**2016/17 COMMUNITY DEVELOPMENT BLOCK GRANT CONSTRUCTION APPLICATION FOR CDBG FUNDING**

Program Year: 2017/18

1. **Check One:**

|  |  |
| --- | --- |
|  | **New Construction** |
|  | **Existing Rehabilitation** |

1. **Which planning area will the project be located? Check all that apply**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Richardson Bay** | **Upper Ross Valley** | **San Rafael** | **Lower Ross Valley** | **West Marin** | **Novato** |
|  |  |  |  |  |  |

1. **General Information:**

|  |  |
| --- | --- |
| **CDBG FUNDING AMOUNT REQUESTED** |  |
| **PROGRAM/PROJECT NAME** |  |
| **ORGANIZATION/AGENCY NAME** |  |
| **MAILING ADDRESS** |  |
| **PROJECT SITE ADDRESS** |  |
| **CONTACT PERSON & PHONE NUMBER** |  |
| **E-MAIL ADDRESS** |  |
| **WEBSITE** |  |
| **ORGANIZATION DUNS#** |  |

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# Project Description:

Provide a detailed scope of work and describe how this project will benefit the community. Please limit your response to 2 paragraphs.

1. **HUD National Objective to be served (check at least one):**

|  |  |
| --- | --- |
|  | ***Activities benefiting low and moderate-income persons. (LMI)*** |
|  | ***Activities benefiting low and moderate area. (LMA)*** |
|  | ***Activities which aid in the prevention or elimination of slums or blight.*** |

1. **How will this project further Marin County's Fair Housing goals ?:**
2. **Approximately how many moderate, low, extremely low, and very low-income persons will directly benefit from the program/project? (Use the table below of income level estimates per household to determine the number of people served):**

|  |  |
| --- | --- |
| Moderate-Income |  |
| Low-Income |  |
| Very Low-Income |  |
| Extremely Low |  |

2016 HUD INCOME LIMITS

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Household Size | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 |
| Moderate-Income | $90,500 | $103,450 | $116,350 | $129,250 | $139,550 | $149,950 | $160,250 | $170,600 |
| Low-Income | $68,950 | $78,800 | $88,650 | $98,500 | $106,400 | $114,300 | $122,150 | $130,050 |
| Very Low-Income | $43,050 | $49,200 | $55,350 | $61,500 | $66,450 | $71,350 | $76,300 | $81,200 |
| Extremely Low | $28,500 | $29,500 | $33,250 | $36,900 | $39,900 | $42,850 | $45,800 | $48,750 |

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SOURCE: U.S. Department of Housing and Urban Development

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1. **Will this project benefit a particular group of people? Members of the Protected Classes?**
2. **If your agency has a remaining project funding balance from previous years’ County of Marin CDBG funding, please explain below:**
3. **List your past specific accomplishments/activities and goals of your organization/agency using CDBG funds. Did you meet these goals and accomplishments? Please describe:**
4. **If your organization has never received a CDBG grant what is your experience with administering CDBG or other federal grant programs?**
5. **Are you familiar with Davis Bacon and HUD Form 4010? If not, see HUD Form 4010**

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***PROJECT MANAGEMENT & FINANCIAL DATA***

1. **State who will supervise and manage the project and the individual(s) project management capability. List any approvals or authorizations required and received for the project to continue (for new construction, rehabilitation, or other capital projects, list any entitlements that are necessary for the project):**
2. **Project Timeline: List program/project objectives and milestones, along with an estimated timetable for reaching them. (The general tasks for a construction project are provided below; please add tasks as needed)**

|  |  |
| --- | --- |
| **Task** | **Date of Completion** |
| **Define scope of work/finish design** |  |
| **Complete environmental** |  |
| **Release bid package** |  |
| **Select contractor** |  |
| **Finalize contract** |  |
| **Obtain building permits** |  |
| **Start construction** |  |
| **Complete Construction (target: June 30, 2017)** |  |

# Project Budget:

* 1. **List the activities and/or items for your entire project budget including CDBG funds and other funds (complete the table below)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Funding Source (e.g. CDBG)** | **Source $ Amount** | **Uses** | **$ Amount** |
|  | **$** | **Design/ A/E** | **$** |
|  | **$** | **(Construction items/materials)** | **$** |
|  | **$** |  | **$** |
|  | **$** |  | **$** |
|  | **$** | **Permit fees** | **$** |
|  | **$** | **Contingency** | **$** |
| **TOTAL** | **$** | **TOTAL** | **$** |

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* 1. **How did you obtain your cost estimates?**
	2. **Does the project have site control? i.e. ownership of the project site, lease agreement?**
	3. **Were other funding sources explored? If other funding sources are not being utilized, why could other funding sources not be used on the project or could not be acquired?**
1. **Will the requested CDBG funds be expended by the end of the 2018 (December 30, 2018)? Yes - No If No, please explain why:**
2. **Please sign (provide title) and date your application below:**

***Signature/Title Date***

**Please submit 1 signed original and 4 copies of your application to:**

# Mailing Address:

**County of Marin**

**3501 Civic Center Drive #308 San Rafael, CA 94903**

**Attn: Jared Stalling**

**Physical Address (if dropping off application): County of Marin- Community Development 3501 Civic Center Drive #308**

**Attn: Jared Stalling**

*COUNTY OF MARIN*

# Application submittal deadline is

**Tuesday, November 8, 2016 by 5 p.m.**

***POSTMARKS WILL NOT BE ACCEPTED***

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