funding from federal and state agencies, such as HRSA and the County of Marin. We are experienced in tracking expenditures and data for agency grant reporting requirements, consistent with our organization-wide culture of continuous quality improvement (QI).

11) Are you familiar with Davis Bacon and HUD Form 4010? If not, see HUD Form 4010

We are familiar with Davis Bacon and are prepared to pay laborers in a manner that is in compliance.

PROJECT MANAGEMENT & FINANCIAL DATA

12) State who will supervise and manage the project and the individual(s) project management capability. List any approvals or authorizations required and received for the project to continue (for new construction, rehabilitation, or other capital projects, list any entitlements that are necessary for the project):

Our CEO, JayVon Muhammad, and COO, Patricia Rodriguez, will supervise and manage this project. We will secure approval from the Marin City CSD (our landlord) to make building improvements, and secure approvals from the County of Marin, as required for unincorporated areas. Based on the rehabilitation of dental operatories in 2013, we understand the process, approval, authorizations and costs required.

13) **Project Timeline:** List program/project objectives and milestones, along with an estimated timetable for reaching them. (The general tasks for a construction project are provided below; please add tasks as needed)

<u>Task</u>	<u>Date of Completion</u>
Define scope of work/finish design	3/1/17
Complete environmental	5/1/17
Release bid package	3/15/17
Select contractor	5/1/17
Finalize contract	5/15/17
Obtain building permits	6/15/17
Start construction	7/1/17
Complete Construction (target: June 30, 2018)	10/1/17

14) **Project Budget:**

(a) List the activities and/or items for your entire project budget including CDBG funds and other funds (complete the table below)

<u>Funding Source (e.g. CDBG)</u>	<u>Source \$ Amount</u>	<u>Uses</u>	<u>\$ Amount</u>
CDBG	\$55,000	Design/ A/E	\$ 7,500
Partnership HealthPlan	\$10,000	(Construction items/materials)	\$35,300
Other capital funders TBD	\$20,000	Medical equipment	\$40,000
Savings	\$25,595	IT/technology	\$20,000
	\$	Permit fees	\$ 2,500
	\$	Contingency @15%	\$ 5,295
TOTAL	\$110,595	TOTAL	\$110,595

(b) How did you obtain your cost estimates?

Cost estimates are based on actual expense from a similar 2013 expansion, updated for inflation.

(c) Does the project have site control? i.e. ownership of the project site, lease agreement?

MCHWC has a lease agreement with the Marin City CSD that became month-to-month in 2013. When we were in discussion about renovating another CSD space, they offered a 10-year lease, so we would pursue a lease extension with them as part of the remodel request. Documents that we will need (and have obtained in the past) for the CSD include: Assurances-Construction Programs, Landlord Letter of Consent, Letters of Support from other Marin FQHCs, etc.

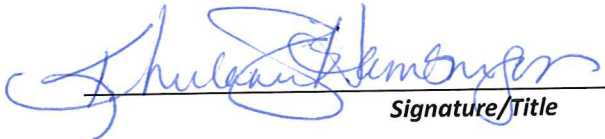
(d) Were other funding sources explored? If other funding sources are not being utilized, why could other funding sources not be used on the project or could not be acquired?

We will make use of an equipment grant opportunity (due this month) from Partnership HealthPlan, the Medi-Cal managed care plan for Marin County. Without CDBG funding, we would require more time to build up the reserves for a capital outlay, which would likely postpone by at least one year the availability of additional examination rooms for patients in Protected Classes.

15) Will the requested CDBG funds be expended by the end of the 2018 (December 30, 2018)? Yes - No
If No, please explain why:

We anticipate project completion by September 30, 2017, well before this deadline.

16) Please sign (provide title) and date your application below:

 Director of Development 11/7/16
Signature/Title Date

Please submit 1 signed original and 4 copies of your application to:

Mailing Address:

County of Marin
3501 Civic Center Drive #308
San Rafael, CA 94903
Attn: Jared Stalling

Application submittal deadline is
Tuesday, November 8, 2016 by 5 p.m.

Physical Address (if dropping off application):

County of Marin- Community Development
3501 Civic Center Drive #308
Attn: Jared Stalling

POSTMARKS WILL NOT BE ACCEPTED

**2016/17 COMMUNITY DEVELOPMENT BLOCK GRANT
PUBLIC SERVICE APPLICATION FOR FUNDING**

Program Year: <u>2017/18</u>	Check One:		<input checked="" type="checkbox"/> New Program/Project

1) Which Planning Area will the project be located? Check all that apply

Lower Ross Valley	Upper Ross Valley	San Rafael	Novato	West Marin	Richardson Bay
					X

2) Prior Years Funded by County of Marin CDBG:

Year Funded	2016/2017		
Grant Amount	\$8500.00		
Amount Expended	\$8500.00		

3) General Information:

CDBG FUNDING AMOUNT REQUESTED	\$17,655.13
PROGRAM/PROJECT NAME	Marin City Children and Youth Nutrition Education/Meal Program
ORGANIZATION/AGENCY NAME	Marin City Community Services District
MAILING ADDRESS	640 Drake Avenue, Marin City CA 94965
PROJECT ADDRESS	640 Drake Avenue, Marin City CA 94965
CONTACT PERSON & PHONE NUMBER	Terrie Green, 415-336-6421
E-MAIL ADDRESS	Terriegreen1@comcast.net
WEBSITE	http://marincitygov.org/
ORGANIZATION DUNS#	94-605-0222

4) Program Description:

Describe your program and how the program will address an unmet need in the community. Describe the impact your project will have on low/moderate income households Please limit your response to a half page.

One of the most critical community issues impacting the health of Marin City residents is access to healthy foods. Low-income families face food costs in Marin County that are 1.5 times greater than that of the national average. In Marin City where 57.7% of the population lives below 185% FPL, parents have self-reported that they run out of food by the third week of the month. In addition, Marin City is a food desert with no grocery store, no Farmer's Market, or fresh foods outlets. Local food sources include CVS, Burger King, Subway and Panda Express which offer a high volume of unhealthy, highly processed food items and sugary beverages. In the face of these challenges, there is a critical need to support our kids and ensure they do not go hungry and have access to healthy meals.

The main goal of this grant opportunity will be to launch a Year-Round Afterschool Meal program. Over 150 children and youth from Marin City will be served throughout the year through this program. The program will serve both the students attending school in Marin City as well as students residing in Marin City. This will ensure kids don't go hungry, have a chance to receive a healthy meal, and ease the burden on already overstretched household budgets of low-income families. It will also serve to reinforce healthy eating habits that have the potential of positively impacting the health and well-being of participating children long-term.

Youth served through the meal program will include the MCCSD Afterschool Recreation and Enrichment program, the Bayside/MLK Academy, Willow Creek Academy, the Hannah Project, the Marin City Boys and Girls Club, Women Helping All People Academy, Performance Stars of Marin, Manzanita Child Development Center, Marin Learning Center, Tamalpais High School and students attending a mixture of alternative High Schools. The program will be open to students residing in Marin City. In total, participation will be approximately 100 kids for approximately 18,500 meals during the school year and this grant period. The Afterschool Meal Program will be run in conjunction with the MCCSD's year-round Education, Recreation and Cultural Enrichment program.

We are requesting funds to purchase equipment for a commercial grade kitchen which will serve as a local location where daily meals will be prepared and served to Marin City youth.

5) What other agencies will you partner with for this project, Please list? (Please have supporting documents available upon request)

- a) *The Marin City Community Services District (MCCSD):* The MCCSD will administer and oversee the overall management of the program, submit the USDA application for the Afterschool Meal Program and provide documentation as required. It will also provide in-kind support for the installation of the newly purchased kitchen equipment, ensure all certification requirements are met through Marin County and fulfill flooring, electrical and plumbing requirements.
- b) *Meal Vendor (TBD):* The selected meal vendor will be responsible for preparing USDA approved meals and delivering them to the MCCSD recreation site. In addition, the vendor will train 2 MCCSD staff members on preparation of USDA approved meals. This will build community capacity in the long term and allow the MCCSD the ability of providing the Afterschool and Summer Meal program on site.
- c) *The Marin City Education, Recreation and Cultural Enrichment:* The Afterschool Meal Program will be run in conjunction with the Education, Recreation and Cultural Enrichment. The goal of the program is to provide programming for youth in Marin City that contributes to their overall wellness by emphasizing physical activity, community building, leadership, healthy living, artistic expression, and service to one's community. Staff are trained to serve as mentors to Marin City youth enforcing a high code of conduct and helping to cultivate their strengths. Each year the program provides a safe, productive learning and interactive environment for Marin City youth between the ages of 5-18 and is an invaluable resource within the community.
- d) *The Marin County HHS Nutrition Wellness Program (NWP) and the Marin City CX3 Team:* The MCCSD leadership pursued and was awarded the Community of Excellence in Nutrition, Physical Activity, and Obesity Prevention (CX3) grant from the County of Marin. The CX3 program has trained resident leaders in nutrition education, reduction of sugar sweetened beverage education and community outreach. The NWP and the Marin City CX3 Team will provide nutrition education/physical activity classes to participants and parents of children attending the Afterschool Meal Program

6) HUD National Objective to be served (check at least one):

X	<i>Activities benefiting low and moderate-income persons. (LMI)</i>
X	<i>Activities benefiting low and moderate area. (LMA)</i>
X	<i>Activities which aid in the prevention or elimination of slums or blight.</i>

7) How will this project further Marin County's Fair Housing goals?

One of the main goals of this proposal is prevention of hunger for youth and children of Marin City which supports the Fair Housing goals of providing a rich and nurturing environment.

8) Approximately how many moderate, low, and very low-income persons will directly benefit from the program/project? (Use the table below of income level estimates per household to determine the number of people served):

Extremely Low	1000
Very Low-Income	1000
Low-Income	800
Moderate-Income	200

2016 HUD INCOME LIMITS

Household Size	1	2	3	4	5	6	7	8
Extremely Low	\$25,850	\$29,550	\$33,250	\$36,900	\$39,900	\$42,850	\$45,800	\$48,750
Very Low-Income	\$43,050	\$49,200	\$55,350	\$61,500	\$66,450	\$71,350	\$76,300	\$81,200
Low-Income	\$68,950	\$78,800	\$88,650	\$98,500	\$106,400	\$114,300	\$122,150	\$130,050
Moderate-Income	\$90,500	\$103,450	\$116,350	\$129,250	\$139,550	\$149,950	\$160,250	\$170,600

SOURCE: U.S. Department of Housing and Urban Development

9) Estimate the number of minorities to be served by the program/project using the following table (see note about table below):

Ethnic Category	Total Persons	Of the total, those identifying as Hispanic
American Indian or Alaskan Native		
Asian	5%	
Black or African American	75%	
Native Hawaiian or other Pacific Islander		
White	15%	12%
American Indian and White		

Asian <i>and</i> White		
Black <i>and</i> White		
American Indian <i>and</i> Black		
Multi-Racial	5%	
TOTAL	100%	
Female-Headed Households (out of above total)		

10) How will your project benefit members of the Protected Classes?

This project specifically focuses on serving members of the protected class. We will be providing these services to mainly youth and children of color who are very low or low income residents of Marin City, mainly residing in Public Housing.

Please note that HUD (U.S. Department of Housing and Urban Development) changed the data collection requirements regarding race/ethnicity categories during program year 2002-2003. These changes reflect Office of Management and Budget 1997 standards establishing that "Hispanic" is not a race category, but an ethnic category that cuts across all races. Those who are White, Black, Asian, Pacific Islander, American Indian, or a multi-race may also be counted as being of Hispanic ethnicity. As such, when asking the individual/household to select a race category, the individual/household must also state whether they are of Hispanic ethnicity. For example, an individual/household of Mexican descent would likely state their race as either American Indian or White, and would also fall under the category of "also Hispanic."

11) If your agency has a remaining project funding balance from previous years' County of Marin CDBG funding, please explain below and include a timeline for spending:

We received funds in July 2016 and we are currently using the funds for our garden and nutrition education program. We anticipate that the program end and the funds will be expended by June 30, 2017

12) List your past specific accomplishments/activities and goals of your organization/agency using CDBG funds. Did you meet these goals and accomplishments? If not, please explain why. Please describe:

As we have stated above, we are currently administering the program since receiving funds in July 2016. In August 2016, we developed the agenda and program implementation, connected with partners and we are currently implementing the classes.

13) If your organization has never received a Federal CDBG grant what is your experience with administering CDBG or other federal grant programs?

Marin City Community Services District has extensive experience and credibility over decades of administering and managing both local and national funds.

PROJECT MANAGEMENT & FINANCIAL DATA

14) State who supervises and manages the program. List any approvals or authorizations required for the program to operate. Describe any computer systems or other systems used to track grant funding and client results for the program.

The Marin City Community Services District (MCCSD) which is the local municipal government in Marin City will be administering the program and be the program lead. Currently, MCCSD uses USDA funding systems to track its Summer Meal Program and will continue to use this system.

For close to half a century, MCCSD has been providing afterschool educational, recreational and cultural enrichment programs in Marin City. MCCSD is a trusted and central resource within the community dedicated to improving the lives of all its residents. In addition, MCCSD has both the experience and expertise running a successful USDA approved Summer Meal program for over two decades and is well positioned to expand the program to include the much needed Afterschool Meal Program to Marin City. Visibility will be achieved through MCCSD's already established marketing and public relations channels which include their website, newsletter, and their extensive community and County wide partnerships with service providers, schools, residents, churches, media and governmental relationships.

15) List program objectives and milestones, along with an estimated timetable for reaching them:

- a) *January 2017-September 2017:* The County of Marin HHS NWP and the Marin City CX3 Team will provide nutrition education/physical activity and Rethink Your Drink classes to program participants and MCCSD staff to reinforce healthy eating habits and teach the long term health benefits of a healthy lifestyle
- b) *April 30, 2017:* Implement Afterschool Meal Program marketing and visibility strategy and complete recruitment of youth to participate in the program. This will be achieved through well-established, proven mechanisms such as, the MCCSD website and Newsletter, through announcements at participating schools and childcare centers, service providers, community based organization, local churches, the MLK Coalition, local media and community and County based information dissemination channels.
- c) *April 30, 2017:* Complete and submit an application to USDA funded Child and Adult Care Food Program (CACFP). MCCSD will apply to receive CACFP funds and become an Afterschool Meal Program site.
- d) *June 30, 2017:* Identify and secure contract with Vendor to prepare USDA approved meals to program participants at the Marin City Recreation and Enrichment Afterschool program. The recruitment process will ensure that the selected vendor has experience in providing healthy meals for youth within a culturally diverse community.
- e) *July 15, 2017:* Purchase Kitchen equipment and begin installation.
- f) *August 30, 2017:* Complete commercial kitchen certification requirements.
- g) *September 5, 2017:* Begin year-round meal program

16) Program Budget:

(a) List the activities and/or items that CDBG funds will be used specifically for. Funding requests for full-time staff or staff which does not have a direct client-benefit for income eligible clientele is not allowed. Please provide detail for proposed budget in the space below and attach a proposed budget for the CDBG funds (incomplete applications will be rejected).

Personnel	Annual Salary	% Time	#	In Kind	Amount Requested
Recreation Director	\$43,200	5%	8	\$8,000	0
Marin City CX3 Director	\$72,800	15%	1	\$10,920	0
Marin City CX3 Health Educators	\$42,000	10%	3	\$12,600	0
Analyst, evaluation and outreach	\$47,865	5%	1	\$2393.25	0
Supplies	Description	Quantity	Cost		Amount Requested
Commercial Grade Refrigerator	Everest Refrigeration Model No. ESWRF2	1	\$3,874		\$3,874
Commercial Grade 2 Compartment Sink	Turbo Air Model No. TSA-2-D1	1	\$658.50		\$658.50
Commercial Grade 23Compartment Sink	Turbo Air Model No. TSA-3-D1	1	\$672.50		\$672.50
Commercial Grade Garbage Disposal	InSinkErator Model No. SS-100	1	\$1,093		\$1,093
Commercial Grade Range	RANGE, 36", 6 OPEN BURNERS Wolf Model No. C36S-6B	1	\$2,375.00		\$2,375.00
Microwave Oven	Sharp Model No. R-21LVF	1	\$409		\$409
Cold Pan Serving Counter	Cambro Model No. VBR6110	1	\$1,621.13		\$1,621.13
Dishwasher, Door Type	MVP Group Model No. F-22	1	\$6,952.00		\$6,952.00
				Total Supplies, Freight, Tax	\$17,655.13
Grand Total					\$17,655.13

(b) List a breakdown of the TOTAL funding sources for your proposed program/project:

Funding Source	Funding Amount	Percentage of Total Funding	Uses of Funds
Marin County Nutrition Wellness Program – Marin City CX3	\$30,000	\$30,000	Nutrition Education

17) Will the requested CDBG funds be expended by the end of the fiscal year (June 30, 2018)? Yes - No If No, please explain why:

Yes

18) Please sign and date your application below:

Monique Brown ^{JA}

 Signature

Nov. 8, 2016

 Date

Mailing Address:
 County of Marin
 3501 Civic Center Drive #308
 San Rafael, CA 94903
 Attn: Jared Stalling

Application submittal deadline is
Tuesday, November 8, 2016 by 5 p.m.

POSTMARKS WILL NOT BE ACCEPTED

Physical Address (if dropping off application):
 County of Marin- Community Development
 3501 Civic Center Drive #308

2016/17 COMMUNITY DEVELOPMENT BLOCK GRANT

PUBLIC SERVICE APPLICATION FOR FUNDING

Program Year: 2017/18

Check One:

<input type="checkbox"/>	New Program/Project
<input checked="" type="checkbox"/>	Existing Program/Project

1) Which Planning Area will the project be located? Check all that apply

Lower Ross Valley	Upper Ross Valley	San Rafael	Novato	West Marin	Richardson Bay
		X			X

2) Prior Years Funded by County of Marin CDBG:

Year Funded	2016/17	2015/16	2014/13	2012/13
Grant Amount	\$15,000	\$17,200	\$14,001	\$12,171
Amount Expended	0	\$474.50	0	0

3) General Information:

CDBG FUNDING AMOUNT REQUESTED	\$20,000
PROGRAM/PROJECT NAME	Performing Stars After School/Summer Programs
ORGANIZATION/AGENCY NAME	Performing Stars of Marin
MAILING ADDRESS	271 Drake Avenue, Marin City, CA 94965
PROJECT ADDRESS	271 Drake Avenue, Marin City, CA 94965
CONTACT PERSON & PHONE NUMBER	Felecia Gaston, Executive Director 415 332-8316
E-MAIL ADDRESS	performingstars@sbcglobal.net
WEBSITE	Performingstars.org
ORGANIZATION DUNS#	n/a

4) Program Description:

Describe your program and how the program will address an unmet need in the community. Describe the impact your project will have on low/moderate income households Please limit your response to a half page.

Founded in 1990 to give diverse, often marginalized, low-income children in Marin the opportunity to “reach for the stars” by participating in enrichment programs. The mission of Performing Stars is to build pride, character, discipline, and self-esteem in the hearts and lives of low-income, primarily minority, children. We achieve our mission through connecting youth and their families with arts, recreation, and other cultural enrichment programs that develop good work habits and positive social skills, enhance analytical thinking, improve communication skills, and increase professional readiness. Further, by exposing youth to county-wide experience beyond young people’s cultural comfort zone, Performing Stars promotes important personal growth and transformation. Our students typically lack the transportation, nutrition, and equipment they need to “fit in” with the rest of the students, stay focused, and succeed. In addition to providing these services, we also take great care working with our program partners to place students in the right programs and to facilitate ongoing communication with our families. Our chaperones and mentors do so much more than just help students get to class on time, show up well fed, and come prepared with the right uniforms and equipment. They help them with life-skills, connect them and their families with additional community services, and mediate difficult cross-cultural interactions. We provide these additional services because we believe that every child wants the chance to be a star. Given the right support, positive reinforcement and recognition for achievement, he or she will “act out” and “star” in positive, rather than negative roles. By exposing youth to experiences outside of their typical cultural comfort zones and supporting them throughout all aspects of their experience, Performing Stars helps young people become productive, positive citizens, and highly skilled individuals capable of “performing” the leadership roles necessary to move the next generation toward success.

5) What other agencies will you partner with for this project, Please list? (Please have supporting documents available upon Request):

Manzanita Child Development Center, Marin City Community Services District, Branson High School, Boys & Girls Club of Southern Marin & Petaluma, Willow Creek Academy, Bayside/MLK Academy, Bridge the Gap College Prep, Hannah Project Academy

6) HUD National Objective to be served (check at least one):

X	<i>Activities benefiting low and moderate-income persons. (LMI)</i>
	<i>Activities benefiting low and moderate area. (LMA)</i>
	<i>Activities which aid in the prevention or elimination of slums or blight.</i>

7) How will this project further Marin County's Fair Housing goals? Our program provides outreach throughout Marin County. ?

Performing Stars fills an essential role for low-income students and families throughout the county by providing enrichment activities possible for this population, often marginalized amid Marin’s affluence. Based in Marin City, Performing Stars connects underserved, low-income, mostly minority youth to performing arts classes, cultural experiences, life skills development and wrap-around services to enable success. Performing Stars offers classes on own in its studio and in local schools and coordinates scholarships to existing programs throughout Marin, program that would be completely inaccessible to Performing Star’s youth without our services. Performing Stars provides a wi

range of services to the community. These services include:

- Mobilizing community resources and forging strategic collaborations;
- Strengthening families by engaging them in activities shared by children, parents, guardians and grandparents;
- Creating venues for children and youth to participate in safe programs, keeping them off the streets and preventing crime by providing weekend-structured activities (in addition to its regular week-day programs);

8) Approximately how many moderate, low, and very low-income persons will directly benefit from the program/project? (Use the table below of income level estimates per household to determine the number of people served):

Extremely Low	75
Very Low-Income	25
Low-Income	
Moderate-Income	

2016 HUD INCOME LIMITS

Household Size	1	2	3	4	5	6	7	8
Extremely Low	\$25,850	\$29,550	\$33,250	\$36,900	\$39,900	\$42,850	\$45,800	\$48,750
Very Low-Income	\$43,050	\$49,200	\$55,350	\$61,500	\$66,450	\$71,350	\$76,300	\$81,200
Low-Income	\$68,950	\$78,800	\$88,650	\$98,500	\$106,400	\$114,300	\$122,150	\$130,050
Moderate-Income	\$90,500	\$103,450	\$116,350	\$129,250	\$139,550	\$149,950	\$160,250	\$170,600

SOURCE: U.S. Department of Housing and Urban Development

9) Estimate the number of minorities to be served by the program/project using the following table (see note about table below):

Ethnic Category	Total Persons	Of the total, those identifying as Hispanic
American Indian or Alaskan Native	0	
Asian	5	
Black or African American	45	
Native Hawaiian or other Pacific Islander	5	
White	40	40
American Indian <i>and</i> White	0	
Asian <i>and</i> White	0	
Black <i>and</i> White	5	
American Indian <i>and</i> Black	0	
Multi-Racial	0	
TOTAL	100%	
Female-Headed Households (out of above total)	40	

10) How will your project benefit members of the Protected Classes?

- Create opportunities and access to services/programs that underserved children and youth typically do not have; stimulate their growth, build their self-esteem, nurture healthy life skills and habits;
- Give these children and youth access to choice in activities;
- Expand advocacy for children of low-income families;
- Reach greater numbers of children throughout Marin County;
- Continue to build community by forging and strengthening collaborations with an array of organizations throughout Marin and the Bay Area;
- Improve depth and practice of arts and non-arts outreach by Marin organizations; and
- Increase the level of parent involvement and enhance family relations.

Please note that HUD (U.S. Department of Housing and Urban Development) changed the data collection requirements regarding race/ethnicity categories during program year 2002-2003. These changes reflect Office of Management and Budget 1997 standards establishing that "Hispanic" is not a race category, but an ethnic category that cuts across all races. Those who are White, Black, Asian, Pacific Islander, American Indian, or a multi-race may also be counted as being of Hispanic ethnicity. As such, when asking the individual/household to select a race category, the individual/household must also state whether they are of Hispanic ethnicity. For example, an individual/household of Mexican descent would likely state their race as either American Indian or White, and would also fall under the category of "also Hispanic."

11) If your agency has a remaining project funding balance from previous years' County of Marin CDBG funding, please explain below and include a timeline for spending:

We were informed our agency had \$474.50 from 2015/16. We were not aware because we billed accordingly in quarterly reports and invoices. We would like to expend those funds toward Executive Director salary for that period of work completed.

12. List your past specific accomplishments/activities and goals of your organization/agency using CDBG funds. Did you meet these goals and accomplishments? If not, please explain why. Please describe:

Performing Stars provided enrichment-enabling and direct art enrichment services to 100 low income youth and using the arts to develop educational and economic opportunities. Pstars offered the following programs: Three afterschool classes are taught by high school students from Branson High School dance class and reading, and Balboa High School – ROTC drill team . The neighborhood baton classes is taught by a professional teacher. The Summer Enrichment Scholarships offered are the Marin Theater, and Marin Shakespeare, Stapleton School of the Performing Arts, Sports & Sailing Camps are also included. Youth attend annual field trips to the Mountain Play. After months of practice, the youth perform their skills at local parades and other community events.

*Enlighten Young Women Exploring Their Futures: Provided a youth leadership program for about ages 13 to 18 years girls to participate in a program plan to meet identified needs in their community, participate in a youth symposium (mini-conference) where they interacted with local government representatives, youth leaders and other professionals.

Yes we completed our goals and accomplishments!

13. If your organization has never received a Federal CDBG grant what is your experience with administering CDBG or other federal grant programs? **Not Applicable**

PROJECT MANAGEMENT & FINANCIAL DATA

14.State who supervises and manages the program. List any approvals or authorizations required for the program to operate. Describe any computer systems or other systems used to track grant funding and client results for the program.

Performing Stars is led by Felecia Gaston, founder and Executive Director, has over 25 years of expertise in its field and a demonstrated commitment to serving Marin's underserved populations. Felecia has been widely recognized for her community development efforts, including ABC7 News, Marin Center Cultural Treasures Award, The Pacific Sun Heroes Award and the Association of Fundraising Philanthropy Award.

Our organization is in the process of undergoing a 3-5 year strategic planning to focus on sustainability and growth. Presently, we are using Excel and Access to track grant funding and client results.

15)List program objectives and milestones, along with an estimated timetable for reaching them:

Performing Stars' provides access to arts and non-arts enrichment programs and opportunity to youth in Marin County who are underserved due to racial, economic, cultural or social barriers. For most children in Marin City and the Canal neighborhood, poverty limits the fulfillment of their hopes and dreams. Studies show that this unfortunate condition leads to negative behaviors, including drug abuse, teenage pregnancy, and high school dropouts. Performing Stars exists to reverse these negative trends by working to build self-esteem and productive citizenship values among underserved children and youth. To accomplish this, Performing Stars offers the fullest range of performing, visual and literary arts, as well as non-arts activities, such as sports and environmental education.

That next generation's success is reflected in our broad based community impact goals:

- Reduce long-term dependence on public assistance programs,
- Decrease the negative effects and impacts of poverty on children,
- Expand advocacy for children of low-income families, and
- Increase and strengthen all types of community services for low-income and minority children and their families.

Timetable July 2017 – June 2018

- Finalizing scholarships and ticket acquisitions
- Planning activities for all Summer and year-round programs
- Meeting with all collaborators
- Outreach to children and families at schools, churches, by word of mouth, at Shelter Hill and other Public Housing agencies, and contacting people in Performing Stars' waiting list
- Formalizing written policies about transportation, use of van, formal permission slips and waivers
- Fundraising
- Monitoring ongoing classes at
- Promoting the Summer Program
- Signing up children and youth for the Summer Program/register them
- Providing registration updates to all collaborators
- Overseeing and ensuring compliance with all mandatory requirements for program participation
- Managing the Summer Program
- Keeping records (tracking attendance, etc)
- Managing/sponsoring/coordinating events and classes;
- Feeding children
- Maintaining direct communication with parents and guardians;
- Monitoring safety
- Administering evaluation questionnaires
- Video taping/documenting the Summer Program
- Managing ongoing classes (done throughout the year)
- Organizing and analyzing evaluation information (qualitative and quantitative);
- Writing program reports
- Securing funding for future activities;
- Sharing documented (video-taped) programs with stakeholders;

16. Program Budget: see attachment

a. List the activities and/or items that CDBG funds will be used specifically for. Funding requests for full-time staff or staff which does not have a direct client-benefit for income eligible clientele is not allowed. Please provide detail for proposed budget in the space below and attach a proposed budget for the CDBG funds (incomplete applications will be rejected).

Scholarships & Placements – Performing Stars acts as a broker in connecting youth and their families to a variety of enrichment opportunities. We secure scholarships, program placements, and admission tickets, and then screen, match, place, and support youth to take full advantage of the following opportunities:

- ✓ **After School and Summer Enrichment Scholarships** in programs such as Branson’s LEAP program, a dance class taught by high school students, Stapleton School of the Performing Arts, Music Classes, Marin Theater Co., Sports and Sailing Camps, Marin Shakespeare Co.,
- ✓ **Outings** to events, performances, and museums such as the Nutcracker, The Mountain Play, Marin Symphony, Music Concerts etc.
- ✓ **Internship and Dance/Theater Company Placements** through the Marin School to Career program, the Academy of Art, and directly with local and national arts organizations.
- ✓ **Afterschool and Weekend Classes** – Performing Stars brings together funding and teachers to provide classes both after school, within school, at day cares and local recreation centers.
- ✓ **Civic Education & Leadership Program** to provide opportunities and teach youth about how government works, training to be active leaders in the community and to raise consciousness
- ✓ **Boys Drill Team, Girls Tap Dance and Baton Twirling**, classes taught in the Marin City community. The youth also are prepared to perform at local events and parades.
- ✓ **Digital Literacy Initiative Program** – It will provide an interactive online curriculum with relevant hands on activities that will help the students develop important 21st century STEM (Science, Technology, Engineering and Math) skills, including collaborating, problem-solving, troubleshooting, programming and design.
- ✓ ***Enlighten Young Women Exploring Their Futures***. This recently launched initiative features an annual gathering bringing together a wide variety of professional women along with approximately 100 low income young women from throughout the Marin County in 5th-12th grades to meet and “network” the women. The fourth annual event will be held in March. The young women meet monthly for various activities that focus on social skills. They are also involved in an intensive week long bootcamp introducing them to manners, grooming, financial literacy, civic center tours and photoshoots.

See Proposed Budget , Attached

b. List a breakdown of the TOTAL funding sources for your proposed program/project: **SEE ATTACHED**

Funding Source	Funding Amount	Percentage of Total Funding	Uses of Funds

17. Will the requested CDBG funds be expended by the end of the fiscal year (June 30, 2018)? Yes – No If No
Please explain why?
Yes

Application submittal deadline is
Tuesday, November 8, 2016 by 5 p.m.

POSTMARKS WILL NOT BE ACCEPTED Will the requested CDBG funds be expended by the end of the
fiscal year (June 30, 2018)? Yes - No If No, please explain why: **Yes**

18. Please sign and date your application below:



Signature



Date

Mailing Address:

County of Marin
3501 Civic Center Drive #308
San Rafael, CA 94903
Attn: Jared Stalling

Physical Address (if dropping off application):

County of Marin- Community Development
3501 Civic Center Drive #308

Performing Stars Projected 2017/18 Project and Organizational Summary Budget

Revenue	Placements & Support Services	Music Program	Internships	Enlighten Girls' Event	Professional Pathways	Gift of Dance	Management & Administration	Digital Literacy Project	Total	Notes
Grants	15,500	45,500	5,000	5,333	15,333	30,000	10,000	40,000	166,666	
Individual Contributions	5,000	12,000	2,500	667	8,167	10,000	15,000	15,000	68,334	
Other	9,600	4,400					32,300	1,000	47,300	Community Development Block Grants funding and other County funding
Total Revenue	30,100	61,900	7,500	6,000	23,500	40,000	57,300	56,000	282,300	
Expenses										
Staff (salary & Benefits)	20,700	21,700	11,000	6,000	12,000	10,000	13,300	30,000	124,700	Personnel for the three proposed initiatives (Professional Pathways, Internships and Young Women Exploring their Futures) include the ED's time a part-time coordinator for Professional Pathways
Professional Services	7,000	9,200				23,400	19,300		58,900	Teachers, Program Coordinators, Grant Writer, Bookkeeper/CPA, etc.
Facilities & Equipment	2,000	2,000					1,700	13,296	18,996	Utilities, rent, janitorial, etc.
Program Expenses	4,300	15,000	2,500	1,000	3,500	3,500		6,900	36,700	PS seeks in-kind donations whenever possible. That said, specific program costs include: Internships – workforce supports (clothes, transportation) and field trip costs, Young Women Exploring Their Futures – Printing costs for the directory of attendees, follow-up materials, Professional Pathways – Presentation materials for class presentations and workshops and refreshments for workshops.
Operational Expenses	5,000						15,000		20,000	
Other						2,952	4,000	5,020	11,972	Advertising, misc
Total Expenses	39,000	47,900	13,500	7,000	15,500	39,852	53,300	55,216	271,268	
Net Income/Expenses	(8,900)	14,000	(6,000)	(1,000)	8,000	148	4,000	784	11,032	

2016-2017 OTHER FUNDING SOURCES

Source: Identify the name of the entity and classify as government (G), foundation (F), corporate (C), individual (I), special events (S), or other (O).

Amount: Please indicate the amount requested or, if approved, the amount to be funded.

Status: Indicate whether the funding request is pending (P), declined (D), or approved (A).

SOURCE	AMOUNT	STATUS
Bill Graham Foundation (F)	\$5000	Pending
Do A Little Foundation/Deborah Santana (F)	\$10,000	In Process
Huey Lewis & The News/Hulex Corporation (C)	\$1000	Approved
Individual Donations/Annual Campaign (I)	\$75,000	In Process
Jenkins Johnson Gallery	\$10,000	In Process
Joseph Parker Foundation (F)	\$5,000	Pending
Karen Jenkins - Johnson & Kevin Johnson	\$2500	Approved
Marin Charitable Association	\$5,000	In Process
Marin Community Block Grant (G)	\$15,000	Approved
Marin Community Foundation	\$90,000	Pending
Marin County Board of Supervisors (G)	\$2,500	Approved
Marin Telecommunications Agency (G)	\$20,000	Approved
Milagro Foundation (F)	\$10,000	Approved
Monterey Pop International Festival Foundation (F)	\$2,500	Approved
Nightingale Fund	\$2000	Approved
Sato Foundation (F)	\$15,000	Pending
Sausalito Arts Festival Foundation (F)	\$2,500	Approved
Walter & Elise Haas Foundation (F)	\$15,000	Projected
Wells Fargo Foundation (F)	\$10,000	Approved

2016/17 COMMUNITY DEVELOPMENT BLOCK GRANT

PUBLIC SERVICE APPLICATION FOR FUNDING

Program Year: 2017/18

Check One:

	New Program/Project
XX	Existing Program/Project

1) Which Planning Area will the project be located? Check all that apply

Lower Ross Valley	Upper Ross Valley	San Rafael	Novato	West Marin	Richardson Bay
					XX

2) Prior Years Funded by County of Marin CDBG:

Year Funded			
Grant Amount			
Amount Expended			

3) General Information:

CDBG FUNDING AMOUNT REQUESTED	\$52,000
PROGRAM/PROJECT NAME	The Defenders Paper Co. program, an entrepreneur program for Black teen boys
ORGANIZATION/AGENCY NAME	Marin City Health & Wellness Center
MAILING ADDRESS	630 Drake Avenue, Marin City, CA 94965
PROJECT ADDRESS	630 Drake Avenue, Marin City, CA 94965
CONTACT PERSON & PHONE NUMBER	Melanie Hamburger, Director of Development 415-339-8813 x128; 415-999-3197/cel
E-MAIL ADDRESS	Melanie@marincityclinic.org
WEBSITE	marincityclinic.org
ORGANIZATION DUNS#	830668880

4) Program Description:

Describe your program and how the program will address an unmet need in the community. Describe the impact your project will have on low/moderate income households. Please limit your response to a half page.

Few Marin City residents under 40 have any memory of an intact, healthy family. Marin City Health & Wellness Center sees the legacy of poverty and drugs as a mental health issue, yet most local youth programs focus on tutoring and mentoring. Our CEO recruited a Program Facilitator to realize a vision of building a social enterprise to change Black boys' behavior. The program, launched in 2015, now serves 50 boys in grades 5-12. In the past year, teachers report 92% better behavior at school and 84% increased academic performance; parents and guardians report 95% improved behaviors at home.

The Defenders program works with African American teens in three southern Marin County schools: MLK/Bayside Academy and Willow Creek Academy (6-8 graders), and Tamalpais High School. Of the boys currently participating, 98% lack a father figure, and most live in poverty and public housing. In this voluntary program, middle and high school boys attend weekly trainings to learn entrepreneurship, sales, public speaking and financial management. This program is intensely hands-on: a single program facilitator works with all boys. Adding an assistant facilitator will allow us to nearly double the number of boys (ages 11-18) served.

The Defenders Paper Company is a scalable model of youth health and well-being that can create generational change. Everyone needs to buy bathroom tissue. Anyone who learns sales will always be able to find a job. We believe that preventative behavioral health + enterprise zones will lead to regenerative families and communities, breaking the generational pattern of poverty and illness.

5) What other agencies will you partner with for this project, Please list? (Please have supporting documents available upon request):

Partners in The Defenders program currently include: Sausalito Marin City School District, Tamalpais Union High School District, Marin Sheriff, Marin Housing Authority, Christ Church Episcopal Sausalito, and Freedom Paper Co. (an African-American-owned, eco-friendly manufacturer). We are looking to expand partnership to include more local and regional corporate partners.

6) HUD National Objective to be served (check at least one):

<input checked="" type="checkbox"/>	<i>Activities benefiting low and moderate-income persons. (LMI)</i>
<input type="checkbox"/>	<i>Activities benefiting low and moderate area. (LMA)</i>
<input type="checkbox"/>	<i>Activities which aid in the prevention or elimination of slums or blight.</i>

7) How will this project further Marin County's Fair Housing goals?:

MCHWC serves low-income African American families who have experienced institutionalized segregation that limits their ability to access and pay for services. Our programs include youth development and leadership opportunities that provide a service for an unmet need in this community. Social determinants of health show that poverty and illness are directly correlated – in order to help create lifelong health for Marin City residents, we must address dynamics of intergenerational poverty. This program also provides male role models to boys living in single-parent, female-led homes.

Approximately how many moderate, low, and very low-income persons will directly benefit from the program/project? (Use the table below of income level estimates per household to determine the number of people served):

2016 HUD INCOME LIMITS		Extremely Low		90%				
		Very Low-Income		10%				
		Low-Income						
		Moderate-Income						
Household Size	1	2	3	4	5	6	7	8
Extremely Low	\$25,850	\$29,550	\$33,250	\$36,900	\$39,900	\$42,850	\$45,800	\$48,750
Very Low-Income	\$43,050	\$49,200	\$55,350	\$61,500	\$66,450	\$71,350	\$76,300	\$81,200
Low-Income	\$68,950	\$78,800	\$88,650	\$98,500	\$106,400	\$114,300	\$122,150	\$130,050
Moderate-Income	\$90,500	\$103,450	\$116,350	\$129,250	\$139,550	\$149,950	\$160,250	\$170,600

SOURCE: U.S. Department of Housing and Urban Development

8) Estimate the number of minorities to be served by the program/project using the following table (see note about table below):

Ethnic Category	Total Persons	Of the total, those identifying as Hispanic
American Indian or Alaskan Native		
Asian		
Black or African American	100%	
Native Hawaiian or other Pacific Islander		
White		
American Indian <i>and</i> White		
Asian <i>and</i> White		
Black <i>and</i> White		
American Indian <i>and</i> Black		
Multi-Racial		
TOTAL	100%	
Female-Headed Households (out of above total)		

9) How will your project benefit members of the Protected Classes?

These services will exclusively benefit African American, low-income families, 98% of which are also single-parent/women-headed households, representing members of Protected Classes: Race, Color, Sex, Financial Status, Marital Status and Ancestry.

Please note that HUD (U.S. Department of Housing and Urban Development) changed the data collection requirements regarding race/ethnicity categories during program year 2002-2003. These changes reflect Office of Management and Budget 1997 standards establishing that "Hispanic" is not a race category, but an ethnic category that cuts across all races. Those who are White, Black, Asian, Pacific Islander, American Indian, or a multi-race may also be counted as being of Hispanic ethnicity. As such, when asking the individual/household to select a race category, the individual/household must also state whether they are of Hispanic ethnicity. For example, an individual/household of Mexican descent would likely state their race as either American Indian or White, and would also fall under the category of "also Hispanic."

10) If your agency has a remaining project funding balance from previous years' County of Marin CDBG funding, please explain below and include a timeline for spending:

N/A

11) List your past specific accomplishments/activities and goals of your organization/agency using CDBG funds. Did you meet these goals and accomplishments? If not, please explain why. Please describe:

N/A

12) If your organization has never received a Federal CDBG grant what is your experience with administering CDBG or other federal grant programs?

As a Federally Qualified Health Center (FQHC), we receive significant funding from federal and state agencies, such as HRSA and the County of Marin. We are experienced in tracking expenditures and data for agency grant reporting requirements, consistent with an organization-wide culture of continuous quality improvement (QI). The Defenders program success is also measured in terms of Behavioral Health outcomes for the youth participants.

PROJECT MANAGEMENT & FINANCIAL DATA

13) State who supervises and manages the program. List any approvals or authorizations required for the program to operate. Describe any computer systems or other systems used to track grant funding and client results for the program.

Zared Lloyd, Program Facilitator, supervises and manages The Defenders and The Defenders Paper Co. Zared reports to Clinic Manager Remy Mercer-Slomoff, and works closely with CEO JayVon Muhammad and Director of Development Melanie Hamburger.

Results are tracked using pre/post-participation surveys: quantitative results are measured in spreadsheets, and comments and qualitative information is shared in a narrative form.

Product sales from the youth-led social enterprise are tracked through a WooCommerce plugin on a newly launched Wordpress e-commerce site.

14) List program objectives and milestones, along with an estimated timetable for reaching them:

Asst. Program Facilitator job description – finalized & posted	4/1/17
Screen candidates	5/1/17
Hire new Program Facilitator:	6/1/17
Participate in Quality of Life Road Trip for most at-risk Defenders	7/1/17
Set Defenders Paper Co. sales goals for 2017-18 school year	9/1/17
Evaluate QOL Road Trip	10/1/17
Evaluate mid-year sales	2/1/18
Begin planning Quality of Life Road Trip to meet business leaders	4/1/18
Achieve sales goals for school year	6/15/18

15) Program Budget:

(a) List the activities and/or items that CDBG funds will be used specifically for. Funding requests for full-time staff or staff which does not have a direct client-benefit for income eligible clientele is not allowed. Please provide detail for proposed budget in the space below and attach a proposed budget for the CDBG funds (*incomplete applications will be rejected*).

The Defenders program depends on intensive, one-on-one staff interaction. The Program Facilitator has direct client-benefit: he creates curriculum, mentors each youth, provides training, helps each Defender prepare for meetings with potential customers, and attends sales meeting. In addition, the Program Director meets with each boy’s family and, often, teachers. Virtually all of the program cost (approx. \$1,000 per participant) is for staff: the changes in long-term behaviors that this program is achieving require intensive, constant staff involvement.

Our request to CDBG is to fund an assistant program staff who will work directly with Defenders in growing the social enterprise, so that product sales for The Defenders Paper Co. ultimately support staff costs for this youth program. This funding will allow us to sustain and grow the entrepreneur program to 100 boys, and build a base for future sustainable program funding.


(b) List a breakdown of the TOTAL funding sources for your proposed program/project:

Funding Source	Funding Amount	Percentage of Total Funding	Uses of Funds
100MARIN (committed)	\$40,000	29%	Fund existing program facilitator
CDBG	\$52,000	38%	Fund new program assistant
Marin Housing Authority	\$ 3,000	2%	Fund existing program facilitator
Private donations (TBD)	\$22,000	16%	Fund existing program facilitator
MCHWC in-kind contribution	\$21,060	15%	Fund existing program facilitator

16) Will the requested CDBG funds be expended by the end of the fiscal year (June 30, 2018)? Yes - No If No, please explain why:

Funding would underwrite a new staff role for the FY 2017-18. All funds would be expended by 6/30/18.

17) Please sign and date your application below:



Signature
Director of Development

11/7/16

Date

Mailing Address:

County of Marin
3501 Civic Center Drive #308
San Rafael, CA 94903
Attn: Jared Stalling

Application submittal deadline is
Tuesday, November 8, 2016 by 5 p.m.

POSTMARKS WILL NOT BE ACCEPTED

Physical Address (if dropping off application):

County of Marin- Community Development
3501 Civic Center Drive #308



The Defenders Program for Black Teen Boys in Marin City
FY 2017-18

PROGRAM EXPENSE:

Project Staff

Current:	Program Director - current	50,000
	Payroll taxes & benefits @ 30%	15,000
	<i>Total Current Direct Staffing Costs</i>	<u>65,000</u>

Project Staff

Proposed:	Program Assitant - proposed	40,000
	Payroll taxes & benefits @ 30%	12,000
	<i>Total New Direct Staffing Costs</i>	<u>52,000</u>

TOTAL DIRECT PROGRAM STAFFING	\$ 117,000
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Overhead and Administrative @ 18%	21,060
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TOTAL EXPENSE: THE DEFENDERS	\$ 138,060
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PROGRAM REVENUE:

CDBG	52,000
100MARIN	40,000
Marin Housing Authority	3,000
Other donors (TBD)	22,000
TOTAL REVENUE THE DEFENDERS	\$ 117,000

In-kind contribution from MCHWC	21,060
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TOTAL EXPENSE: THE DEFENDERS	\$ 138,060
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