

**THE FRANK LLOYD WRIGHT CIVIC CENTER CONSERVANCY (FLWCCC)**

Marin County Administrator's Office, Room 325  
3501 Civic Center Drive, San Rafael, CA 94903

**SPECIAL MEETING of SEPTEMBER 24, 2015**

**DRAFT MINUTES**

held at

Marin County Civic Center  
County Administrator's Office Conference Room 315  
San Rafael, California

Members Present: Joan Brown, Lynn Downey,-Sandra Fawn, June Miller,-Annette Rose,-Mark Schatz, Supervisor Kate Sears, District 3; Suki Sennett

Others: David Speer, Janis West, County Administrator's Office (CAO), Pat Echols,-David Vaughan, Patrick Zuroske, Department of Public Works; Libby Garrison, Cultural Services Department; Laurie Thompson, Library Services; Bill Schwarz, Architect; Steve Petterle, Parks & Open Space; Christine Bohlke, Marin Convention & Visitor's Bureau (MCVB).

1. **CALL TO ORDER:** Mark Schatz, Chair, called the meeting to order at 11:02 AM.
2. **REVIEW AND APPROVAL OF MINUTES AUGUST 26, 2015 MEETINGS:** The minutes will be reviewed at the next meeting.
3. **SHORT PRESENTATION ABOUT POSSIBLE BENEFITS OF WORLD HERITAGE STATUS TO SAN ANTONIO, TEXAS THAT MAY BE ANALOGOUS FOR MARIN COUNTY:** Christine Bohlke expressed her excitement over the nomination for Marin County and said the MCVB is working closely with Cultural Services on education and marketing ideas
  - Alamo Mission (Franciscan Missions) shared information about their process to World Heritage status
    - Importance of developing tool kits, travel packages, plan if not accepted
  - Working with Brand USA
  - Will create a dedicated website with collateral pieces
    - Recommend SFAIA, SPUR connections
4. **UPDATE OF WORLD HERITAGE NOMINATION:** David Speer thanked each sub-committee member for his/her planning and support-of the site visit. He said Fallingwater director Lynda Waggoner said staff of the Civic Center did a great job. All departments contributed to the effort.

Members and other department staff debriefed:

- Dinner at the library rotunda was a great idea; many details made it special
- Tour script was not used due to the change in focus by WHS representatives; instead DPW staff was asked to join to answer technical questions
- Wessel deJonge was impressed with our choice of recycle and waste bins



- Concern about Hollyhock accessibility issue jeopardizing the status overall
- Thank you notes should be sent to staff of DPW
- Thanks to MCVB for helping to fund the dinner
- Great opportunity to upgrade the exhibits and clean up the area
- WHS representatives enjoyed the film of the Civic Center
  - Donor offered to pay for a TV in the display area
- Great to see the partnership between the departments
- DPW staff appreciated the thanks received in preparing for the visit
  - They take pride in the building
  - Site visit has been a catalyst to bring the building current
- Mr. deJonge emphasized the importance of preservation and maintenance plans

Mr. Speer concluded by saying next steps are answering clarifying questions from Mr. deJonge and waiting for the report in the next few months. Talking points are available that can be discussed with public officials.

**5. BOARD OF SUPERVISORS AND PLANNING CHAMBER FIXED SEATING REHABILITATION:** Pat Zuroske showed members of the Conservancy the sample fabric and the raised height for the chairs in the Board of Supervisors Chamber. He emphasized extensive research was conducted for referential colors, styles, and ergonomic benefit.

- The naga is available in a lighter color
- Stain and flame resistant, durable
- Modern seat foam will be used
- Seat height will be raised to 17.5 inches
- Meets California building code requirements

Kate Sears moved and Sandra Fawn seconded the motion to accept the proposed upgrades to fabric and height of the seats. Motion was approved unanimously.

**6. MEMBER ITEMS FOR UPDATES & FUTURE AGENDAS:**

- November and December meeting dates will be discussed at the October meeting; please bring your calendars

**7. OPEN TIME FOR PUBLIC ITEMS NOT ON THE AGENDA:** None

**8. ADJOURNMENT:** The meeting was adjourned at 12:25 PM.

