

THE FRANK LLOYD WRIGHT CIVIC CENTER CONSERVANCY
Marin County Administrator's Office, Room 325
3501 Civic Center Drive, San Rafael, CA 94903

DRAFT MINUTES of the REGULAR MEETING of JANUARY 25, 2012

Board of Supervisors Conference Room 324 A
Marin County Civic Center

Members Present: Annette Rose, Kate Sears, Mark Schatz, Lynn Downey, Suki Sennett, Adam Engelskirchen, Catherine Munson

Members Absent: Deborah Vick

Others: David Speer, Jeff Wong, Janis West (Conservancy Secretary), County Administrator's Office; David Vaughan, Department of Public Works (DPW)

1. **CALL TO ORDER:** Annette Rose called the meeting to order at 8:30 A.M.
2. **APPROVAL OF MINUTES OF NOVEMBER 23, 2011 MEETING:** Suki Sennett made a motion to approve the minutes, and Kate Sears seconded the motion. The motion passed unanimously.
3. **PRESENTATION ON SOUTH ARCH EXTERIOR ACCESSIBILITY UPGRADES PROJECT:** David Vaughan provided a general overview of the project as identified by the ADA Coordinator, Bill Campagna. The project addresses the primary path of travel to the gates, doors, and elevators of the Administration Building from the accessible parking spaces in the upper lot. The issues were: obstructions, parking upgrades, and the path of travel conflicts. It was pointed out that this fall marks the 50th year anniversary of the completion of the Administration Building. Ms. Sears pointed out that the two Board of Supervisors' spaces backing into the crosswalk are an issue to address. Ms. Rose inquired into vehicle charging. Mr. Vaughan said they are looking into a vehicle charging station as a separate project from this one. Mark Schatz commented on the need for uniformity of graphics on the various signs, and potentially fewer of them. Mr. Vaughan said Jeanne Miche in DPW has been working on a signage plan and is aware of these. Ms. Rose added that previously the County had chosen not to have the "chirping" crosswalk signs, but perhaps we should consider the blinking lights like the ones crossing Civic Center Drive near the Sheriff's entrance. It was also noted that the landscaping where pedestrians cross the roadway at the entrance might be trimmed down for greater visibility.
4. **UPDATE ON WORLD HERITAGE NOMINATION, REVIEW OF PROPOSED SITE AGREEMENT AND NEXT STEPS:** David Speer referred to the Communication Plan and Memorandum of Agreement that was distributed. All agencies have to agree to the plan which forms what is called the Frank Lloyd Wright World Heritage Council consisting of the eleven sites which are part of the nomination and the Frank Lloyd Wright Building Conservancy; the earlier changes brought forth were resolved on the January 12th conference call. The

National Conservancy would like to get this done as soon as possible. He would like to bring a Resolution to the Board of Supervisors (BOS) and provide the information that Lynda Waggoner had given in June on February 14 or mid-March (20th or 27th). Mr. Speer further said it would be advantageous to have members there to show their support and asked them to let him know of BOS date preferences. He will email everyone when he obtains a more solid date. Ms. Rose said she prefers mid-March. Mr. Speer added as background information that this is through UNESCO. The International Council on Monuments and Sites (called "ICOMOS") needs to make sure any potential World Heritage site meets certain standards. A prior application in the past year (different from this application) ahead of our group had problems related to meeting ICOMOS criteria. The National Frank Lloyd Wright Conservancy is working on this concern. Mr. Speer reported that in the news and mentioned in the November monthly group conference call that the U.S. Congress voted to withhold funds to UNESCO due to the United Nation's stance on some other issues; however, the member sites for the World Heritage Council are moving forward with the application at this point to try to stay on schedule.

5. **DISCUSSION OF FEBRUARY CONSERVANCY MEETING DATE:** Mr. Speer said there are no items from DPW to discuss and no other agenda items, so proposed the meeting be cancelled. The Conservancy members agreed to cancel the meeting. Additionally, Mr. Speer said that as of January 2012 all governments that have websites must post their agendas. Therefore, the Marin County Boards and Commissions agendas must be posted on the County website. He reminded members that the County has a new website: www.marincounty.org. To view, go to the home page, click Calendar (under Popular Links) and scroll down to the Frank Lloyd Wright Civic Center Conservancy ("FLWCCC") meeting listing. Mr. Speer said we can now post pictures there relating to the FLWCCC.

6. **UPDATE ON GIFT SHOP SPACE:** Mr. Speer said that Laurie Thompson of Library's California Room has been finalizing the displays and set a soft goal of February to open. Mr. Vaughan said they have been moving furniture, painting, installing the glass. Ms. Rose reminded the Conservancy that the group voted to display a plaque in memory of Charles McGlashan and recommended we highlight this opening along with the World Heritage presentation to the BOS. Ms. Sennett inquired about the video screen. Mr. Speer said Ms. Thompson is working with IST to obtain a flat panel, which will cost approximately \$500 more. He will keep the group apprised of changes.

7. **MEMBER ITEMS FOR UPDATES AND FUTURE AGENDAS:** Mr. Speer distributed the Form 700 along with instructions and deadline, which is April 2, 2012. The website is listed on the form; he said he is unable to email the entire package (as requested by the BOS Clerk) to members as it is so large. Mr. Schatz requested an email reminder.

8. **OPEN TIME FOR PUBLIC ITEMS NOT ON THE AGENDA:** There were no members of the public present.

9. **ADJOURNMENT:** Chair Rose adjourned the meeting at 9:17 A.M.